



**HEALTH CARE DISTRICT OF
PALM BEACH COUNTY
BOARD OF COMMISSIONERS AND FINANCE & AUDIT COMMITTEE
SUMMARY MEETING MINUTES
September 16, 2021 at 4:00PM
1515 N Flagler Drive, Suite101
West Palm Beach, FL 33401**

Remote Participation Link:

<https://zoom.us/j/5507895592?pwd=REZ4TWfYUXowQWNpWTBaVXRsZ1dDQT09>

Via Telephone dial-in access: (646) 558-8656 / Meeting ID: 550 789 5592 / Password: 946503

1. Call to Order

Les Daniels called the meeting to order.

A. Roll Call

Health Care District Board members present included: Les Daniels, Chair; Nancy Banner, Vice Chair; Sean O'Bannon, Secretary; Dr. Alonso; Ed Sabin and Tammy Jackson-Moore. Cory Neering was absent.

Finance and Audit Committee members present: Michael Burke; Mark Marciano. Joseph Gibbons and Sophia Eccleston. Richard Sartory was absent.

Staff present included: Darcy Davis, Chief Executive Officer; Dr. Belma Andric, Chief Medical Officer; Bernabe Icaza, General Counsel; Karen Harris, VP of Field Operations; Steven Hurwitz, Chief Administrative Officer; Candice Abbott, Chief Financial Officer; Patty Lavelly, Chief Information & Digital Officer; Heather Bokor, Chief Compliance & Privacy Officer.

Recording/Transcribing Secretary: Heidi Bromley

B. Invocation

Ms. Davis led the invocation.

C. Pledge of Allegiance

The Pledge of Allegiance was recited.

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- D. Affirmation of Mission: The mission of the Health Care District of Palm Beach County is to be the health care safety net for Palm Beach County. Our vision is meeting changes in health care to keep our community healthy.

2. Agenda Approval

- A. Additions/Deletions/Substitutions
- B. Motion to Approve Agenda

CONCLUSION/ACTION: Commissioner O'Bannon made a motion to approve the agenda. The motion was duly seconded by Commissioner Alonso. There being no opposition, the motion passed unanimously.

3. Awards, Introductions and Presentations

- A. Budget FY 2022– Version 2

Ms. Abbott presented the Board with the Budget FY 2022.

- B. OB Service Line at Lakeside Medical Center

Ms. Harris discussed the OB Service Line at Lakeside Medical Center.

- C. Epic Journey Go-Live Update

Ms. Lavelly provided the Board with an update on EPIC.

4. Disclosure of Voting Conflict

5. Public Comment

6. Meeting Minutes

- A. **Staff Recommends a MOTION TO APPROVE:**
Joint Board and Finance & Audit Committee Meeting Minutes of June 29, 2021.

CONCLUSION/ACTION: Commissioner O'Bannon made a motion to approve the Joint Board and Finance & Audit Committee Meeting Minutes of June 29, 2021 as presented. The motion was duly seconded by Commissioner Alonso. There being no objection, the motion passed unanimously.

7. Committee Reports

7.1 Finance and Audit Committee – (No Report)

7.2 Good Health Foundation Committee – (No Report)

7.3 Quality, Patient Safety and Compliance Committee – (No Report)

7.4 Lakeside Health Advisory Board – (Commissioner Alonso)

Dr. Alonso stated that The Lakeside Health Advisory Board met on September 1st 2021. Ms. Harris introduced Heather Bokor and Bernabe Icaza to the Board. Ms. Harris discussed Community Engagement related to OB services and working with community partners to advertise the OB Services. Ms. Moreland gave an update on the new MRI machine, an update to the ASCOM system and an update on the ambulance. Dr. Dorce-Medard gave an update on the COVID data specific to Lakeside. She highlighted the positivity percentage, the increase that was noted from July to August in the positivity rate and highlighted the increase in the age category 31-40.

7.5 Primary Care Clinics Board – (Commissioner Jackson-Moore)

Ms. Jackson – Moore stated that OD2A is a federal project led by the Centers for Disease Control and Prevention (CDC). We have recently been awarded an additional \$251,450 to add six new positions, including two additional Recovery Coaches, one Lead Recovery Coach, one Care Coordination Specialist, and one Lead Care Coordination Specialist to the program. The grant is awarded through August 2021 with an expectation of renewal for an additional year with all eight positions funded. FACHC (Florida Association of Community Health Centers) has granted the C. L. Brumback Primary Care Clinics with \$212,862 as a part of its efforts to strengthen the safety net across the state. This program ensures the viability and capacity for providing primary care services to low-income and uninsured individuals where there is great need. On the front lines of the COVID-19 pandemic, CDR's team of disaster health and medical experts are assisting state and local governments respond to and manage health crises. Contract was executed for CDR to perform COVID-19 testing in Belle Glade starting this month.

CONCLUSION/ACTION: Commissioner Jackson-Moore made a motion to approve the Consent Agenda. The motion was duly seconded by Commissioner Sabin. There being no objection, the motion passed unanimously.

8. Consent Agenda – Motion to Approve Consent Agenda Items

HEALTH CARE DISTRICT

A. **ADMINISTRATION**

8A-1 **RECEIVE AND FILE:**

September 2021 Internet Posting of District Public Meeting

<https://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=423&m=0|0&DisplayType=C>

8A-2 **RECEIVE AND FILE:**

Health Care District Board Attendance

8A-3 **RECEIVE AND FILE:**

Health Care District Financial Statements July 2021

8A-4 **RECEIVE AND FILE:**

Good Health Foundation Tax Form 990

8A-5 **Staff Recommends a MOTION TO APPROVE:**

Medical Staff Appointment(s) for Lakeside Medical Center

8A-6 **Staff Recommends a MOTION TO APPROVE:**

Re-credentialing and Privileging of Healey Center Practitioner

9. **Regular Agenda**

A. **ADMINISTRATION**

9A-1 **Staff Recommends a MOTION TO APPROVE:**

Low Income Pool Participation for Palm Beach County Hospitals and Federally Qualified Health Centers

Ms. Abbott requested the Board approve funding the 2021-22 Low Income Pool Program IGT funding for the Federally Qualified Health Centers and authorize the CEO to execute the required agreements.

CONCLUSION/ACTION: Commissioner O'Bannon made a motion to approve funding the Low Income Pool Participation for Palm Beach County Hospitals and Federally Qualified Health Centers. The motion was duly seconded by Commissioner Jackson-Moore. There being no objection, the motion passed unanimously.

9A-2 Staff Recommends a MOTION TO APPROVE:

Local Provider Participation Fund for the Directed Payment Program

Ms. Abbott presented the Board with an overview of the Health Care District of Palm Beach County's role as the administrator of the Local Provider Participation Fund for the Medicaid Directed Payment Program as requested by PBC Board of Commissioners.

CONCLUSION/ACTION: Commissioner Banner made a motion to approve the Local Provider Participation Fund for the Directed Payment Program. The motion was duly seconded by Commissioner Alonso. There being no objection, the motion passed unanimously.

9A-3 Staff Recommends a MOTION TO APPROVE:

Medicaid Directed Payment Program – Lakeside Medical Center

Ms. Abbott requested the Board approve funding the 2021-22 DPP IGT for Lakeside Medical Center and authorize the CEO or CFO to execute the required agreements.

CONCLUSION/ACTION: Commissioner Banner made a motion to approve the Medicaid Directed Payment Program. The motion was duly seconded by Commissioner O'Bannon. There being no objection, the motion passed unanimously.

9A-4 Staff Recommends a MOTION TO APPROVE:

Indirect Medical Education Program

Ms. Abbott requested the Board approve funding the Intergovernmental Transfer (IGT) required for participation in the retroactive 2020-2021 and the current 2021-22 Indirect Medical Education Program (IME).

CONCLUSION/ACTION: Commissioner Banner made a motion to approve the Indirect Medical Education Program. The motion was duly seconded by Commissioner Jackson-Moore. There being no objection, the motion passed unanimously.

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9A-5 **RECEIVE AND FILE:**

Internal Audit Update

Ms. Bittar provided the Board with an internal audit update and a summary of one of the completed audits (the vendor risk/vendor management). She reviewed changes to the internal audit work plan and completed items.

CONCLUSION/ACTION: Received and filed.

9A-6 **Staff Recommends a MOTION TO APPROVE:**

Lease Agreement – Delray Primary Care Clinic

Dr. Andric requested the approval of the lease agreement to move the existing Delray Beach clinic to 200 Congress Park Drive Suite 100, Delray Beach, FL 33445, which is located across the street from our existing clinic. Once improvements are completed in approximately nine months, we would move our current Delray Beach Clinic services to this new location.

CONCLUSION/ACTION: Commissioner Jackson-Moore made a motion to approve the Delray Beach Lease Agreement. The motion was duly seconded by Commissioner O'Bannon. There being no objection, the motion passed unanimously.

9A-7 **Staff Recommends a MOTION TO APPROVE:**

Lease Agreement – West Boca Primary Care Clinic

Dr. Andric requested the approval of the lease agreement to move the existing West Boca site to 9960 S Central Park Blvd, Suite 450, Boca Raton, FL 33428, which is located two miles from our existing clinic. Once improvements are completed in approximately six months, we would move our current West Boca Clinic services to this new location.

CONCLUSION/ACTION: Commissioner Jackson-Moore made a motion to approve the West Boca Lease Agreement. The motion was duly seconded by Commissioner Alonso. There being no objection, the motion passed unanimously.

9A-8 Staff Recommends a MOTION TO APPROVE:

Lease Agreement – Mangonia Park Primary Care Clinic

Dr. Andric requested the approval of the lease agreement to move the existing Mangonia clinic to 2051 N 45th Street, Suite 300, West Palm Beach, FL 33407, which is located on the same campus as our existing clinic. Once improvements are completed in approximately six months, we would move our current Mangonia services to this new location.

CONCLUSION/ACTION: Commissioner Jackson-Moore made a motion to approve the Mangonia Park Lease Agreement. The motion was duly seconded by Commissioner Alonso. There being no objection, the motion passed unanimously.

10. CEO Comments

Ms. Davis congratulated Mike Burke as Superintendent of Palm Beach County School District.

Ms. Davis congratulated Sophia Eccleston who received a diamond award from the Greater Boca Chamber.

Ms. Davis welcomed Joe Gibbons back from a triple bypass.

Ms. Davis stated that the CL Brumback Primary Care Clinics achieved gold medal status from HRSA recognizing them for being top 10% in the country for their quality. A special recognition was provided for their outreach response to COVID.

11. Finance & Audit Committee Member Comments

12. HCD Board Member Comments

13. Establishment of Upcoming Board Meetings

September 28, 2021

- 4:00PM, Health Care District Board Annual Meeting (Officer Elections)
- 5:15PM, Truth In Millage (TRIM) Meeting

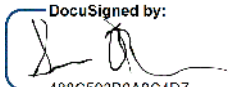
December 15, 2021

- 2:00PM, Health Care District Board Meeting

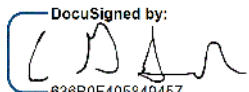
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14. Motion to Adjourn

There being no further business, the meeting was adjourned.

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Sean O'Donnell, Secretary
Health Care District Board

12/17/2021
Date

DocuSigned by:

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Edward Sabini, Chair
Finance & Audit Committee

12/17/2021
Date