

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:33 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None.
Introduction(s)			
	None	None	None
Public Comments			
	None	None	None
Minutes			
Meeting Minutes	Approval of August 3, 2020 MEC minutes.	None	Motion to approve August 3, 2020 MEC minutes 1 st Motion: Dr. Luis Perezalonso 2 nd Motion: Regina Stolpman
Old Business			
LMC RIS12a Patient Chaperoning Procedure	Procedure was provided to MEC members a week before MEC to review.	None	Motion to approve the LMC RIS12a Patient Chaperoning Procedure : 1st Motion: Dr. Melissa Carlson 2nd Motion: Dr. Manuel Casanova
New Business			
EPIC Journey	Janet Moreland discussed in the Executive Director Report.	None	None
Hospital Chart Completion Policy and Procedure	Policy and Procedure was provided to MEC members a week before MEC to review.	Tabled until next MEC meeting.	None
SOP for Wound Prevention and Wound Management	SOP was provided to MEC members a week before MEC to review.	Tabled until next MEC meeting.	None
PHA85 Remdesivir Emergency Authorization Protocol	Protocol was provided to MEC members a week before MEC to review.	None	Motion to approve the PHA85 Remdesivir Emergency Authorization Protocol : 1 st Motion: Dr. Melissa Carlson

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			2 nd Motion: Dr. Yolanda Cosme
Telemedicine (Dr. Steven Fein)	Dr. Ishan Gunawardene presented Telemedicine in concerns to Dr. Steven Fein.	Tabled until Janet Moreland speaks with legal in concerns with FY 2021	None
Report			
Treasurer Report	Amount in PNC account: \$ 89,111.99 Asha Collier mailed three checks that needs to be deposit.	None	None
Committee Reports			
CCU Committee	All members received the July 2020 vs July 2019 CCU report. Edgerty presented the report for Dr. Yaw Abu.	None	None
Department Reports			
Credentialing Report	All MEC members were given a copy of all physicians applying for Initial Appointment and Reappointment for review and approval	None	Motion to approve the list of physicians attached except Dr. Steven Fein applying for Initial Appointment and Reappointment. 1 st Motion: Dr. Melissa Carlson 2 nd Motion: Dr. Yolanda Cosme
Family Residency Report	Provided a copy of the approved Minutes from July 23, 2020 GMEC meeting Residents continue to be involved with COVID Testing Most Recent ACGME Letter of Notification RE: Institution 8001101166 <ul style="list-style-type: none"> • Submitted: August 7, 2020 Most Recent ACGME Letter of Notification for the Family Medicine Program	None	None

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	<ul style="list-style-type: none"> Submitted: August 28, 2020 Appointed Dr. Seneca Harberger as the new Family Medicine Program Director <ul style="list-style-type: none"> Effective date: September 13, 2020 Dr. Jennifer Dorcé-Medard will continue to be DIO		
Delinquent Medical Records	Discussed the Delinquent Medical Records report with all members of MEC Average Monthly Discharge rate has decreased from last month to the month of July 2020 with a rate being 1730. There are 31 deficiencies greater than 30 days and all physicians have been sent a letter notifying of their delinquent notes	None	None
Emergency Department Report	All MEC members received the ED Report for the month of July 2020.	None	None
Radiology Report	Michelle Bush provided the radiology report for the month of July 2020.	None	None
Surgery Services report	The surgical procedures comparing current year 2020 to FY 2019 for the month of July.	None	None
Lab Report	Dinaliza provided the Laboratory report for the month of July 2020. Lab reviewed 35 blood transfusion records with 1 (3%) incomplete documentation.	None	None
OB Services Report	OB reports were given to all MEC members. OB reported 5 deliveries with 2 vaginal deliveries, 3 C-sections and 0 Primary.	None	None

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	<p>Dr. Melissa Carlson is retiring she will be leaving in 2021. OB is staying open and will have a OB STEM Lab. Dr. Carlson suggested that Dr. Julie Pass be her replacement when she retires.</p>		
<p>Pediatric Report</p>	<p>Dr. Cosme provided the pediatric report for the month of July.</p>	<p>None</p>	<p>None</p>
<p>Risk Management Report</p>	<p>Risk Management provided the executive summary for the month of July 2020.</p>	<p>None</p>	<p>None</p>
<p>Director of Nursing Report</p>	<p>QUALITY SOP for Wound Management and Prevention for approval. ESS (Emergency Status System) – report sent to AHCA – this is a resource website where information is entered daily</p> <p>SERVICE OB opened positions - Manager position, 1 day RN and 4 RN night positions Infection Control Nurse has relocated in an office on the third floor across from medical records. In addition, we are receiving the weekly gown order and there is no need to reuse them at this time. The school health nurses returned to school and we are using LMC staff to assist with the screening. During this pandemic, the main entrance closes at</p>	<p>None</p>	<p>None</p>

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	<p>330 and on the weekend, we are considering closing and only having the ER entrance opened. Employees will enter through the employee entrance and complete the online survey</p> <p>GROWTH The Boom and Lights for OR 1 finally happened and final AHCA inspection to follow. The tube system is completed and to begin service around September 24. Mindray has begun and equipment shipments begin 9.21 and rooms 221&222 will house the equipment. Clinical training will begin in October on the units and completed with go live in November</p>		
Executive Director Report	<p>GROWTH Lakeside Medical Center Dialysis Outpatient Unit Update – planning continues</p> <p>ANNOUNCEMENTS Associate Chief Medical Officer/DIO – Dr. Medard Provider Onboarding Simulation Lab Telehealth</p> <p>CONTRACTS Kidz Medical – 120 days out</p> <p>EPIC UPDATE</p>	None	None

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	<p>Go Live – 7/1/2021</p> <p>COVID- 19 Planning and Information Palm Beach County Executive Order Screening and temperature reading process Monthly testing for employees – self scheduling process</p> <p>QUALITY INIATIVES Leapfrog Group</p> <p>Lakeside Medical Center Task Force Community Involvement Marketing Strategies Breast Health Awareness Walk/Run – 10/24/2020 @ 9:00 a.m.</p> <p>Relocation-Office Space Zin Room – relocated to 2nd floor Risk Manager – previous Zin office/room</p>		
Adjournment	<p>Meeting adjourned at 6:24 pm Next meeting October 5, 2020</p>		