

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:30 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None.
<b>Introduction(s)</b>			
	None	None	None.
<b>Public Comments</b>			
	None	None	None.
<b>Minutes</b>			
Meeting Minutes	Approval of August 5, 2019 MEC minutes and September 12, 2019 Emergency MEC minutes.	None	First Motion: Dr. Perezalonso Second Motion: Dr. Abu All Approved
<b>Old Business</b>			
Ongoing update on the Initiative to increase EMR notes to 100% and eliminate hand written notes/orders by contracted In-house staff (Peds, Ob, Med).	There are some physicians who are still writing their EMR notes. This will continue to be an ongoing process. Anesthesia is currently doing paper notes.	None	Ongoing Process
Physician's Lounge	MEC members were given a copy of the chair that was chosen for the Physicians Lounge. They were also given a cop of the price with delivery and without delivery.	None	A motion to approve the purchase of 10 chairs from IKEA including delivery service for a total of \$1,369.99. First motion: Dr. Perezalonso Second Motion: Dr. Abu All approved
2019 Medical Staff Bylaws	MEC members to discuss forming a subcommittee to review and update Medical Staff Bylaws / Rules and Regulations. MEC members will also have to	None	Tabled to discuss next MEC meeting

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	choose the date they will like to meet to start the review and update process.		
<b>Report</b>			
Treasurer Report	Amount in PNC account: \$77,879.99 Deposited: \$14,450.00 Deduction: \$2,700.00 for the payment of Resident retreat.	None	None
<b>Committee Reports</b>			
CCU Committee	All MEC members were given a copy of the CCU reports and reviewed the August data comparing it to their prior year data. CCU has not have the chance to meet yet.	None.	None.
P&T Committee	All members were given a copy of the P&T report and have discussed Medication variances, Adverse Drug events, Antimicrobial Stewardship, ISMP Safety, Formulary Advisory Update, Drug Library Update and Policy/Form Update. There was a discussion about accessing medications at night due to pharmacist not being at the hospital. There is an on call pharmacist that is available to access medications in the pharmacy.	None	Motion to remove the stop warning Metformin for creatinine 1.3. First Motion: Dr. Abu Second Motion: Dr. Perezalonso All Approved  Charlene to start sending the Monthly On Call Pharmacy calendar to all LMC Managers.
<b>New Business</b>			
None	None	None	None
<b>Department Reports</b>			
Delinquent Medical Records	Discussed the Delinquent Medical Records report with all members of MEC. The list has continued to go down. There's nothing that stands out. There	None	Joe-Ann will contact resident in cardiology rotation to inform Manny when Dr. Venugopal is in

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	<p>have been some difficulties contacting Dr. Venugopal to complete his delinquent notes. Numbers has gone down 1%. Karen has a meeting with new Interim CIO to discuss about physicians to have external access to notes.</p>		<p>the hospital to assisting in completing his delinquent notes.</p>
<p>Emergency Department Report</p>	<p>Discussed the ED Report for July in MEC packet that is pulled from the EDIS. They have been doing pretty well for turnaround time. It has gone down by 6. Total census has gone up. Neurology has been the main reason patient transfers.</p>	<p>None.</p>	<p>None</p>
<p>Radiology Service Report</p>	<p>All members were given the monthly Quality Metrics for Radiology.</p>	<p>None</p>	<p>None</p>
<p>OB Services Report</p>	<p>All members of MEC were given a copy of the July OB reports. Dr. Williams and Dr. Carlson were not present during this MEC meeting.</p>	<p>None.</p>	<p>None.</p>
<p>Pediatric Services Report</p>	<p>All members of MEC were given a copy of the July Pediatric reports. Dr. Cosme was not present during this MEC meeting.</p>	<p>None</p>	<p>None</p>
<p>Laboratory Service Report</p>	<p>All members of MEC were given a copy of the Continuous Quality Patient Safety Improvement Laboratory reports for April. All indicators were met except for Documentation of reporting critical results to RN or MD and Transfusion slip.</p>	<p>None</p>	<p>None</p>
<p>Chief Medical Officer</p>	<p>08/03/19 - Preceptor for Family Practice Residents at Boys and Girls Club in Riviera Beach - Back to School Physicals Ongoing OPPE/FPPE processing, chart reviews, and meeting with the providers Creation of Dashboard for Narcotic prescribing by ER physicians – January 2019</p>	<p>None.</p>	<p>None</p>

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	<p>Ongoing ER Real-Time Survey with Regina as part of HCHAP improvement strategy - &gt;95% positive feedback</p> <p>Addiction Stabilization Committee</p> <p>Credentialing/Clinical Privileges Review for Temporary/Provisional/Active providers</p> <p>Ongoing Sepsis, AMI and Stroke quality review and physician engagement in improvement of these quality metrics.</p> <p>Review and assistance in mediation of multiple RiskQual/ Complaints.</p> <p>Active Med Staff engagement and mediation.</p>		
<p>Family Residency Report</p>	<p>All MEC members were given the July GMEC meeting minutes for review. Residency coverage for hurricane went very well.</p> <p>Residency retreat was postponed to September 27, 2019 due to Hurricane Dorian.</p> <p>St. Mary's Medical center has signed and approved the residents to do their pediatric rotation at their location. The GME office and Dr. Perezalonso had a conference call meeting to discuss the process and expectations for NSU students rotation at LMC. A process was created to have better communication between the student and the ED physicians as far as scheduling is concerned.</p>	<p>None</p>	<p>None</p>
<p>Director of Nursing / Administrator Report</p>	<p>QUALITY</p> <ul style="list-style-type: none"> <li>2<sup>nd</sup> Quarter Quality Core Measure Report completed</li> </ul>	<p>None</p>	<p>None</p>

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	<ul style="list-style-type: none"> <li>• HCAHPS Report – May 2019 – July 2019</li> <li>• Providers selected for Hospital OQR Program CY 2021 Validation</li> </ul> <p>SERVICE</p> <ul style="list-style-type: none"> <li>• Vacant position – Women, Infant Children Manager 2 applicants interviewed</li> <li>• Vacant position – ED Manager 2 applicants interviewed</li> <li>• Gift Shop Manager – Anne Gray and Marilyn Vanamburgh Transition – 10/1/2019</li> </ul> <p>GROWTH</p> <ul style="list-style-type: none"> <li>• The Joint Commission (CY 2020 Standards) – webinar scheduled on 9/26/2019</li> <li>• Community Needs Assessment – held on 9/19/2019</li> <li>• Anesthesia Contract – pending</li> <li>• LMC 10th Anniversary Planning Meeting – scheduled on 9/26/2019 * Event scheduled on 11/9/2019 from 1:00 – 4:00 p.m.</li> <li>• CPI Trainings onsite at Lakeside Medical Center</li> <li>• Human Trafficking In-Service at Lakeside Medical Center</li> <li>• Quality Forum (employees) – 10/1/2019 @ 2:00 p.m.</li> </ul>		

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Continuous Quality & Patient Safety Improvement Committee Report	Sylvia informed all MEC members that LMC has been selected for Hospital OQR Program CY 2021 validation. All of our data starting January 2019 through December 2019, each quarter CMS will randomly select our data to verify that all of our reporting is correct. We received our notification September 13, 2019. We have 45 days to provide them the data requested from the date of notifications.	None	None
Risk Management	The risk report for July has been given to all members of MEC. Alyssa discussed IV Blood, Medication Variances and Patient Care leaving AMA for patient and Non-patient reports.	None.	None
Closed Session	There was a closed session at 5:50 PM with all physicians that were present.		
Open Session	MEC meeting was continued the open session at 6:45 PM.		
Adjournment	Meeting adjourned at 6:47 PM Next meeting October 7, 2019		