



**QUALITY, PATIENT SAFETY AND COMPLIANCE COMMITTEE
SUMMARY MEETING MINUTES
September 24, 2019 2:00 p.m.
1515 N. Flagler Drive,
West Palm Beach, FL 33401**

1. Call to Order

Dr. Alonso called the meeting to order at 2:00 pm

A. Roll Call

Committee Members present included:

Dr. Alina Alonso, Chairperson; Mary Weeks; James Elder; Sean O'Bannon; Kimberly Schulz; Dr. David Bohorquez

Committee Members absent included:

Sharon Larson; Dr. Daniel Padron; Brian Lohmann

Staff present included:

Darcy Davis, Chief Executive Officer; Valerie Shahriari, General Counsel; Dr. Belma Andric, Chief Medical Officer; Alyssa Tarter, Risk Manager; Steven Hurwitz, Vice President, CHRO, CCO & EPMO; Ginny Keller, Administrator of School Health; Terretha Smith, Director of Clinical Services- Healey Center ; Janet Moreland, Lakeside Medical Center Administrator; Karen Harris, Vice President of Field Operations; Sandra Smith, Admin-Trauma Services; Gerry Pagano, Director of Medical Transport and Aeromedical Facilities; Dr. Ana Ferwerda, FQHC Interim Medical Director; Leticia Stinson, Senior Compliance and Privacy Analyst; Kristine Macaya, Assistant Director of Pharmacy; Shelly Ann Lau, Healey Center Administrator; David Speciale, Patient Experience Manager; Dr. Hyla Fritsch, Director of Clinic Operations and Pharmacy Services; Andrea Steele, Corporate Quality Director; Deborah Hall, Chief Compliance Officer; Luis Rodriguez, Quality Compliance Pharmacist; Regina Stolpman, Director of Nursing – Lakeside Medical Center; Sylvia Hall, Quality Manager- Lakeside Medical Center

Recording/Transcribing Secretary: Jonathan Dominique

2. Agenda Approval

A. Additions/Deletions/Substitutions

None.

B. Motion to Approve Agenda

CONCLUSION/ACTION: Mr. Elder made a motion to approve the agenda as presented/amended. The motion was duly seconded by Ms. Weeks. There being no opposition, the motion passed unanimously.

3. Awards, Introductions and Presentations

None.

4. Disclosure of Voting Conflict

None.

5. Public Comment

None.

6. Meeting Minutes

- A. Staff Recommends a MOTION TO APPROVE:
Committee Meeting Minutes from May 28, 2019.

CONCLUSION/ACTION: Mr. O'Bannon made a motion to approve the committee meeting minutes from May 28, 2018 as presented. The motion was duly seconded by Mr. Elder. There being no opposition, the motion passed unanimously.

7. Consent Agenda – Motion to Approve Consent Agenda Items

CONCLUSION/ACTION: Ms. Weeks made a motion to approve the Consent Agenda items. The motion was duly seconded by Mr. Elder. There being no opposition, the motion passed unanimously.

A. ADMINISTRATION

- 7A-1 RECEIVE AND FILE:
Internet Posting of District Public Meeting
<http://www.hcdpbc.org-Resources-Public Meetings>
- 7A-2 RECEIVE AND FILE:
Committee Attendance.
- 7A-3 RECEIVE AND FILE:
Proposed Meeting Schedule 2020.

- 7A-4 RECEIVE AND FILE:
Compliance and Privacy Dashboard.

8. Regular Agenda

A. ADMINISTRATION

- 8A-1 Staff recommends a MOTION TO APPROVE
Amendment to the Quality, Patient Safety, and Compliance Committee Charter

CONCLUSION/ACTION: Dr. Bohorquez made a motion to approve the updates to the Quality Patient Safety & Compliance Committee Charter. The motion was duly seconded by Ms. Weeks. There being no opposition, the motion passed unanimously.

B. COMPLIANCE

- 8B-1 RECEIVE AND FILE:
Summary of Compliance and Privacy Activities.

Deborah Hall, Chief Compliance Officer, presented an overview updating the committee of compliance activities and actions that have taken place during the second quarter of FY 2019.

CONCLUSION/ACTION: Received and filed.

- 8B-2 Staff recommends a MOTION TO APPROVE:
Compliance Work Plan 2019.

The Compliance Work Plan 2019 demonstrates areas of concern based on government enforcement trends, the OIG 2019 Work Plan, and interviews with senior management.

As part of the review process, the Compliance Department will be utilizing:

- On-site visits
- Interviews with personnel involved in management, operations, coding, claim development, patient care, and other related activities
- Reviews of medical and financial records that support claims for reimbursement
- Reviews of written materials and documentation prepared by each business line
- Monitor and trend analysis that seek deviations in specific areas

The Compliance Department will:

- Remain independent of physicians and management
- Have access to existing audit resources and relevant personnel

CONCLUSION/ACTION: Mr. O'Bannon made a motion to approve the Compliance Work plan for 2019. The motion was duly seconded by Mr. Elder. There being no opposition, the motion passed unanimously.

C. CORPORATE QUALITY & PATIENT SAFETY DASHBOARDS

8C-1 RECEIVE AND FILE:

Patient Relations Dashboards

The patient relations dashboards were presented for the following:

- School Health
- Primary Care Clinics
- Edward J Healey Center
- Lakeside Medical Center

CONCLUSION/ACTION: Received and filed

8C-2 RECEIVE AND FILE:

Quality & Patient Safety Reports

Quality and Patient Safety reports for were presented for the following:

- School Health (3rd trimester)
- Aeromedical (2nd Quarter of 2019)
- Primary Care Clinics (2nd Quarter of 2019)
- Edward J Healey Center (2nd Quarter of 2019)
- Lakeside Medical Center (2nd Quarter of 2019)
- Pharmacy (2nd Quarter of 2019)
- Trauma (2nd Quarter of 2019)

CONCLUSION/ACTION: Received and filed

9. CEO Comments

There were no CEO comments, but there were comments from two other staff members:

Ms. Shelley Ann Lau, Administrator of the Healey Center updated the committee on a recent survey that had been conducted at the Healey, and was proud to announce that they were able to successfully pass inspection. Dr. Belma Andric, VP, CMO, and Executive Director of the C.L. Brumback Primary care clinics shared with the committee that the CLBPCC was awarded with a Gold stamp from the American Heart Association and the American Medical Association for Cholesterol and Blood Pressure Control.

10. Committee Member Comments

None.

11. Establishment of Upcoming Meetings

- December 10, 2019 (Q3 2019)

12. Motion to Adjourn

There being no further business, the meeting was adjourned at 3:57 p.m.



Dr. Alina Alonso

12/10/19

Date