



DISTRICT BOARD MEETING AGENDA
September 11, 2018 at 4:45PM
600 Okeechobee Blvd.
West Palm Beach, FL 33401

1. Call to Order – Brian Lohmann, Chair

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance
- D. Affirmation of Mission: The mission of the Health Care District of Palm Beach County is to be the health care safety net for Palm Beach County. Our vision is meeting changes in health care to keep our community healthy.

2. Agenda Approval

- A. Additions/Deletions/Substitutions
- B. Motion to Approve Agenda

3. Awards, Introductions and Presentations

4. Disclosure of Voting Conflict

5. Public Comment

6. Consent Agenda – Motion to Approve Consent Agenda Items

A. **ADMINISTRATION**

6A-1 **RECEIVE AND FILE:**

September 2018 Internet Posting of District Public Meeting.

<https://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=224&m=0|0&DisplayType=C>

6A-2 **Staff Recommends a MOTION TO APPROVE:**

Medical Staff Appointments for Lakeside Medical Center. (Belma Andric, MD)

[Pages 1-2]

6A-3 **Staff Recommends a MOTION TO APPROVE:**

RSM Renewal of Audit Arrangement Letter. (Dawn Richards) [Pages 3-4]

7. Regular Agenda

A. ADMINISTRATION

7A-1 Staff Recommends a MOTION TO APPROVE:

Construction Management Services – Belle Glade Clinic Relocation.
(Dawn Richards) [Pages 5-6]

7A-2 Staff Recommends a MOTION TO APPROVE:

HCD FY19 Budget. (Dawn Richards) [Under Separate Cover]

8. CEO Comments

9. Board Member Comments

10. Establishment of Upcoming Meetings

September 25, 2018

- 2:00PM, Health Care District Board Meeting
- 5:15PM, Truth In Millage (TRIM) Meeting

November 27, 2018

- 2:00PM, Joint Meeting with Lakeside Health Advisory Board

11. Motion to Adjourn

HEALTH CARE DISTRICT BOARD

September 11, 2018

1. Description: Medical Staff Appointment(s) for Lakeside Medical Center

2. Summary:

The agenda item represents the practitioner(s) recommended for Medical Staff appointment by the Medical Executive Committee of Lakeside Medical Center.

3. Substantive Analysis:

The practitioner(s) listed below satisfactorily completed the credentialing and privileging process and met the standards set forth within the approved Medical Staff Bylaws. The credentialing and privileging process ensures that all Medical Staff meet specific criteria and standards of professional qualifications; this criterion includes, but is not limited to:

- Current licensure
- Relevant education, training and experience
- Current clinical and professional competence
- Health fitness and ability to perform requested privileges
- Malpractice history and liability insurance coverage
- Immunization status; and
- Applicable life support training

Last Name	First Name	Degree	Specialty	Appointment	Privileges
Dochniak	Tina	ARNP	Nurse Practitioner	Initial Appointment	Provisional
Hughes	Amber	ARNP	Nurse Practitioner	Reappointment	Active

Primary source and secondary source verifications were performed for credentialing and privileging elements in accordance with regulatory requirements. A nationally accredited Credentials Verification Organization (CVO) was utilized to verify the elements requiring primary source verification.

Lakeside Medical Center utilized internal Credentialing staff and the Medical Executive Committee to support the credentialing and privileging process. The Medical Executive Committee is comprised of a multi-specialty panel of practitioners with current privileges at Lakeside Medical Center.

HEALTH CARE DISTRICT BOARD
September 11, 2018

4. Fiscal Analysis & Economic Impact Statement:

	Amount	Budget
Capital Requirements		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Annual Net Revenue		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Annual Expenditures		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Reviewed for financial accuracy and compliance with purchasing procedure:


Dawn Richards
VP & Chief Financial Officer

5. Reviewed/Approved by Committee:

Lakeside Medical Center
Medical Executive Committee

Committee Name

September 10, 2018

Date Approved

6. Recommendation:

Staff recommends the Board approve the Medical Staff Appointment(s) for Lakeside Medical Center.

Approved for Legal sufficiency:


Valerie Shahnari
VP & General Counsel


Belma Andric, MD
Chief Medical Officer


Darryl J. Davis
Chief Executive Officer

HEALTH CARE DISTRICT BOARD
September 11, 2018

1. Description: RSM Renewal of Audit Arrangement Letter

2. Summary:

A new Audit Arrangement Letter was executed to provide for the FY18 external independent audit by the RSM firm.

3. Substantive Analysis:

In June 2015, a formal committee selected RSM in response to the RFP issued by the Health Care District for external audit services of all entities. The RFP allowed for a one-year engagement with the District having sole discretion to extend the arrangement for two additional one-year periods. These periods have been exhausted. The RFP did not explicitly prohibit additional renewals. The Health Care District has extended the services of RSM for one additional year in order to complete FY18 auditing requirements.

4. Fiscal Analysis & Economic Impact Statement:

	Amount	Budget
Capital Requirements	N/A	Yes <input type="checkbox"/> No <input type="checkbox"/>
Annual Net Revenue	N/A	Yes <input type="checkbox"/> No <input type="checkbox"/>
Annual Expenditures	\$388,100	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Reviewed for financial accuracy and compliance with purchasing procedure:



Dawn L. Richards
VP & Chief Financial Officer

5. Reviewed/Approved by Committee:

N/A

Committee Name

N/A

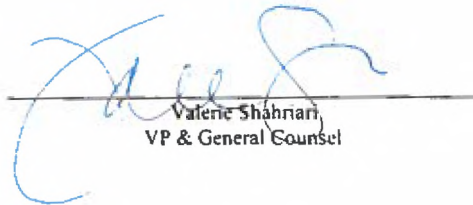
Date Approved

HEALTH CARE DISTRICT BOARD
September 11, 2018

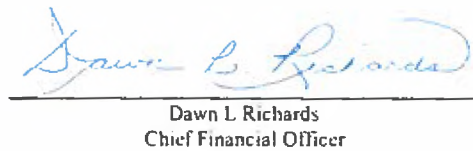
6. Recommendation:

Staff recommends the Board approve the additional engagement period.

Approved for Legal sufficiency:



Valerie Shahriari
VP & General Counsel



Dawn L. Richards
Chief Financial Officer



Darcy J. Davis
Chief Executive Officer

HEALTH CARE DISTRICT BOARD
September 11, 2018

1. Description: Construction Management Services – Belle Glade Clinic Relocation

2. Summary:

Agenda item presents the Request for Qualification (RFQ) that was used to procure construction management services for construction at Lakeside Medical Center to house the Primary Care, Dental Clinics and Pharmacy.

3. Committee Members:

Andrea Steele, Director Corporate Quality, Chairperson
Terry Megiveron, Director, FQHC Practice Operations
Thomas Cleare, VP Strategy
Belma Andric, Chief Medical Officer
Holly Serrano, Robling Architecture Const. (HCD Owner's Representative)

4. Substantive Analysis:

An RFQ was issued July 20, 2018 for construction management services for the construction necessary to allow for the relocation of the Primary Care, Dental Clinics and Pharmacy.

On August 16, 2018 the evaluation committee met to discuss responses to the RFQ. One proposal was received from Chandler Construction Company.

The proposal was evaluated based on the criteria of:

- Past Similar Projects and Experience
- Experience of the Project Team Members
- Scheduling, Cost Control, Quality Assurance
- Projection of Total Costs

5. Vendor Finalists:

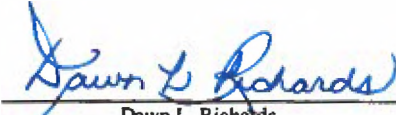
Rank	Company Name	Score
1	Chandler Construction Company	74/100

6. Fiscal Analysis & Economic Impact Statement:

	Amount	Budget
Capital Requirements	\$139,505	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Annual Net Revenue	N/A	Yes <input type="checkbox"/> No <input type="checkbox"/>
Annual Expenditures	N/A	Yes <input type="checkbox"/> No <input type="checkbox"/>

HEALTH CARE DISTRICT BOARD
September 11, 2018

Reviewed for financial accuracy and compliance with purchasing procedure:



Dawn L. Richards
VP & Chief Financial Officer

7. Reviewed/Approved by Committee or Subsidiary Board:

Finance and Audit Committee

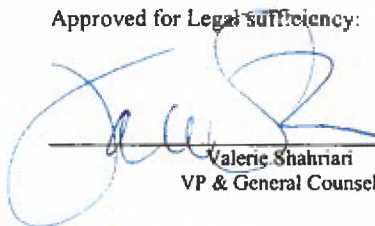
Committee or Board

Date Reviewed

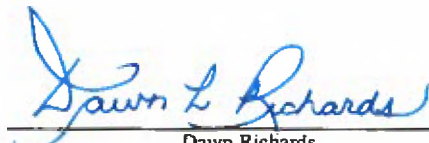
6. Recommendation:

Staff recommends the Board approve Chandler Construction Company be awarded the contract to manage the construction project at Belle Glade.

Approved for Legal sufficiency:



Valerie Shahriari
VP & General Counsel



Dawn Richards
VP & Chief Financial Officer



Darcy J. Davis
Chief Executive Officer