## GOOD HEALTH FOUNDATION BOARD AGENDA September 10, 2019 5:30 PM

### **Meeting Location:**

Health Care District of Palm Beach County
Board Room
1515 N. Flagler Drive, Suite 101
West Palm Beach, FL 33401

If a person decides to appeal any decision made by the Board, with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

# GOOD HEALTH FOUNDATION BOARD AGENDA

## September 10, 2019 Health Care District Board Room 1515 N. Flagler Drive, Suite 101 West Palm Beach, FL 33401

1. (	Call to	Order -	E4	Sahin
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- A. Roll Call
- 2. Agenda Approval
  - A. Additions/Deletions/Substitutions
  - B. Motion to Approve Agenda
- 3. Awards, Introductions and Presentations

None

- 4. Disclosure of Voting Conflict
- 5. Public Comment
- 6. Meeting Minutes
  - A. Staff Recommends a MOTION TO APPROVE:

Board Meeting Minutes of July 30, 2019. [Pages 1-4]

- 7. Consent Agenda Motion to Approve Consent Agenda Items
  - A. **ADMINISTRATION**
  - 7A-1 **RECEIVE AND FILE:**

September 10, 2019 Internet Posting of Good Health Foundation Board Meeting <a href="https://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=291&m=0|0 &DisplayType=C">https://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=291&m=0|0 &DisplayType=C</a>

#### 7A-2 **RECEIVE AND FILE:**

Updated Employee Assistance Program Procedure (Thomas Cleare) [Pages 5-10]

#### 7A-3 **RECEIVE AND FILE:**

Supporting Documentation for the Funding Request Approved at the July 30, 2019 Foundation Board Meeting (Thomas Cleare) [Pages 11-51]

## 8. Regular Agenda

## A. **ADMINISTRATION**

## 8A-1 **Staff Recommends a MOTION TO APPROVE:**

Funding Request Procedure (Thomas Cleare) [Pages 52-55]

## 8A-2 Staff Recommends a MOTION TO APPROVE:

Checking Account Signature Authority (Thomas Cleare) [Pages 56-57]

## 9. Board Member Comments

## 10. Establishment of Upcoming Meetings

December 10, 2019

## 11. Motion to Adjourn

## GOOD HEALTH FOUNDATION BOARD

#### **SUMMARY MEETING MINUTES**

July 30, 2019

600 Okeechobee Boulevard West Palm Beach, FL 33401

#### 1. Call to Order

Mr. Sabin called the meeting to order.

#### A. Roll Call

Board Members Present: Edward Sabin, Chair; Joseph Bergeron; Michael Burke; Mark Marciano; Richard Sartory, Joseph Gibbons; Nancy Banner and Leslie Daniels.

Staff and Guests: Darcy Davis, Chief Executive Officer; Dr. Tom Cleare, VP of Strategy; Valerie Shahriari, VP and General Counsel; Karen Harris, VP of Field Operations; Janet Moreland, Administrator of Lakeside Medical Center; Steven Hurwitz, VP, CHRO & CCO of HR & Communications; Anil Harris, RSM;

Recording Secretary: Tanya McCain

### 2. Agenda Approval

#### A. Additions/Deletions/Substitutions

CONCLUSION/ACTION: Ms. Banner made a motion to pull item 7B-2 from the Consent Agenda and add it to the Regular Agenda as item 8A-4. The motion was duly seconded by Mr. Burke. There being no opposition, the motion passed unanimously.

#### B. Motion to Approve Agenda

CONCLUSION/ACTION: Ms. Banner made a motion to approve the agenda as modified. The motion was duly seconded by Mr. Burke. There being no opposition, the motion passed unanimously.

#### 3. Awards, Introductions and Presentations

#### A. Employee Assistance Fund Video

A video was presented of an employee giving a first-hand account of how the Employee Assistance Fund was a tremendous help during a time of hardship.

#### 4. Disclosure of Voting Conflict

A. None.

#### 5. Public Comment

A. None.

#### 6. Meeting Minutes

#### Staff Recommends a MOTION TO APPROVE:

Good Health Foundation Board Meeting Minutes of May 28, 2019

CONCLUSION/ACTION: Ms. Banner made a motion to approve the minutes of the May 28, 2016 meeting as presented. The motion was duly seconded by Mr. Burke. There being no opposition, the motion passed unanimously.

#### 7. Consent Agenda - Motion to Approve Consent Agenda Items

CONCLUSION/ACTION: Mr. Bergeron made a motion to approve the Consent Agenda. The motion was duly seconded by Mr. Burke. There being no opposition, the motion passed unanimously.

#### A. ADMINISTRATION

#### 7A-1 **RECEIVE AND FILE:**

July 2019 Internet Posting of Good Health Foundation Board Meeting <a href="https://www.hcdpbc.org/EventViewTrainingDetails.asps?Bck=Y&EventID=248">https://www.hcdpbc.org/EventViewTrainingDetails.asps?Bck=Y&EventID=248</a> &m=010&DisplayType=C

7A-2 MOVED TO REGULAR AGENDA AS ITEM 8A-4.

#### 7A-3 **RECEIVE AND FILE:**

Health Care District Investment Policy

#### 8. Regular Agenda

#### A. <u>ADMINISTRATION</u>

#### 8A-1 Staff Recommends a MOTION TO APPROVE:

Good Health Foundation Tax From 990

The District's external auditor, RSM US LLP, presented the completed tax filing for fiscal year ended September 30, 2018 and responded to questions.

CONCLUSION/ACTION: Mr. Gibbons made a motion to approve the Good Health Foundation Tax Form 990. The motion was duly seconded by Mr. Bergeron. There being no opposition, the motion passed unanimously.

#### 8A-2 Staff Recommends a MOTION TO APPROVE:

Amendment to the Good Health Foundation Articles of Incorporation

Dr. Cleare presented the proposed amendment(s) to subsection (a) of Article V. titled, Purpose, to read as follows:

(a) The Corporation is empowered to engage in any and all lawful activities consistent with any charitable purpose for which corporations may be organized under the Florida Not for Profit Corporation Act.

CONCLUSION/ACTION: Ms. Banner made a motion to approve the Amendment to the Good Health Foundation Articles of Incorporation. The motion was duly seconded by Mr. Daniels. There being no opposition, the motion passed unanimously.

#### 8A-3 Staff Recommends a MOTION TO APPROVE:

**Temporary Restricted Funds** 

Dr. Cleare presented the recommendation to transfer the \$963,653 in temporarily restricted funds to the District that satisfy the purpose restrictions from the donations and responded to questions.

CONCLUSION/ACTION: Mr. Gibbons made a motion to approve the Temporary Restricted Funds. The motion was duly seconded by Ms. Banner. There being no opposition, the motion passed unanimously.

#### **8A-4 RECEIVE AND FILE:**

Health Care District Employee Assistance Fund

CONCLUSION/ACTION: Recommendation to bring back as a policy for revisions.

Good Health	Foundation Board
July 30, 201	9
Page 4	

9.	Board Member Comments	8
	None.	
10.	Establishment of Upcomin	ng Meetings
	Date: September 10, 2019	Time: 5:30 P.M. (Immediately following the Joint Board Meeting with the Finance and Audit Committee and TRIM Public Hearing)
11.	Motion to Adjourn	
	There being no further busin	ness, the meeting was adjourned.
	Michael Burke, Secretary	Date

### 1. Description: Updated Employee Assistance Program Procedure

## 2. Summary:

This agenda items presents the Board with the updated Employee Assistance Program procedure following feedback at the July 30, 2019 Foundation Board Meeting.

## 3. Substantive Analysis:

During discussion of the Employee Assistance Program procedure, the Foundation Board and the External Auditors RSM identified that Item 4 under the Procedure's process should be eliminated. This agenda item presents the updated Procedure with the following item deleted from the Process:

#4. Once approved, employee will be notified by phone with written notification to follow. Payment will be processed through the accounts payable department and as a one-time payment. Funds are treated as taxable income and will be subject to IRS regulations.

## 4. Fiscal Analysis & Economic Impact Statement:

	Amount	Budget
Capital Requirements	N/A	Yes No 🛛
Annual Net Revenue	N/A	Yes No 🛛
Annual Expenditures	N/A	Yes No 🛛

Reviewed for financial accuracy and compliance with purchasing procedure:

Darcy Davis
Chief Executive Officer

## 5. Reviewed/Approved by Committee:

N/A
Committee Name Date

## 6. Recommendation:

Staff recommends the Board receive and file the Updated Employee Assistance Program Procedure.

Approved for Legal sufficiency:

Valerie Shahriari VP & General Counsel

Thom Clu-Thomas Cleare VP of Strategy



Procedure

Department:

**Employee Assistance Fund** 

Effective Date:

09/01/2019

Name:

**Human Resources** 

Policy Number:

N/A

#### APPLICABILITY

This procedure applies to all Health Care District Employees, including Lakeside Medical Center, Healey Center, Physician Practice Offices, Primary Care Clinics, School Health, Pharmacy, Aeromedical, Trauma, Managed Care, and any other affiliated entities.

#### PROCEDURE

The District recognizes employees may experience hardships that may require emergency financial assistance. The Employee Emergency Assistance Fund (EAF) is a program available to assist employees who are experiencing a personal financial crisis. The EAF is allocated to employees who demonstrate an emergency financial need, is designed to provide limited assistance and is not a loan. The EAF is designed to address an event or catastrophe that is sudden, unexpected, and critical, such as a family crisis, acute illness, natural disaster or fire. Funds are donated to the program through employee generosity in the form of PTO donations or cash to support employees during times of need.

#### **Definitions**

An emergency would be defined as a situation beyond an employee's control such as a flood, hurricane, theft, loss of essential property or primary residence, death within the immediate family, accident, illness, disability, etc.

#### Eligibility criteria

- 1. All regular full-time and part-time employees who have been employed for a minimum of one year. Employees are not required to be benefit-eligible. Temporary and per diem employees are not eligible.
- 2. Family crisis can include situations involving the employee, their spouse, their legal dependent(s), or a parent for whom they are the primary caregiver.
- Employees must not have received funds in the past year.
- 4. Employees may submit one application within a six month period. No more than three applications may be submitted within the employee's total term of employment.
- 5. Employees may be granted no more than the documented amount needed up to a maximum limit of \$2,000 within a 12-month period (the maximum amount may be increased given extreme extenuating circumstances and approved by the EAF Committee and/or VP, Human Resources). No more than one application may be submitted per emergency situation. The amount awarded to applicants cannot exceed the available fund balance.

#### Examples of an emergency

Page 1 of 4



Procedure

Department:

**Employee Assistance Fund** 

Effective Date:

09/01/2019

Name:

Human Resources

Policy Number:

N/A

- 1. Critical injury
- 2. Serious illness
- 3. Natural disaster
- 4. Death of an immediate family member as defined under the Compassionate Leave policy.
- 5. Domestic violence

#### Examples of events not covered by the EAF

- 1. Chronic debt or sustained financial short-falls
- 2. Legal fees or fines (garnishments)
- 3. Any event that is a result of an illegal activity committed by the staff member or their dependents

#### **Process**

- Employees must complete an application for EAF which will include appropriate documentation to the Human Resources Department for verification. Examples of documentation may include death certificates, insurance claims statements, or police reports.
- A committee appointed by the Vice President, HR will review for consideration. Committee will be comprised of a representative set of non-management employees. Committee members may delegate authority in their absence. Meetings may be held electronically as needed.
- Requests will be reviewed as soon as possible given the urgency of need. In most cases, decisions should be reached within three working days of the committee receiving all necessary information. In almost all situations, a decision should be reached before the end of ten working days.
- 4. All decisions of the committee are final. Committee may review multiple requests at any given time and it may not always be possible to approve all requests given limited fund availability.

#### **Donations**

Employees may contribute to the EAF via one time or recurring payroll deductions. Additionally PTO may be donated through this process. Donations made can be considered tax deductible/charitable contributions. The accounts payable department will provide receipts at year end for all contributions. All donations must be made to the Good Health Foundation.

Page 2 of 4



Procedure

Department:

**Employee Assistance Fund** 

Effective Date:

09/01/2019

Name:

**Human Resources** 

Policy Number:

N/A

#### RESPONSIBILITY

#### Employee Responsibilities:

- 1. Complete Employee Assistance Fund Application.
- 2. Provide adequate documentation to support need.

#### Human Resources Responsibility:

- 1. Track submissions approved per the procedure.
- 2. Maintain appropriate documentation.

#### Committee Responsibility:

1. Review and process submissions for EAF within time frames recommended.

#### **CROSS-REFERENCES**

N/A

#### ADDENDA

N/A

DATE	
09/01/2019	
09/01/2019	

Page 3 of 4



Procedure

**Employee Assistance Fund** 

Effective Date:

09/01/2019

Name:

Department:

**Human Resources** 

Policy Number: N/A

#### PROCEDURE REVISION HISTORY

#### **Original Procedure Date**

#### Revisions

10/01/2018

09/01/2019	"[Next Revised Procedure Date]"
"[Next Revised Procedure Date]"	"[Next Revised Procedure Date]"
"[Next Revised Procedure Date]"	"[Next Revised Procedure Date]"
"[Next Revised Procedure Date]"	"[Next Revised Procedure Date]"

Page 4 of 4 10

# 1. Description: Supporting Documentation for the Funding Request Approved at the July 30, 2019 Foundation Board Meeting.

### 2. Summary:

This agenda items presents the supporting documentation for the request for funding for \$963,653 for expenses at Lakeside Medical Center and the pass-through grant for the CL Brumback Primary Care Clinics approved at the July 30, 2019 meeting.

## 3. Substantive Analysis:

This agenda item presents additional details and supporting documentation for the \$963,653 funding request approved at the July 30, 2019 meeting. This includes an \$813,653 payment to the Health Care District for expenses at Lakeside Medical Center and \$150,000 to the CL Brumback Primary Care Clinics for the pass-through grant from the Quantum Foundation for the Mobile Clinic.

#### Funding Requests from the Health Care District

#### 1. Improvements for Lakeside Medical Center - \$728,894

The following 4 asset purchases are presented as supporting documentation for the funding request for the \$728,894 for Improvements for Lakeside Medical Center. Copies of invoices and checks are attached to this agenda item.

Asset Description		tion	Asset ID Number	Acquisition Date	<b>Cost</b> \$493,610.00
Cooling To	Cooling Tower System		07880	9/29/2017	
Invoice # Invoice #	38340515 38487994	HCD Check # HCD Check #		Amount: Amount: Total:	\$444,249.00 \$49,361.00 \$493,610.00

Asset Description		Asset ID Number	Acquisition Date	Cost	
Security C	rity Camera/Alarm		07878	9/29/2017	\$132,817.39
Invoice #	26332724	HCD Check	# 295417	Amount:	\$87,985.83
Invoice #	27254928	HCD Check	# 295417	Amount:	\$11,771.97
Invoice #	29101169	HCD Check #	<sup>‡</sup> 299970	Amount:	\$31,709.19
Invoice #	29108328	HCD Check	<sup>#</sup> 299970	Amount:	\$1,350.40
				Total:	\$132,817.39

Asset Description		tion	Asset ID Number	Acquisition Date	Cost
OR Humic	lity AC Repair		07716	11/3/2016	\$67,812.50
Invoice #	37144412	HCD Check #	292867	Amount:	\$59,062.50
Invoice #	37278709	HCD Check #	293031	Amount: Total:	\$8,750.00 \$67,812.50

Asset Description	Asset ID Number	Acquisition Date	Cost
Lift Station Pump & Valve Box	07772	02/18/2017	\$60,000

Invoice # 12940 HCD Check # 295265 Amount: \$60,000.00

Total: \$60,000.00

#### 2. Diabetes outreach initiative at Lakeside MC - \$5,000

The following expense is presented as supporting documentation for the funding request for the \$5,000 for Diabetes Outreach Initiative at Lakeside Medical Center. Copies of invoices and checks are attached to this agenda item.

Expense Description	Date	Cost
Divabetic, LLC, Diabetes Community Outreach Event @ Dolly Hand Cultural Arts Center	1/28/2012	\$5,000

Invoice # 23 HCD Check # 252306 Amount: \$5,000.00

Total: \$5,000.00

#### 3. Purchase of capital assets for Lakeside Medical Center - \$79,759

The following 3 asset purchases are presented as supporting documentation for the funding request for the \$79,759 for Improvements for Lakeside Medical Center. Copies of invoices and checks are attached to this agenda item.

Asset Description	Asset ID Number	Acquisition Date	Cost
Cardiopulmonary Pulmonary Function Tests (PFT) Machine	07979	7/17/2018	\$33,491.00

Invoice # 00481724 HCD Check # 306310 Amount: \$33,491.00

\$33,491.00

,	Asset Descrip	tion	Asset ID Number	Acquisition Date	Cost
Steris 4085	Surgical Tab	ole	07938	12/1/2017	\$35,323.74
Invoice #	7208214	HCD Check #	302456	Amount:	\$216.30
Invoice #	7211902	HCD Check #	302456	Amount:	\$41,990.93
Invoice #	7266612	HCD Check #	302456	Amount:	-\$7,999.99
Invoice #	7287650	HCD Check #	302456	Amount:	\$1,116.50 \$35,323.74

Asset Description  Bard Halcyon Ultrasound Machine			Asset ID Number	Acquisition Date	Cost
			07975	6/11/2018	\$39,999.00
Invoice #	45333529	HCD Check #	305077	Amount:	\$1,200.00
Invoice #	45365862	HCD Check #	305077	Amount:	\$38,799.00 \$39,999.00

#### Funding Requests from the CL Brumback Primary Care Clinics

#### 4. Mobile Clinic for the Homeless \$150,000

The Quantum Foundation awarded the CL Brumback Primary Care Clinics a \$150,000 to help fund the Mobile Clinic. The Good Health Foundation was the recipient of the pass-through funding for the Mobile Clinic. The funds were paid to the Clinics on February 6, 2019.

The restricted use funds held by the Foundation after the approval of the funding requests at the July 30, 2019 meeting are presented below.

Assets with purpose limitations:	Amount
Lakeside Medical Center primary care program	\$181,777
Diabetes outreach initiative at Lakeside MC	\$80,000
Total temporarily restricted net assets	\$261,777

## 4. Fiscal Analysis & Economic Impact Statement:

	Amount	Budget
Capital Requirements	N/A	Yes No 🛛
Annual Net Revenue	N/A	Yes No 🛛
Annual Expenditures	N/A	Yes No 🛛

Reviewed for financial accuracy	and compliance	with purchasir	g procedure:

Darch Davis
Chief Executive Officer

5. Reviewed/Approved by Com	mi	ttee:
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N/A	
Committee Name	Date

## 6. Recommendation:

Staff recommends the Board receive and file the Supporting Documentation for the Funding Request Approved at the July 30, 2019 Foundation Board Meeting.

Approved for Legal sufficiency:

Valerie Shahriari VP & General Counsel

> Thomas Cleare VP of Strategy

## **Cooling Tower System Supporting Documentation**

CHECK 299409



PDF COPY

TRANE US INC PO BOX 406469 ATLANTA GA 30384

902831 TRANE US INC

BUDGET CODE	ACCOUNT	PUR. ORDER	INVOICE NUMBER	AMOUNT	DESCRIPTION
4225605627806 3515605627806	546350 562105	170453	38292601 38340515	488.00 444,249.00	REPAIRS NOT COVERED U REPLACEMENT OF COOLIN
			DE C	opy	

PLEASE DETACH AND RETAIN THIS STATEMENT BEFORE DEPOSITING THE CHECK



2601 10th Ave N. Suite 402 Palm Springs, FL 33461-3186 (561)559-1270

PNC Bank, N.A. 001 Florida WEST PALM BEACH, FLORIDA 2670

CHECK 299409

PAY \*\*\*444,737.00\*

ACCOUNTS PAYABLE CHECK

CHECK AMOUNT \*\*\*444,737.00\*

DATE: 09/15/17

THE SUM OF FOUR HUNDRED FORTY FOUR THOUSAND, SEVEN HUNDRED THIRTY SEVEN DOLLARS & ZERO CENTS

TO TRANE US INC
THE PO BOX 406469
ORDER ATLANTA GA 30384

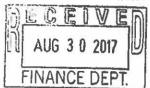
OF



Trane U.S. Inc.

3600 PAMMEL CREEK ROAD LA CROSSE, WI 546017599

## **PAYMENT REQUISITION**



Remit Trane U.S. Inc. To: PO BOX 406489

ATLANTA, GA 30384-6469

TYPE INVOICE \*\*\* NUMBER 38340515 DATE 25-AUG-17 PAGE PURCHASE ORDER NUMBER 171122 CONTRACT NAME Lakeside Medical CT Replace CUSTOMER ACCOUNT # 3350379

PREVIOUS #

BIII HEALTH CARE DIST PALM BCH CNTY To: 2601 10TH AVE NORTH SUITE 402 PALM SPRINGS, FL 33461

Contract

Name

and

Location: See applicable Tax Detail page(s)

Payment Terms	Due Date	Credit Job #	Contract #	
N30	24-SEP-17	H452157	CID00053654	

Application No01	fo	or work completed thru	31-AUG-17
2. Net Change by Change Orders:	\$93,610.00 \$0.00 \$93,610.00	4. TOTAL COMPLETED & STORED TO DATE:  a. Percentage Completed: 90.00%  5. RETAINAGE:	\$444,249.00
		a 0.00% of Completed Work:	\$0.00
		b. 0.00% of Stored Material:	\$0.00
7 -0' 1 -1' 1 5' 1 5' 1 5' 1 5' 1 5' 1 5' 1	7	Total Retainage	\$0.00
702131 17/124	+	6. TOTAL EARNED LESS RETAINAGE:	\$444,249.00
POG 562/05 444,	249	7. LESS PREVIOUS REQUESTS FOR PAYMEN	IT: \$0.00
		CURRENT PROJECT PAYMENT DUE:     (Before Applicable Sales Taxes)	\$444,249.00
PARIAL 9-6-17 ATE TO PAY 9-6-17		Applicable Sales Taxes:     See applicable Tax Detail page(s)	\$0.00
		10. Amount Due This Requisition:  Currency: USD	\$444,249.00
Sections Included: Summary Sheet, Detail Sheet(s) and Tax Detail Sheet(s)	*** PLEAS	E REFERENCE NUMBER 38340515	WITH YOUR PAYMENT

SPECIAL INSTRUCTIONS:

Federal Tax ID 25-0900465

0.5% Discount:

\*Payment within 10 days of invoice date

\*Account must be current

CHECK 299969



PDF Copy

TRANE US INC PO BOX 406469 ATLANTA GA 30384

902831 TRANE US INC

BUDGET CODE	ACCOUNT	PUR. ORDER	INVOICE NUMBER	AMOUNT	DESCRIPTION
4225605627806 4225605627806 4225605627806 3515605627806	546350 546350 546350 562105	170453 170453 170453 171122	38411898 38436296 38437140 38487994	15,000.00 -15,000.00 5,000.00 49,361.00	REPAIRS NOT COVERED U CREDIT INV 38411898 RENTAL 9/7-9/11/17 REPLACE COOLING SYSTE
			DF C	opy	

PLEASE DETACH AND RETAIN THIS STATEMENT BEFORE DEPOSITING THE CHECK



PNC Bank, N.A. 001 Florida WEST PALM BEACH, FLORIDA 63-8419 2670

CHECK 299969

2601 10th Ave N. Suite 402 Palm Springs, FL 33461-3186 (561) 659-1270

PAY \*\*\*\*54,361.00\*

DATE: 10/05/17

ACCOUNTS PAYABLE CHECK

AY THE SUM OF FIFTY FOUR THOUSAND, THREE HUNDRED SIXTY ONE DOLLARS & ZERO CENTS

CHECK AMOUNT \*\*\*\*54,361.00\*

TO TRANE US INC
THE PO BOX 406469
ORDER ATLANTA GA 30384

RECEIVED

OCT - 5 2017

#### **PAYMENT REQUISITION**

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	1	ı
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b	ı	

To: 2601 10TH AVE NORTH

PALM SPRINGS, FL 33461

SUITE 402

**Payment Terms** 

N30

IN CROSSE WY SHELLSON AIP DEPT

INVOICE Trane U.S Inc. Remit ACIGMUM \*\*\* 38487994 DATE 03-OCT-17 PAGE PURCHASE ORDER NUMBER BIN HEALTH CARE DIST PALM BCH CNTY 171122 CHATRACT HAME Lakeside Medical CT Replace CUSTOMER ACCOUNT & See applicable Tax Detail page(s) 3350379 PREVIOUS P DATE TO PAY APPROVALS **Due Date** Credit Job # Contract # H452157 CID00053654 02-NOV-17

for work completed thru Application No. 02 31-OCT-17 \$493,610.00 4. TOTAL COMPLETED & STORED TO DATE: \$493,610.00 1. ORIGINAL CONTRACT SUM: \$0.00 a. Percentage Completed: 100.00% 2. Net Change by Change Orders: 3. CONTRACT SUM TO DATE: \$493,610.00 5. RETAINAGE: 0.00% of Completed Work: \$0.00 0.00% of Stored Material: \$0.00 **Total Retainage** \$0.00 6. TOTAL EARNED LESS RETAINAGE: \$493,610.00 7. LESS PREVIOUS REQUESTS FOR PAYMENT: \$444,249.00 8. CURRENT PROJECT PAYMENT DUE: \$49,361.00 (Before Applicable Sales Taxes) 9. Applicable Sales Taxes: \$0.00 See applicable Tax Deta I page(s) 10. Amount Due This Requisition: \$49,361.00 Currency: USD Sections Included: Summary Sheet, Detail \*\*\* PLEASE REFERENCE NUMBER 38487994 WITH YOUR PAYMENT Sheet(s) and Tax Detail Sheet(s) RECEIVED PROCESSED **SPECIAL INSTRUCTIONS:** Federal Tex 10: 25-0900465

> PURCHASING AYAMA YMMIL

"Payment within 10 days of invoice date

# Security Camera/Alarm Supporting Documentation



2601 10th Ave N, Suite 402 Palm Springs, FL 33461-3186 (561)659-1270

TYCO FIRE & SECURITY (US) MANAGEMEN TYCO INTEGRATED SECURITY LLC PO BOX 371967 PITTSBURGH, PA 15250-7967

V10290 TYCO FIRE & SECURITY (US) MANAGEMEN

BUDGET CODE	ACCOUNT	PUR. ORDER	INV. NO.	AMOUNT	DESCRIPTION
351-823 351-823	564400 564400		26332724 27254928	87985.83 11771.97	Alarm installation Security camera upgra
	. *			*	
					ű.
		F)		9	,
					William To Table To T
		-80			
			197		

SRC 006 (REV 09/102)

PLEASE DETACH AND RETAIN THIS STATEMENT BEFORE DEPOSITING THE CHECK



PNC Bank, N.A. 001 Florida WEST PALM BEACH, FLORIDA 63-8419 2670

CHECK 295417

2601 10th Ave N. Suite 402 Palm Springs, FL 33461-3186 [561]659-1270

DATE: 02/28/17

ACCOUNTS PAYABLE CHECK

CHECK AMOUNT \*\*\*\*\*\$99,757.80 VOID AFTER 6 MONTHS

TO THE ORDER

OF

TYCO FIRE & SECURITY (US) MANAGEMEN

TYCO INTEGRATED SECURITY LLC

PO BOX 371967

PITTSBURGH, PA 15250-7967

**FILE COPY** 

VOID OVER \$99,767.80

P00000-0000088

Purchase Invoice Invoice Invoice Payment Due Date
PU151220 04/12/16 26332724 \$87,985.83 Upon Receipt

**Tyco**Integrated Security

Nature Of Service: Installation Charge

**Current Charges:** 

04/12/16

4

Job Number: 1214552202

Amount

Amount: \$87,985.83

Tax: \$0.00

\$87,985.83

Based on 100 % Completion of Job - Total Cost 87,985.83

Less 0.00 Billed Previously

**Total Balance Due:** 

\$87,985.83

Please note that cash / check payments given to your TycoIS
Representative and / or credit card payments authorized by you for your
service or installation may not be reflected here due to timing of this
statement creation.

Did you know... Failure to include your invoice could cause a delay in processing your payment.

Don't Forget to Include the Following With Your Payment: Customer Number Invoice Number Customer Number: 01500 112145522 Business/Account Name: LAKESIDE MEDICAL CENTER

Service Address: 39200 Hooker Hwy. Belle Glade, FL 33430

For Questions: 1.800.2.TYCO.IS Need a copy of our new W9? Visit us at www.tycois.com/legal

Visit www.TycolS.com for up-to-date security services Information for your business.

To pay this invoice and/or future recurring invoices by credit card, follow the instructions on the back of this invoice.

more than 30 days past due.

TEST YOUR ALARM SYSTEM MONTHLY TO CONFIRM YOUR SYSTEM IS OPERATIONAL

Late Fee Policy: A late fee of 1.5% (or highest rate permitted by law, if

less) per month will be assessed on the unpaid Total Balance Due when

Page 1 of 2

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Tyco Integrated Security LLC 10405 Crosspoint Blvd. Indianapolis, IN 46256

1 es-

lor

Payment Coupon Please detach and enclose this coupon with your payment.	Do no
send cash. Please write your customer number on your check or	
money order and make payable to: Tyco Integrated Security LLC	

	If you want to pay by credit card or make any changes to your billing or
1 1	service account information, please check here and enter the new
	information on the back of this invoice.

Invoice Number: 26332724
Invoice Date: 04/12/16
Customer Number: 01500 112145522
Due Date: Upon Receipt

Please Pay
This Amount
Amount Enclosed: \$

Amount Enclosed: \$

Tyco Integrated Security LLC P.O. Box 371967 Pittsburgh, PA 15250-7967

MAIL PAYMENT TO

1502 F000 NO BO OF 1001503F 00055F5 COT

Purchase Invoice Invoice Invoice Payment Order Number Date Number Amount Due Date \$11,771.97 PU161675(BPA) 09/30/16 27254928 **Upon Receipt**  F00000-0000883 tuco Integrated Security

Nature Of Service: Installation Charge

**Current Charges:** 

09/30/16

Job Number: 1214552203

Amount

Amount: \$11,771.97

Tax: \$0.00

\$11,771.97

Based on 100 % Completion of Job - Total Cost 11,771.97

Less 0.00 Billed Previously

Total Balance Due:

\$11,771.97

Please note that cash / check payments given to your TycoIS Representative and / or credit card payments authorized by you for your service or installation may not be reflected here due to timing of this statement creation.

Did you know... Failure to include your invoice could cause a delay in processing your payment.

Don't Forget to Include the Following With Your Payment: Customer Number Invoice Number

Customer Number: 01500 112145522 Business/Account Name: PALM BEACH COUNTY HOME

Service Address: 39200 Hooker Hwy Belle Glade, FL 33430-5368

For Questions: 1.800.2.TYCO.IS Need a copy of our new W9? Visit us at www.tycois.com/legal

Visit www.TycolS.com for up-to-date security services information for your business.

To pay this invoice and/or future recurring invoices by credit card. follow the instructions on the back of this invoice.

less) per month will be assessed on the unpaid Total Balance Due when more than 30 days past due.

Late Fee Policy: A late fee of 1.5% (or highest rate permitted by law, if

TEST YOUR ALARM SYSTEM MONTHLY TO CONFIRM YOUR SYSTEM IS OPERATIONAL

Page 1 of 2

Tyco Integrated Security LLC 10405 Crosspoint Blvd. Indianapolis, IN 46256

7507 LOGG NO DE GIOLOGIA ANNAMAN COURTE NON-C 1 SE-

**#BWNKFYG** #225541211005105# LAKESIDE MEDICAL CENTER 2601 10TH AVE NORTH SUITE 100 PALM SPRINGS, FL 33461 

Payment Coupon Please detach and enclose this coupon with your payment. Do not send cash. Please write your customer number on your check or money order and make payable to: Tyco Integrated Security LLC

If you want to pay by credit card or make any changes to your bilting or service account information, please check here and enter the new information on the back of this Invoice.

Invoice Number: 27254928 Invoice Date: 09/30/16 Customer Number: 01500 112145522 Due Date: Upon Receipt This Amount Please Pay \$11,771.97 Amount S MAIL PAYMENT TO

Tyco Integrated Security LLC P.O. Box 371967 Pittsburgh, PA 15250-7967 յինշնիվըրդինկըլինիրնշինյունցիրներինինիինչիրդներնինիրույ<sub>նն</sub>

CHECK 299970



TYCO FIRE & SECURITY US) LAGEMEN
TYCO INTEGRATED SECURITY LLC

TYCO INTEGRATED SECURITY LLC
PO BOX 371967
PITTSBURGH PA 15250-7967

910290 TYCO FIRE & SECURITY (US) MANAGEMEN

BUDGET CODE	ACCOUNT	PUR. ORDER	INVOICE NUMBER	AMOUNT	DESCRIPTION
3515605627823 3515605627823	564500 564500	172058 172058	29101169 29108328	31,709.19 1,350.40	LMC SECURITY SYSTEM LMC SECURITY SYSTEM
			pf C	ору	

PLEASE DETACH AND RETAIN THIS STATEMENT BEFORE DEPOSITING THE CHECK



PNC Bank, N.A. 001 Florida WEST PALM BEACH, FLORIDA 63-8419 2670

CHECK 299970

2601 10th Ave N. Suite 402 Falm Springs, FL 33461-3186 (561) 659-1270

PAY \*\*\*\*33,059.59\*

DATE: 10/05/17

ACCOUNTS PAYABLE CHECK

PAY THE SUM OF THIRTY THREE THOUSAND FIFTY NINE DOLLARS & 59 CENTS

CHECK AMOUNT \*\*\*\*33,059.59\*

TO THE ORDER OF TYCO FIRE & SECURITY (US) MANAGEMEN

TYCO INTEGRATED SECURITY LLC

ORDER PO BOX 371967

PITTSBURGH PA 15250-7967

PD0003-0000165 7502 6000 YO RP LA 08182017 0000168 001 **Payment** Invoice Invoice Invoice Purchase **Due Date** Number Amount Date Order Number \$31,709.19 Upon Receipt 29101169 08/17/17 PI151220

Nature Of Service: Installation Charge

AUG 2 8 2017
FINANCE DEPT.

Current Charges: 08/17/17

Job Number: 1214552201

Amount

JOB Number: 1214332201

Amount: \$31,709.19 Ta

Tax: \$0.00

\$31,709.19

Based on 100 % Completion of Job - Total Cost 31,709.19

Less 0.00 Billed Previously

**Total Balance Due:** 

\$31,709.19

Did you know... Failure to include your invoice could cause a delay in processing your payment.

Don't Forget to Include the Following With Your Payment:

Customer Number

Fivorce Number

Fig. 1987

FARTIAL

SATE TO PAY

APPROVALS

Customer Number

FULL PAYMENT

APPROVALS

Late Fee Policy: A late fee of 1.5% (or highest rate permitted by law, if less) per month will be assessed on the unpaid Total Balance Due when more than 30 days past due.

TEST YOUR ALARM SYSTEM MONTHLY TO CONFIRM YOUR SYSTEM IS OPERATIONAL

Customer Number: 01300 112145522 Business/Account Name: PALM BEACH COUNTY HOME

Service Address: 39200 Hooker Hwy Belle Glade, FL 33430-5368

For Questions: 1.800.2.TYCO.IS Need a copy of our new W9? Visit us at <u>www.tycois.com/legal</u>

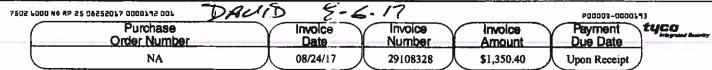


It's fast and even more important - it's easy! You can save time and money paying your bill. Please see the back of your invoice to see how you can setup your account for automatic payments using your bank account!

Visit www.TycolS.com for up-to-date security services information for your business.

To pay this invoice and/or future recurring invoice by credit card, follow the instructions on the back of this invoice.

Page 1 of 2



Nature Of Service: Installation Char

SEP 0 1 2017
FINANCE DEPT.

08/24/17

Job Number: 1214552205

Amount

**Current Charges:** 

Amount: \$1,350.40

Tax: \$0.00

\$1,350.40

Based on 100 % Completion of Job - Total Cost 1,350.40

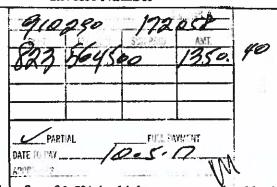
Less 0.00 Billed Previously

#### **Total Balance Due:**

\$1,350.40

Did you know... Failure to include your invoice could cause a delay in processing your payment.

Don't Forget to Include the Following With Your Payment:
Customer Number
Invoice Number



Late Fee Policy: A late fee of 1.5% (or highest rate permitted by law, if less) per month will be assessed on the unpaid Total Balance Due when more than 30 days past due.

TEST YOUR ALARM SYSTEM MONTHLY TO CONFIRM YOUR SYSTEM IS OPERATIONAL

Customer Number: 01300 112145522 Business/Account Name: PALM BEACH COUNTY HOME

Service Address:

39200 Hooker Hwy Belle Glade, FL 33430-5368

For Questions: 1.800.2.TYCO.IS Need a copy of our new W9? Visit us at <u>www.tycois.com/legal</u>



It's fast and even more important - it's easy! You can save time and money paying your bill. Please see the back of your invoice to see how you can setup your account for automatic payments using your bank account!

Visit www.TycolS.com for up-to-date security services information for your business.

To pay this invoice and/or future recurring invoice by credit card, follow the instructions on the back of this invoice.

Page 1 of 2





2801 10th Ave N, Suite 402 Palm Springs, FL 33461-3186 (561)659-1270

TRANE US INC PO BOX 406469

ATLANTA, GA 30384

V02831 TRANE US INC

BUDGET CODE	ACCOUNT PUR. ORDER		INV. NO. AMOUNT	DESCRIPTION		
351-806	562105	)5 PU170458	37144412	59062.50	Remainder of	humidity
				*		

SRC 006 (REV 09/102)

PLEASE DETACH AND RETAIN THIS STATEMENT BEFORE DEPOSITING THE CHECK



PNC Bank, N.A. 001 Florida WEST PALM BEACH, FLORIDA

63-8419 2670

CHECK 292867

2601 10th Ave N. Suite 402 Palm Springs, FL 33461-3186 (661)659-1270

DATE: 11/03/16

**ACCOUNTS PAYABLE CHECK** 

PAY FIFTY-NINE THOUSAND SIXTY-TWO DOLLARS AND FIFTY CENTS \*\*\*\*\*\*\*\*\*

**CHECK AMOUNT** \*\*\*\*\*\$59.062.50 **VOID AFTER 6 MONTHS** 

TO THE ORDER OF

C

PO BOX 406469

ATLANTA, GA 30384

TRANE US INC

**FILE COPY** 

VOID OVER \$59,062.60

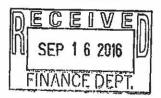
0 1203191649CC



Trane U.S. Inc.

3600 PAMMEL CREEK ROAD LA CROSSE, WI 546017599

#### PAYMENT REQUISITION



Remit To:

Trane U.S. Inc.

PO BOX 406469

ATLANTA, GA 30384-6469

TYPE INVOICE \*\*\* NUMBER 37144412 DATE 12-SEP-16 PAGE

PURCHASE ORDER NUMBER

PU161852

CONTRACT NAME

Lakeside Medical OR Humid Ctrl

CUSTOMER ACCOUNT # 3350379

PREVIOUS #

Bill	HEALTH CARE DIST PALM BCH CNTY
To:	2601 10TH AVE NORTH
	SUITE 402
	PALM SPRINGS, FL 33461

Contract Name

and

Location: See applicable Tax Detail page(s)

Payment Terms	Due Date	Credit Job #	Contract # CID00046412		
N30	12-OCT-16	H434110 C			
Application No.	02	for work completed thru	30-SEP-16		
1. ORIGINAL CONTRACT SUM:	\$87,500	00 4. TOTAL COMPLETED & STORED TO	DATE: \$87,500.00		

2. Net Change by Change Orders:

\$0.00

a. Percentage Completed:

100.00%

3. CONTRACT SUM TO DATE

**Emerald Leung** 954.391.4504 emerald.leung@trane.com



\$87,500.00 5. RETAINAGE:

> 10.00% b. 0.00%

of Completed Work: of Stored Material:

\$8,750.00

Total Retainage

\$0.00 \$8,750.00

6. TOTAL EARNED LESS RETAINAGE:

\$78,750.00

7. LESS PREVIOUS REQUESTS FOR PAYMENT:

\$19,687.50

DATE TO PAY

8. CURRENT PROJECT PAYMENT DUE:

\$59,062.50

(Before Applicable Sales Taxes)

9. Applicable Sales Taxes:

\$0.00

See applicable Tax Detail page(s)

Sections Included: Summary Sheet, Detail Sheet(s) and Tax Detail Sheet(s)

10. Amount Due This Requisition:

\$59,062.50

Currency: USD

\*\*\* PLEASE REFERENCE NUMBER

37144412

WITH YOUR PAYMENT

SPECIAL INSTRUCTIONS:

PPROVALS

For questions concerning the Project Scope, Status, or Progress, contact Emerald Leung 954.391.4504

emerald.feung@trane.com

Federal Tax ID: 25-0900465

0.5% Discount:

\*Payment within 10 days of invoice date

\*Account must be current



2601 19th Ave N, Suite 402 Palm Springs, FL 33481-3186 [561]659-1270

TRANE US INC PO BOX 406469

ATLANTA, GA 30384

V02831 TRANE US INC

BUDGET CODE	ACCOUNT	PUR. ORDER	INV. NO.	AMOUNT	DESCRIPTION	
351-806	562105	PU170458	37278709	8750.00	Remainder of	OR humid
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1 <u>.</u>		3.4				
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	-)			· ·		

SRC 006 (REV 09/102)

PLEASE DETACH AND RETAIN THIS STATEMENT BEFORE DEPOSITING THE CHECK



PNC Bank, N.A. 001 Florida WEST PALM BEACH, FLORIDA

63-8419 2670

CHECK 293031

2601 10th Ave N, Suite 402 Palm Springs, FL 33461-3186 (561)659-1270

DATE: 11/10/16

**ACCOUNTS PAYABLE CHECK** 

PAY BEIGHT THOUSAND SEVEN HUNDRED FIFTY DOLLARS AND ZERO CENTS \*\*\*\*\*\*\*\*\*

CHECK AMOUNT \*\*\*\*\*\$8.750.00 **VOID AFTER 6 MONTHS** 

TO THE ORDER OF

TRANE US INC PO BOX 406469

ATLANTA, GA 30384

**FILE COPY** 

VOID OVER \$8,750.00

0 1203191649CC



#### PAYMENT REQUISITION

FINANCE DEP

Bill HEALTH CARE DIST PALM BCH CNTY

To: 2601 10TH AVE NORTH

SUITE 402

PALM SPRINGS, FL 33461

Remit Trane U.S. Inc. To: PO BOX 406469

ATLANTA, GA 30384-6469

Contract

Name

and

Location: See applicable Tax Detail page(s)

TYPE INVOICE \*\*\* NUMBER 37278709 DATE 11-OCT-16 PAGE PURCHASE ORDER NUMBER PU161852 CONTRACT NAME Lakeside Medical OR Humid Ctrl CUSTOMER ACCOUNT # 3350379 PREVIOUS #

Payment Terms	Due Date	Credit Job #	Contract #
N30 ,	10-NOV-16	H434110	CID00046412

Application No. 03 for work completed thru 11-OCT-16 \$87,500.00 \$87,500.00 4. TOTAL COMPLETED & STORED TO DATE: 1. ORIGINAL CONTRACT SUM: 2. Net Change by Change Orders \$0.00 a. Percentage Completed: 100.00%

3. CONTRACT SUM TO DATE

**Emerald Leung** 954.391.4504 emerald.leung@trane.com 87,500.00

5. RETAINAGE: 0.00% of Completed Work: \$0.00 0.00% of Stored Material: \$0.00 Total Retainage \$0.00

6. TOTAL EARNED LESS RETAINAGE: \$87,500.00 7. LESS PREVIOUS REQUESTS FOR PAYMENT: \$78,750.00

DATE TO PAY PPROVALS

8. CURRENT PROJECT PAYMENT DUE: \$8,750.00 (Before Applicable Sales Taxes)

9. Applicable Sales Taxes: \$0.00

See applicable Tax Detail page(s)

10. Amount Due This Requisition:

\$8,750.00

Currency:

\*\*\* PLEASE REFERENCE NUMBER

37278709

WITH YOUR PAYMENT

SPECIAL INSTRUCTIONS:

Sheet(s) and Tax Detail Sheet(s)

Sections Included: Summary Sheet, Detail

For questions concerning the Project Scope, Status, or Progress, contact Emerald Leung 954.391.4504

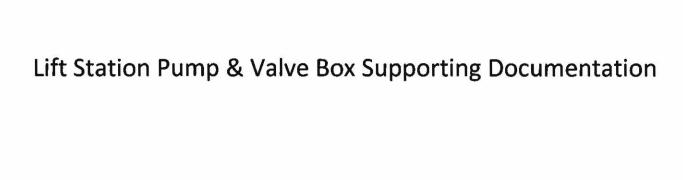
emerald.leung@trane.com

Federal Tax ID: 25-0900465

0.5% Discount:

\*Payment within 10 days of invoice date

\*Account must be current





2601 10th Ave N, Suite 402 Palm Springs, FL 33461-3186 (561)659-1270

ATLANTIC ENVIRONMENTAL SYSTEMS INC 2244 4TH AVENUE NORTH

LAKE WORTH, FL 33461

#### V09577 ATLANTIC ENVIRONMENTAL SYSTEMS INC

BUDGET CODE	ACCOUNT PUR. ORDER		INV. NO. AM	AMOUNT	DESCRIPTION		
351-806	562105	PU170852	12940	-60000.00	Emergency	Lift	Statio

SRC 008 (REV 09/102)

PLEASE DETACH AND RETAIN THIS STATEMENT BEFORE DEPOSITING THE CHECK



PNC Bank, N.A. 001 Florida WEST PALM BEACH, FLORIDA

63-8419 2670

CHECK 295265

2601 10th Ave N. Suite 402 Palm Springs. FL 33461-3186 (561)659-1270

DATE: 02/28/17

PAY SIXTY THOUSAND DOLLARS AND ZERO CENTS \*\*\*\*\*\*\*\*\*\*

ACCOUNTS PAYABLE CHECK

CHECK AMOUNT \*\*\*\*\*\$60,000.00 **VOID AFTER 6 MONTHS** 

TO THE ORDER OF

C

ATLANTIC ENVIRONMENTAL SYSTEMS INC 2244 4TH AVENUE NORTH

LAKE WORTH, FL 33461

**FILE COPY** 

VOID OVER \$60,000.00

0 1203191649CC



DECEIVED N FEB I 5 2017 AP DEPARTMENT

## Invoice

DATE	INVOICE NO.
2/6/2017	. 12940

2244 4th Avenue North Lake Worth, FL 33461 P: 561-547-8080 F: 561-547-3999 www.eMOPS.com

Belle Glade, FL 33430

BILL TO:	Ma.	75
Lakeside Medical Center Attn: Accounts Payable		
39200 Hooker Highway		

SHIPPED TO:	As As I was a
Lakeside Medical Center	
Attn: Earl Moore	
39200 Hooker Highway	
Belle Glade, FL 33430	
Palm Beach County	

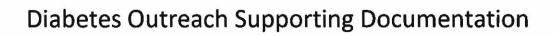
P.O. NO.	SHIPPED VIA SHIP DATE TERMS		TERMS	S. S.	DUE DATE	AES JOB NO
PU170852	AES Truck	2/3/2017	Net 30		3/8/2017	4573 - Service
Land to the state of the	DESCRIPTION	The state of the same		QTY	RATE	AMOUNT
Emergency Lift Station Repair Purchase Request # - PR17096 Requested By: - Earl Moore	69			1	60,000.0	. 60,000.00

-95-7-7- PUPOWE DENCE #	
DEPT EXP ACCT SUB PROJ ANT.  C'806 561 105 68000. 0	
PARTIAL 2/28/17	POSTED
SESSONAL S	FEB 27 2017 A/P DEPT

Please remit to the above address. FEIN #65-0315800	SUBTOTAL	USD 60,000.00
Tax ID #60-8012226784-4  Account inquiries: Christine Studenroth, 561-547-8080 ext. 200 Chris@emops.com	SALES TAX (6.0%)	USD 0.00
Thank you for your business.	TOTAL	USD 60,000.00

www.eMOPS.com







2601 10th Ave N, Suite 402 Palm Springs, FL 33461-3186 (551)659-1270

**DIVABETIC LLC** C/O MQS 165 NORTH DEAN ST SUITE 5 ENGLEWOOD NJ 07631

9851 **DIVABETIC LLC** 

BUDGET CODE	ACCOUNT	PUR. ORDER	INV. NO.	AMOUNT	DESCRIPTION
4225605627750	548100		23	5,000.00	LMC OUTREACH EVENT
		,		×	r.
	1			*	•
			22		
					1

SRC 006 (REV 09/102)

PLEASE DETACH AND RETAIN THIS STATEMENT BEFORE DEPOSITING THE CHECK



PNC Bank, N.A. 001 Florida WEST PALM BEACH, FLORIDA

63-8419 2670

CHECK 252306

**ACCOUNTS PAYABLE CHECK** 

2601 10th Ave N. Suite 402 Palm Springs, FL 33461-3186 (561)659-1270

DATE: 01/26/12

**EFIVE THOUSAND DOLLARS AND ZERO CENTS \*\*\*\*\*\*\*\*** 

TO THE ORDER OF

**DIVABETIC LLC** C/O MQS

155 NORTH DEAN ST SUITE 5 **ENGLEWOOD NJ 07631** 

**CHECK AMOUNT** \*\*\*\*\*\$5,000.00 **VOID AFTER 6 MONTHS** 

**FILE COPY** 

VOID OVER \$5,000.00

# Divabetic, LLC

c/o MQS & Co LLC 155 North Dean Street, Ste 5 Englewood, NJ 07631



# Invoice

Date	Invoice #
11/2/2011	23

Bill To		(*)	Ship To	
Lakeside Medical Center ATTN: Jeff McRoberts 39200 Hooker Highway		- T		
Belle Glade, FL 33430	į	7.1		
**				
			- 1	

P.O. Number	r Terms	Rep	Ship	Via	F.O.B.		Project
		7	11/2/2011		1		
Quantity	Item Code		Description	חלים חלים	Price E	ach	Amount
ā	Corporate Support	Saturday, Janua This fee covers Wilcox, Max 'N team members. support, Golder	Divabetic outreach e uy 28, 2012 Divabetic's program fr. Divabetic' Szadek It also includes divab a Girls pow rpoint prials, poster design, ar	honorarium for Judi and 2 Divabetic supp petic.org promotional esentation, Divabetic		5,000.00	5,000.0
		(chair/table/mir rooms, AV.equ signage (poster AV equipment diabetes educat expenses, and/o	not cover venue, furr fors/lights/tablecloths ipment, staging, stage postcard printing), p operator, Catherine S ors' wages, event insur food/beverage costs	s) rentals, parking, ho e draping (if needed), ostage and mailing, P Schuller's wage, local trance, and/or travel	R,		
		Fee payable as \$2,500 due upo \$2,500 due Jan	n receipt of invoice	¥ (48)		2	
			enner e e e e e e e				
	* · · · · ·	<b>┴</b> ├──			Total		\$5,000.00

# Cardiopulmonary Pulmonary Function Test (PFT) Machine Supporting Documentation



MEDICAL GRAPHICS CORPTRATION
MGC DIAGNOSTICS CORP
PO BOX 9201, PT.

MINNEAPOLIS MN 55480

910717 MEDICAL GRAPHICS CORPORATION

BUDGET CODE	ACCOUNT	PUR ORDER	INVOICE NUMBER	AMOUNT	DESCRIPTION
3515605627617	564100	162043	00481724	33,491.00	CARDIOPULMONARY PFT M
				AL MARINE	
			DEC		

PLEASE DETACH AND RETAIN THIS STATEMENT BEFORE DEPOSITING THE CHECK



1515 N. Flager Dr, Ste 101 West Palm Beach, FB3401-3429 (561)659-1270

PNC Bonk, N.A. 001 Florida WEST PALM BEACH, FLORIDA

CHECK 306310

PAY \*\*\*\*33,491.00\*

ACCOUNTS PAYABLE CHECK

DATE: 08/09/18 PAY

THE SUM OF THIRTY THREE THOUSAND, FOUR HUNDRED NINETY ONE DOLLARS & ZERO CENTS

CHECK AMOUNT \*\*\*\*33,491.00\*

MEDICAL GRAPHICS CORPORATION TO THE

OF

MGC DIAGNOSTICS CORP ORDER PO BOX 9201, BIN #11 MINNEAPOLIS MN 55480



RECEIVED

JUL 2 7 2018

PLEASE REMIT TO:

FINANCE MGC Diagnostics / Medical Graphics Corporation

P.O. Box 9201 Minneapolis, MN 55480-9201 (651) 484-4874

INVOICE

Invoice Date Page 18-Jul-2018 00481724 1/2

Bill To:

350 Oak Grove Parkway
St. Paul, Minnesota, USA 55127
www.mgcdiagnossics.com
FEIN: 41-1316712

HEALTH CARE DIST PALM BEACH CO ATTN ACCTS PAYABLE 1515 N FLAGER DR, STE 101

WEST PALM BEACH, FL 33401-3429 USA

Ship To: LAKESIDE MEDICAL CENTER ATTN: PO# 182043 39200 HOOKER HIGHWAY

BELLE GLADE, FL 33430 USA

		custo	MER PO MUMB	ER	TERMS		EP VIA	F.	D.B. P00/1
			O 182043		NET 30		סאטכ	DES	TINATION
		ORDI	ERED BY		BALES REPRESENTATIVE	ORDE	ROATE	OUR ORDER #	CUSTOMER 10
		RICHAF	D YOUNG		HPG	13-Jun-201		20311063	522118
		QUA	NTITY		DESCRIPTION			5,1037	
W	OL	ORGERED	SHIPPED	PART IQENTIFIE	COMMENTS UNIT UNIT PRICE			EXTENDED PRICE	
01	01	1.00	1.00	800820-001	ULTIMA SYSTEM PF		EA	25734.00	25734.00
					100-120V				
				! 8	EFIAL NUMBER: 251000159				
02	01	1.00	1.00	443022-001	POWER CORD HOSPITAL GRADE		EA	0.00	0.00
03	01	1.00	1.00	790781-001	STARTER KIT ULTIMA SERIES PF	7	EA	0.00	0.00
04	01	1.00	1.00	755117-001	KIT REG PLATINUM/ULTIMA PF RTD	2	EA	0 00	0.00
				1	STATIONARY H/K & E CYLINDERS				
05	01	1.00	1.00	440716-001	COMPUTER, DELL OPTIPLEX 7450 ALL-IN-ON	E NT	EA	200.00	200.00
				5	EFIAL NUMBER: HDJ8RP2				
06	01	1.00	1.00	441074-001	PRINTER CANON TS6120 AD HOC		EA	163.00	163.00
					PIXMA - BLACK				
07	01	1.00	1,00	704002-002	CALIBRATION SYRINGE 3 LITER		EA	0.00	0.00
80	01	1.00	1.00	900002-001	INSTALLATION		EA	0.00	0.00
09	01	1.00	1.00	006006-001	POSTER, ATS/ERS GUIDELINES		EA	0.00	0.00
10	01	1,00	1.00	006003-001	FLOW VALUE LOOP POSTER		EA	0.00	0.00
11	01	1.00	1.00	900003-005	2 DAY PULMONARY TRAINING ON-SITE		EA	2995.00	2995 00
		1			UP TO 4 PEOPLE				
12	01	1.00	1.00	147612-309	PULMONARY CONSULT SOFTWARE LICENSE		EA	596.00	596 00
13	01	1,00	1.00	758100-004	PREVENT FLOW SENSOR (24 PK)		EA	199.00	199.00
14	01	1.00	1.00	543370-001	PREVENT HANDLE FOR FLOW SENSOR		EA	30.00	30.00
15	01	1.00	1.00	758200-001	BREATHPATH PATIENT CIRCUIT (12 PK)		EA	130.00	130.00
16	01	100.00	100.00	536723-001	FILTER KIT 2		EA	2.99	299,00
					FILTER/NOSE CLIP/MOUTHPIECE				
17	01	1.00	1.00	920010-002	UCSA ULTIMA PF RTD 1 YEAR ESSENTIAL		EA	3145.00	3145.00
18	01	1.00	1.00	790785-001	KIT KEYBOARD TRAY		EA	0.00	0.00
19	01	1.00	1.00	155208-001	KIT MONITOR MOUNT		EA	0.00	0.00
		1			onth will be assessed for all overdue invoices				IIS DOLLAR

An interest fipance charge of 1.5% per month will be assessed for all overdue invoices.

Dishowl of

U.S. DOLLARS



MGC Diagnostics Corporation through as subsidiary Medical Graphics Corporation 350 Oak Grove Parkway St. Paul, Minnesota, USA 55127 www.mgcdlagnostics.com EBIN: 41-1316712

#### PLEASE REMIT TO:

MGC Diagnostics / Medical Graphics Corporation Bin #11 P.O. 80x 9201 Minneapolis, MN 55480-9201 (651) 484-4874

#### INVOICE

E	Invales #	Invoice Date	Paga
E	00481724	18-Jul-2018	2/2

Bill To: HEALTH CARE DIST PALM BEACH CO ATTN: ACCTS PAYABLE 1515 N FLAGER DR, STE 101

WEST PALM BEACH, FL 33401-3429 USA

Ship To: LAKESIDE MEDICAL CENTER ATTN: PO# 182043 39200 HOOKER HIGHWAY

BELLE GLADE, FL 33430 USA

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LINE ITEM TOTALS	DISCOUNT	SUB-	TOTAL	FREIGHT	TAXABLE ALIQUIT	TAX	MI		

An interest finance charge of 1.5% per month will be assessed for all overdue invoices.

Steris 4085 Surgical Ta	ble Supporting Documentation



PDF Copy

PO BOX 676548

DALLAS TX 75267-6548

908828 STERIS CORPORATION

BUDGET CODE	ACCOUNT	PUR. ORDER	INVOICE NUMBER	AMOUNT	DESCRIPTION
3515605627641 3515605627641 3515605627641 3515605627641	564100 564100 564100 564100	181057 181057 181057 181057	7208214 7211902 7266612 7287650	216.30 41,990.93 -7,999.99 1,116.50	STERIS 4085 SURGICAL SHIPPING AND HANDLING STERIS 4085 SURGICAL STERIS 4085 SURGICAL
			pf C	opy	

PLEASE DETACH AND RETAIN THIS STATEMENT BEFORE DEPOSITING THE CHECK



PNC Bank, N.A. 001 Florida WEST PALM BEACH, FLORIDA

CHECK 302456

1515 N. Flager Dr., Ste 101 West Palm Beach, Fh3401-3429 (561)659-1270

PAY \*\*\*\*35,323.74\*

DATE: 02/08/18

ACCOUNTS PAYABLE CHECK

THE SUM OF THIRTY FIVE THOUSAND, THREE HUNDRED TWENTY THREE DOLLARS & 74 CENTS

CHECK AMOUNT \*\*\*\*35,323.74\*

STERIS CORPORATION TO THE PO BOX 676548

OF

ORDER DALLAS TX 75267-6548



STERIS Corporation 5960 Helsley Rd. Mentor, OH 44060 Phone 440-354-2600 Tax Registration# 34-1482024 GLN# 0724995000004

BILL TO:

Attn: Accounts Payable
HEALTH CARE DISTRICT OF PALM BEACH
COUNTY
2601 10TH AVE N STE 100
LAKE WORTH FL 33461



REMIT TO:

STERIS Corporation P.O. Box 676548 DALLAS TX 75267-6548 GLN #0724995110055

POS ATOMES DEPT

SHIP TO:

LAKESIDE MEDICAL CENTER 39200 HOOKER HWY BELLE GLADE FL 33430

INVOICE					
NUMBER 7208214					
DATE	PAGE				
13-DEC-17	1 of 1				
PURCHASE ORDER NUMB	BER				
181057					
BILL TO GLN	SHIP TO GLN				
	1100004993823				
SALES ORDER NUMBER					
10223940					
CUSTOMER NUMBER	LOCATION				
117416	LAKE WORTH.				

TERMS NET 30	DUE DATE 12-JAN-18	SALES PERSON A13107 Kouras, An	drew		CUSTOM	ER CONTACT	
SHIP DATE 13-DEC-17		SHIP VIA FedEx Ground			SHIPPING REFERENCE / EQUIPMENT SERIAL NUMBER 9612019041022478425434		
ITEM NO.	PART NUMBER/DESCRIPTION	ORDERED	QUANTITY BACK ORD.	SHIPPED	TAX	UNIT PRICE	EXTENSION
1 BF484 P	DA	DEPT EXPACCT SUB	RGHASE ORDER # PROJ AM1. 2/6  FULL PAYMENT	30		216.30	216.30

Visit https://store.steris.com to view and print invoices, view order history, P.O.D.s, and service requests.

SPECIAL INSTRUCTIONS	SUBTOTAL	TAX	TOTAL
	216.30	0.00	216.30 USD

Brandy Seider 12-29-17

Amounts past due are subject to a service charge of 11/2% per month.

4



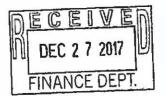
STERIS Corporation 5960 Heisley Rd. Mentor, OH 44060 Phone 440-354-2600 Tax Registration# 34-1482024 GLN# 0724995000004

**REMIT TO:** 

STERIS Corporation P.O. Box 676548 DALLAS TX 75267-6548 GLN #0724995110055

BILL TO:

Attn: Accounts Payable
HEALTH CARE DISTRICT OF PALM BEACH
COUNTY
2601 10TH AVE N STE 100
LAKE WORTH FL 33461



SHIP TO:

LAKESIDE MEDICAL CENTER 39200 HOOKER HWY BELLE GLADE FL 33430

FEB - 5 2018

INV	INVOICE					
NUMBER 7211902						
DATE	PAGE					
15-DEC-17	1 of 1					
PURCHASE ORDER NUMBE	R					
181057						
BILL TO GLN	SHIP TO GLN					
	1100004993823					
SALES ORDER NUMBER						
10223940						
CUSTOMER NUMBER	LOCATION					
117416	LAKE WORTH.					

TERMS	DUE DATE 14-JAN-18	SALES PERSON			CUSTOM	ER CONTACT	
NET		A13107 Kouras, A	ndrew				
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	15-DEC-17	ABF Freight Sys	stem		2394924	79	
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1	BF083 CLARK SOCKETS (PR)	1		1		356.31	356.3
2	ST013507 - GTIN: 00724995154783	1		1		36,357.54	36,357.5
3	STERIS 4085 TABLE BAT/LINE 110V FWLS W/TLT PADS SHIPPING&HAND SS SHIPPING AND HANDLING SURGICAL	1	VENDOR #	PURCHASE ORDER	<u>+                                    </u>	1,794.03	1,794.0
4	BF425 STD ACC PKG 2 IN ARMBOARD PAD EXTRA LONG STRAP	1	DEPT EXP ACCT	SUB PROJ AM	- Annual Contraction of the Cont	768.18	768.1
5	BF436 MICRO SURG ARM/HAND TABLE	1	641 564	100 4/19	790	2,714.87	2,714.8
			PARTIAL DATE TO PAY 2	FULL PAYMENT	_		
		1 1	APPROVALS	9 - 19	A I		

Visit https://store.steris.com to view and print invoices, view order history, P.O.D.s, and service requests.

SPECIAL INSTRUCTIONS	SUBTOTAL	TAX	TOTAL
	41,990.93	0.00	41,990.93 USD

Brandy Seider 12-29-17

Amounts past due are subject to a service charge of 11/2% per month.

45

# STERIS"



STERIS Corporation 5900 Heisley Rd. Mentor, OH 44000 Phone 440-354-2600 Tax Registration# 34-1452024 GLN# 0724995000004

BILL TO:

Attn: Accounts Payable
HEALTH CARE DISTRICT OF PALM BEACH
COUNTY
2801 10TH AVE N STE 100
LANC WORTH FL 33461

REMIT TO:	
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STERIS Corporation P.O. Box 676548 DALLAS TX 75267-8548 GLN #0724995110055



SHIP TO:

LAKESIDE MEDICAL CENTER 39200 HOOKER HWY BELLE GLADE FL 33430

CREDIT MEMO			
NUMBER 7266612			
DATE 18-JAN-18	PAGE 1 of 1		
PURCHASE ORDER MUME 181057	ER .		
BILL TO GLN	SHIP TO GLN 1100004993823		
BALES ORDER HUMBER 10223940			
CUSTOMER ACROSER 197416	LOCATION LAKE WORTH		

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SHEP D	ATE	SHIP VIA			SHIPPUK	REFERENCE / EQUIPMEN	T BERIAL MANBER
	18-JAN-18						
ITEM	PART NUMBER/DESCRIPTION		QUANTITY	22.000	TAX	UNIT PRICE	EXTENSION
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1	TRADECOMPTABLE TRADE-IN COMPETITOR TABLE			-1		7,999.99	-7,999.99
		A Provide	DOR#	PURCHASE ORDER #	Ц		
1	SSUBBLECONSTRUCTION  Credit Memo Confirmation	700		151451	Η ,		
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	COLUMNSTABLEDCES	641	364100	179	$\mathbb{Z}7$ · ·		
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1	*	APPROVALS		101		NI <sub>2</sub> v	$\Omega_0$ . $\Omega$
	DUDGUAGTAG	THE THE VIEW		111		1/31/18	Bride 4
	PURCHASING	1		Y			1
	JIMMY AMAYA						
					1		

Visit https://store.steris.com to view and print invoices, view order history, P.O.D.s, and service requests.

SPECIAL INSTRUCTIONS	SUBTOTAL	TAX	TOTAL
	-7,989.99	0.00	-7,999.99 USD

Amounts past due are subject to a service charge of 1%% per month.

## STERIS'



STERIS Corporation 5960 Heisley Rd. Mentor, OH 44060 Phone 440-354-2600 Tax Registrations 34-1482024 GLNS 0724995000004

BILL TO:

Aftir: Accounts Payable
HEALTH CARE DISTRICT OF PALM BEACH
COUNTY
2501 10TH AVE N STE 100
LAKE WORTH FL 33461

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STERIS Corporation P.O. Box 676548 DALLAS TX 75267-6548 GLN #0724995110055

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LAKESIDE MEDICA 39200 HOOKER HM BELLE GLADE FL 3	M .		いてて
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7/11	/OICE
NUMBER 7287650	
DATE	PAGE
30-JAN-18	1011
PURCHASE ORDER NUMBE	R
181057	_
BILL TO GLN	SHIP TO GLN
	1100004993823
SALES ORDER NUMBER	<del></del>
10223940	
CUSTOMER NUMBER	LOCATION
117416	LAKE WORTH.

NET 30	DUE DATE 01-MAR-18	ER CONTACT	(6)						
SHIP DATE 30-JAN-18		SHIP VIA			SHIPPOID REFERENCE/ ECASIPMENT SERIAL MISMSER  O				
ITEM NO.	PART NUMBER/DESCRIPTION	ORDERED	QUANTITY BACK ORD.	SHIPPED	TAX	UNIT PRICE	EXTENSION		
	PURCHASILIG JIMMY AMAYA		EXPACCT SUB PR	PAYMENT	P	374.00 742.50 # 1111e.50 3118 Pope Capital			

Visit https://store.steris.com to view and print invoices, view order history, P.O.D.s, and service requests.

SPECIAL INSTRUCTIONS	SUSTOTAL	TAX	TOTAL
	1,116.50	0.00	1,116.50 USD

Amounts past due are subject to a service charge of 15% per month.

# Bard Halcyon Ultrasound Machine Supporting Documentation



PDF COPY

CR BARD INC P O BOX 75767 CHARLOTTE NC 28275

902095 CR BARD INC

BUDGET CODE	ACCOUNT	PUR. ORDER	INVOICE NUMBER	AMOUNT	DESCRIPTION
3515605627641 3515605627641 4225605627641	564100 564100 552220	180860 180860 180532	45333529 45365862 78111211	1,200.00 38,799.00 1,883.84	BARD HALCYON ULTRASOU BARD HALCYON ULTRASOU SURGICAL SUPPLIES
			DFC		

PLEASE DETACH AND RETAIN THIS STATEMENT BEFORE DEPOSITING THE CHECK



1515 N. Flager Dr., Ste 101 West Palm Beach, FR3401-3429 (561)659-1270

PNC Bank, N.A. 601 Florida WEST PALM BEACH, FLORIDA

63-8419 2670 CHECK 305077

PAY \*\*\*\*41,882.84\*

ACCOUNTS PAYABLE CHECK

THE SUM OF FORTY ONE THOUSAND, EIGHT HUNDRED EIGHTY TWO DOLLARS & 84 CENTS

CHECK AMOUNT \*\*\*\*41,882.84\*

CR BARD INC TO THE

DATE: 06/14/18

P O BOX 75767

OF

ORDER CHARLOTTE NC 28275



BARD ACCESS SYSTEMS ECEIVED
605 NORTH 5600 WEST
SALT LAKE CITY, UT 84116
A ANCE

BILL TO:
9396 1 MB 0.424 E0175X 10338 03591742647 52 25332768 0001:0001

77

HEALTH CARE DIST OF PALM BEA ATTN: ACCOUNTS PAYABLE 1515 N FLAGLER DR STE 101 WEST PALM BEACH FL 33401-3429 INVOICE

NYOICE #	INVOICE DA	TE	SAL	S ORDER #	
45333529	05/04/18	05/04/18		5870734	
SALES REP	SHIP TO	5	OLD TO	BILL TO	
T5565655	10060116	10	060116	74373	
GLN SHIP TO	GLN SQ	LD TO		SLN BILL TO	
CUSTOMER 1-800-545			CUSTOMER PO# 180860		
	REMIT	TO:			
	C.R. BARD, P.O. BOX 75 CHARLOTT	767	8275	Ü	

SHIP TO:

LAKESIDE MEDICAL CENTER 39200 HOOKER HIGHWAY BELLE GLADE, FL 33430

DATE SHIPPED	SHIPME ORDER NU		SHIP	CARRIE	R	CARTONS		WEIGHT	FREIG		BILL OF LADING	
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					JUN 3 3	2018		APPROVALS	ic	NH_		
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			[							l I		

SAVE TIME & HELP SAVE A TREE WITH OUR FREE E-DELIVERY SERVICE You can now receive your invoices on a daily basis by e-mail.

Contact us today at <u>COV-NOPaperinvs@crbard.com</u> to get started!

You acknowledge that the product samples that were provided to you as identified herein one for your internal use with your patients only.

You agree that the product samples shall not be resold. Any use to the contrary must be reported back to C.R. Bard.

PAYMENT TERMS: NET 30

INVOICE TOTAL:

\$1,200.00

The above changes may not reflect the true het cost of the above products as other discounts, rebates, or price reductions (collectively "discounts") may be provided to customer for such products. When the value of any further discounts becomes known, Bard will provide customer with reterrand occumentation. Under 42 U.S.C. 1320a-75(5)(3)(A) and the Safe Herber provisions regarding discounts or other price reductions (42 C.F.R., 1001 952(h)), customer must fully and accurately report on any claims or cost reports to Medicare and any state Medicard program, as and when recalled, any discounts comed, including those times invoked at no change.

S.H.P.I. and MedDesign are subsidiaries of C.R. Bard, Inc.

0001:0001

Page 1 of 1

DYMAX CORPORATION Sub. of BARD ACCESS SYSTEMS 110 MARSHALL DRIVE

WARRENDALE, PA 15086

AP DEPARTMENT

BILL TO:

HEALTH CARE DIST OF PALM BEA ATTN: ACCOUNTS PAYABLE STE 101 1515 N FLAGLER DR WEST PALM BEACH, FL 33401

INVOICE INVOICE # INVOICE DATE SALES ORDER # 45365862 06/08/18 S6920686 SALES REP SHIP TO SOLD TO BILL TO T5565655 10060116 10060116 74373 GLN SHIP TO GLN SOLD TO GLN BILL TO CUSTOMER SERVICE CUSTOMER PO# 1-800-545-0890 180860 REMIT TO: C.R. BARD, INC. P.O. BOX 75767 **CHARLOTTE, NC 28275** 

SHIP TO:

LAKESIDE MEDICAL CENTER 39200 HOOKER HIGHWAY BELLE GLADE, FL 33430

DATE SHIPPED	SHIPME ORDER NU		SHIP WHSE	CARRIER		CARTONS	50.5	WEIGHT	REIGHT ERMS		BILL OF LADING	
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1	EA		9770	1116 11741124693	BAS MEDIC		MENT		2,	000.0000	\$2,000.0	10
1	EA		9770	132 1741124365	SHERLOCK ALONE	3CG TCS	STAN	D	4.	500.0000	\$4,500.0	ю
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				702	544100	18086	201					

SAVE TIME & HELP & LAN 564100 CAPY22 36,19902E E-DELIVERY SERVICE You can now receive your invoices on a daily basis by e-mail.

Contact us today at COV-NOPaperinvs@crbard.com to get started!

You acknowledge that the product samples that were provided to you as identified herein are for your internal use with your patients only.
You agree that the product samples shall not be resold. Any use to the contrary must be reported back to C.R. Bard.

PAYMENT TERMS: NET 30

The above charges may not refect the true net cost of the doord diddicts as other disclounts mostles, if price reductions (collectively "discounts") may be provided to customer for such products. When the value of any further discounts becomes known, Bard will grow discounts are other price reductions (42 C.F.R. 1881 952(h)) customer with relevant accumulative forms or east reports to Medicare and any state Medicaid program, as and when required, any discounts eagned, including those items involved at no charge.

Page 1 of 1

AIP DEPT

Branke 6/11

### GOOD HEALTH FOUNDATION BOARD September 10, 2019

#### 1. Description: Funding Request Procedure

#### 2. Summary:

This agenda items presents a Funding Request procedure for review and approval by the Board.

#### 3. Substantive Analysis:

As a follow-up to the discussion at the July 30<sup>th</sup> Board Meeting, a draft Funding Request procedure has been developed. The procedure outlines the steps staff will take to bring funding requests before the Board. The steps include the requirement that a grantee requesting funds must submit the request in writing. Documentation must include invoices and proof that the invoice was paid by the grantee. If the funding request relates to restricted funds held by the Foundation, Staff will confirm that the expenses are appropriate based on the restriction. Once the Foundation Board approved the funding, a check will be prepared, signed by the Foundation's designated agent, and provided to the grantee.

In situations where the Foundation is serving as the recipient of a pass-through grant, the funds will be disbursed to the grantee and the Foundation Board will receive information on the pass-through grant at the next scheduled meeting.

## 4. Fiscal Analysis & Economic Impact Statement:

	Amount	Budget
Capital Requirements	N/A	Yes No 🛛
Annual Net Revenue	N/A	Yes 🗌 No 🛛
Annual Expenditures	N/A	Yes 🗌 No 🛛

Reviewed for financial accuracy and compliance with purchasing procedure:

Darcy Davis
Chief Executive Officer

### 5. Reviewed/Approved by Committee:

N/A		
Committee Name	Date	

## GOOD HEALTH FOUNDATION BOARD September 10, 2019

#### 6. Recommendation:

Staff recommends the Board approve the Funding Requests Procedure.

Approved for Legal sufficiency:

Valerie Shahriari VP & General Counsel

> Thomas Cleare VP of Strategy

## **Good Health Foundation**

Procedure Name: Funding

**Funding Requests** 

Effective Date:

9/10/2019

Department:

**Good Health Foundation** 

Procedure Number:

N/A

#### PROCEDURE

The Good Health Foundation funds are to be expended according to the Bylaws to fulfill the Foundation's mission to advance the health of residents and visitors in Palm Beach County through access to local quality health care. The Foundation's Bylaws address payments in Section 4.

SECTION 4. <u>Checks, Drafts, Notes, Etc.</u> All checks, drafts or other orders for the payment of money, and all notes or other evidences of indebtedness issued in the name of the Corporation shall be signed by such officer or officers, or agent or agents, of the Corporation and in such manner as shall from time to time be determined by resolution of the Governing Board.

Designated Health Care District staff are responsible for ensuring that all required supporting documents have been presented, that the appropriate funds are available for such payments, and that the obligations are paid on a timely basis.

#### **Funding Request Payments**

- 1. Requests for funding by a grantee must be made in writing.
- 2. The request for funding must include supporting documentation including invoices for goods and services and copies of checks or EFT records for the payment of the goods and services.
- 3. Requests for funding must be approved by the Good Health Foundation Board.
  - Staff will bring the request for funding as an agenda item to the Foundation Board including confirmation that the goods and services are consistent with restricted funds (if applicable) and include all supporting documentation.
- 4. After Foundation Board approval, staff will prepare a check to be signed by the Foundation's designated agent.

#### Pass-Through Grants

The Good Health Foundation serves as a pass-through recipient of grant funding for Lakeside Medical Center, CL Brumback Primary Care Clinics, and other Health Care District programs. For grants to these specific Health Care District entities that pass through the Good Health Foundation, the funding will be provided to the Health Care District or the appropriate entity upon receipt by the Good Health Foundation. An agenda item on pass-through disbursements will be provided to the Foundation Board at the next scheduled Board meeting.

# **Good Health Foundation**

Procedure Name:	Funding Requests	Effective Date:	9/10/2019
Department:	Good Health Foundation	Procedure Number:	N/A
APPROVED BY		DA	NTE
PROCEDURE REV	ISION HISTORY		
PROCEDURE REVI			

#### GOOD HEALTH FOUNDATION BOARD September 10, 2019

#### 1. Description: Checking Account Signature Authority

#### 2. Summary:

This agenda items presents the Board with information on the Foundation's checking account and signature authority as well as a recommendation to appoint a second authorized signer.

#### 3. Substantive Analysis:

As a follow-up to the discussion at the July 30<sup>th</sup> Board Meeting, this agenda item presents information on the Foundation's checking account.

Section 4 of the Foundation Bylaws identify how the Board designates signature authority for the Foundation's checking account.

SECTION 4. Checks, Drafts, Notes, Etc. All checks drafts or other orders for the payment of money and all notes or other evidences of indebtedness issue in the name of the Corporation shall be signed by such officer or officers, or agent or agents, of the Corporation and in such manner as shall from time to time be determined by resolution of the Governing Board.

The Foundation's current bank and signature authority are presented below:

Bank:

PNC Bank

Authorized Signer:

**Darcy Davis** 

Best practices would include two designated signers for the Foundation's checking account. As a result, staff recommends the Board designate Joel Snook, the Health Care District's CFO, as a second authorized signer for the PNC Checking Account.

#### 4. Fiscal Analysis & Economic Impact Statement:

	Amount	Budget
Capital Requirements	N/A	Yes No 🛛
Annual Net Revenue	N/A	Yes 🗌 No 🛛
Annual Expenditures	N/A	Yes 🔲 No 🛛

Reviewed for financial accuracy and compliance with purchasing procedure:

Darcy Davis Chief Executive Officer

## GOOD HEALTH FOUNDATION BOARD September 10, 2019

5.	Reviewed/Approved by Committee:			
	N/A			
	Committee Name	Date		
6.	Recommendation:			
	Staff recommends the Board approve Joel the Foundation's checking account.	Snook as the second authorized signer for		
	Approved for Legal sufficiency:			
	Jan DE			
	Valerie Shahriari VP & General Counsel			
	ThwCen			
	Thomas Cleare VP of Strategy			