



Health Care District
PALM BEACH COUNTY

**HEALTH CARE DISTRICT OF
PALM BEACH COUNTY
BOARD OF COMMISSIONERS MEETING
SUMMARY MINUTES
September 25, 2018, 2:00 p.m.
1515 N. Flagler Drive, Suite 101
West Palm Beach, FL 33401**

1. Call to Order

Brian Lohmann called the meeting to order.

A. Roll Call

Health Care District Board members present included: Brian Lohmann, Chair; Nancy Banner, Vice Chair; Sean O'Bannon, Secretary; Cory Neering, Phil Ward and Les Daniels. Dr. Alonso was absent.

Staff present included: Darcy Davis, Chief Executive Officer; Dawn Richards, Chief Financial Officer; Dr. Belma Andric, Chief Medical Officer; Dr. Tom Cleare, VP of Strategy; Karen Harris, VP of Field Operations; Ellen Pentland, Chief Compliance Officer; Cindy Yarbrough, Chief Information Officer; Steven Hurwitz, VP of Human Resources and Communications; and Valerie Shahriari, General Counsel.

Recording/Transcribing Secretary: Heidi Bromley

B. Invocation

Ms. Davis led the invocation.

C. Pledge of Allegiance

The Pledge of Allegiance was recited.

D. Affirmation of Mission: The mission of the Health Care District of Palm Beach County is to be the health care safety net for Palm Beach County. Our vision is meeting changes in health care to keep our community healthy.

2. Agenda Approval

A. Additions/Deletions/Substitutions

It was requested that agenda item 7A-6 be moved from the Consent Agenda to the Regular Agenda 8A-2.

B. Motion to Approve Agenda

CONCLUSION/ACTION: Commissioner Ward made a motion to approve the agenda as amended. The motion was duly seconded by Commissioner Neering. There being no opposition, the motion passed unanimously.

3. Awards, Introductions and Presentations

A. Recognition of Philip H. Ward, III. (Chair Lohmann)

Chair Lohmann stated on behalf of the Health Care District Board, it is my pleasure to recognize Commissioner Philip Ward for his seven years of leadership, dedication and volunteer service. Commissioner Ward was first appointed to this Board by Florida Governor Rick Scott in 2011. He was reappointed for a second term in May 2016 and he served as Board Chair from 2015 to 2018. During his tenure, Commissioner Ward served on the Finance Committee, the Quality, Patient Safety and Compliance Committee, the Aircraft Fleet Replacement Committee and the Construction Oversight Committee for the new 120-bed Healey Center in Riviera Beach. And now, as we celebrate our 30th anniversary, it seems appropriate to note that while on the Board, Commissioner Ward helped mark the Health Care District's 25th anniversary, the 20th anniversary of our School Health program and the 25th year of overseeing and funding the county's lifesaving Trauma System. Over the years, he has been a steadfast advocate of our public health care system, our safety net programs and our mission.

B. GMEC Annual Institutional Review Executive Summary. (Takela Golson, DIO)

Ms. Golson stated that Lakeside Medical Center sponsors one residency program, which is accredited by the Accreditation Council for Graduate Medical Education (ACGME). In order for the hospital to remain in substantial compliance with accreditation standards, Lakeside Medical Center's Graduate Medical Education Committee (GMEC) must demonstrate effective oversight of its accreditation through an Annual Institutional Review (AIR) and submit a summary of the AIR to the governing body. We define the Health Care District of Palm Beach County Board as the "governing body" for Lakeside Medical Center. The Annual Program Review process serves as the foundation for institutional management in conjunction with the Focused and Special Review of the Program. The Graduate Medical Education Committee has established the criteria for the Annual Program Reviews.

4. Disclosure of Voting Conflict

None.

5. Public Comment

Public Comment was made by Yolette Bonnet regarding the Low Income Pool.
(Agenda Item 8A-1)

Public Comment was made by Andy Behrman regarding the Low Income Pool.
(Agenda Item 8A-1)

6. Meeting Minutes

- A. Staff Recommends a MOTION TO APPROVE:
Board Meeting Minutes of July 24, 2018.

CONCLUSION/ACTION: Commissioner Daniels made a motion to approve the Board Meeting Minutes of July 24, 2018 as presented. The motion was duly seconded by Commissioner Banner. There being no objection, the motion passed unanimously.

7. Consent Agenda – Motion to Approve Consent Agenda Items

CONCLUSION/ACTION: Commissioner Banner made a motion to approve the Consent Agenda items. The motion was duly seconded by Commissioner Neering. There being no objection, the motion passed unanimously.

A. ADMINISTRATION

7A-1 RECEIVE AND FILE:

September 2018 Internet Posting of District Public Meeting.
<https://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=221&m=0|0&DisplayType=C>

7A-2 RECEIVE AND FILE

Health Care District Board Attendance.

7A-3 RECEIVE AND FILE:

Health Care District Financial Statements August 2018.

7A-4 Staff Recommends a MOTION TO APPROVE:

Purchasing Policy Revisions.

7A-5 Staff Recommends a MOTION TO APPROVE:

Fund Balance Policy Revisions.

7A-6 RECEIVE AND FILE:

Auditor General Final Response.

7A-7 Staff Recommends a MOTION TO APPROVE:

Gift Shop Audit Report.

7A-8 **Staff Recommends a MOTION TO APPROVE:**

Meaningful Use Audit Report.

7A-9 **Staff Recommends a MOTION TO APPROVE:**

Accounts Receivable Allowance Audit Report.

7A-10 **Staff Recommends a MOTION TO APPROVE:**

FY2018 Audit Plan Status Update.

7A-11 **RECEIVE AND FILE:**

Amendment to the Quality, Patient Safety and Compliance Committee Charter.

7A-12 **Staff Recommends a MOTION TO APPROVE:**

Initial Credentialing and Privileging of Healey Center Practitioner(s)

7A-13 **Staff Recommends a MOTION TO APPROVE:**

Medical Staff Appointment(s) for Lakeside Medical Center.

8. Regular Agenda

A. ADMINISTRATION

8A-1 **Staff Recommends a MOTION TO APPROVE:**

Low Income Pool Participation for Palm Beach County Hospitals and Federally Qualified Health Centers.

Dr. Cleare stated that this agenda item presents the Board with a request to approve providing a Local Intergovernmental Transfer for Palm Beach County Hospitals and Federally Qualified Health Centers' for their participation in the 2018-19 Low Income Pool Program. The funding for the LIP program is a shared funding between the State, local tax dollars and the federal government. Local governments, such as counties, hospital taxing districts and other state agencies are able to provide funding for the non-federal share of the \$1 billion statewide LIP distributions.

The District was notified last week, after the District's FY2019 budget had been prepared, that there is an opportunity to provide the Local IGT to the State for the 2018-19 LIP program year that will enable the State to draw down additional federal funding for Palm Beach County hospitals and Federally Qualified Health Centers (FQHC). Under the LIP proposal, the hospitals and FQHC's in Palm Beach County stand to receive significant funding if the full local IGT match is provided.

Staff is recommending that the Board approve funding the 2018-19 Low Income Program IGT funding for the hospitals and FQHCs and authorize the CEO to execute the required Agreements.

CONCLUSION/ACTION: Commissioner Daniels made a motion to approve the Low Income Pool Participation for Palm Beach County Hospitals and Federally Qualified Health Centers. The motion was duly seconded by Commissioner Neering. There being no objection, the motion passed unanimously.

8A-2 RECEIVE AND FILE:

Auditor General Final Response.

In 2016 the Auditor General began an investigation related to concerns expressed about usage of the Trauma Hawk helicopters outside of the county. The investigation lasted a number of months and was extremely comprehensive in scope, going well beyond the review of only helicopter usage. The resulting report had 4 areas of recommendation which were responded to in November 2017. As is required, the Auditor General's office came back in May 2018 to perform a follow up review to evaluate whether the Health Care District had implemented the recommendations as asserted in the initial response.

CONCLUSION/ACTION: Received and filed.

9. Committee Reports

9.1 Finance and Audit Committee Report

Commissioner Lohmann reported that the Finance and Audit committee reviewed the August 2018 Financial Statements. John Grady with Public Trust Advisors provided a quarterly investment review and economic update for the quarter ending June 30, 2018. The Finance Committee approved the purchasing policy and the fund balance policy revisions. The next meeting is scheduled for November 27, 2018 at 12pm.

9.2 Quality, Patient Safety and Compliance Committee Report

Commissioner Ward reported that the Quality, Patient Safety and Compliance Committee met earlier this morning. Dr. Scheppke provided the committee with an update on Lakeside Medical Center's Emergency Department. They reviewed and approved the Chief Compliance & Privacy Officer's annual evaluation. The 2018 revised compliance work plan was approved.

9.3 Lakeside Health Advisory Board Report

Dr. Cleare reported that the Lakeside Health Advisory Board met on August 14, 2018. The Board welcomed 2 new board members, Mr. Eddie Rhodes and Dr. Maria Vallejo. The Board also recognized outgoing board member Gilberto Alvarez and thanked him for his years of service. The Board received updates on IT initiatives, managed care contracting, strategic planning, and quality statistics for LMC.

9.4 C.L. Brumback Primary Care Clinics Board Report

Commissioner Neering reported that the District Clinic Holdings Board met on August 22, 2018. Phase 1 of our HRSA Service Area Competition (SAC) continuing application was submitted to Grants.gov prior to 8/6/2018. Phase 2 was submitted to HRSA via the EHB on 8/21/2018. Our Mobile Clinic served 104 medical and 6 behavioral health visits between 8/1/2018 and 8/15/2018 and is currently rotating to Jerome Golden Center, Holy Redeemer, Community United Methodist Church and St. George's. Parking is being reviewed for access to additional locations. On 8/15/2018 we received a Notice of Award notifying us of a one-time Quality Improvement grant of \$166,916. This type of award is distributed by HRSA to more than 1,300 community health centers to further their commitment to improve overall quality, efficiency and value of health care services for the millions of patient served by FQHCs. By doing this, HRSA recognizes the highest performing health centers nationwide as well as those health centers that made significant quality improvement gains from the prior year. We were recognized for being a Health Center Quality Leader (achieved best overall clinic performance and placed in top 30%), Access Enhancer (increased total number of patients), obtaining PCMH recognition and becoming a Million Hearts achiever.

10. CEO Comments

11. HCD Board Member Comments

12. CLOSED MEETING:

Pursuant to Florida Statute Section 395.3035 (4) (A)

The closed meeting took place after the Board meeting was adjourned.

13. Establishment of Upcoming Board Meetings

September 25, 2018

- 5:15PM, TRIM Public Hearing

November 27, 2018

- 2:00PM, Joint Meeting with Lakeside Health Advisory Board

14. Motion to Adjourn

There being no further business, the meeting was adjourned.



Sean O'Bannon, Secretary

11-27-18

Date