



**LAKESIDE HEALTH ADVISORY BOARD  
MINUTES**

**September 1, 2020 at 9:30 a.m.  
Via Zoom Meeting**

**Lakeside Medical Center  
39200 Hooker Highway  
Belle Glade, FL 33430**

**1. Call to Order – Rev. Dr. Robert Rease, Chair**

**A. Roll Call**

Board Members present: Rev. Dr. Robert Rease, Chair; Eddie Rhodes; Carolyn Jones; Inger Harvey; Dr. LaTanya McNeal; Dr. Barry Davis. Dr. Alina Alonso, Vice Chair was absent.

Staff and Guests: Dr. Tom Cleare, AVP, Planning & Community Engagement; Darcy Davis, Chief Executive Officer; Karen Harris, VP of Field Operations; Valerie Shahriari, VP and General Counsel; Joel Snook, VP and Chief Financial Officer; Dr. Belma Andric, Chief Medical Officer and Executive Director; Janet Moreland, Executive Director of LMC; Regina Stolpman, Director of Nursing; Patricia Lavelly, Interim Chief Information Officer; Dr. Jennifer Dorce-Medard, Associate Chief Medical Officer/Designated Institutional Official  
Recording/Transcribing Secretary: Rosa Clas and Asha Collier

**B. Invocation**

Rev. Dr. Robert Rease led the invocation.

**C. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**2. Agenda Approval**

**A. Additions/Deletions/Substitutions**

None

**B. Motion to Approve Agenda**

**CONCLUSION/ACTION:** Mr. Rhodes made a motion to approve the agenda with no Additions/Deletions/Substitutions; the motion was duly seconded by Carolyn Jones. There being no objection, the motion passed unanimously.

**3. Awards, Introductions and Presentations**

Karen Harris introduced Dr. Jennifer Dorce-Medard as the new Associate Chief Medical Officer/Designated Institutional Official for Lakeside Medical Center. She presently is working at the C. L. Brumback Clinic and is the Program Director for the Lakeside Medical Center's Residency Program. She was instrumental in getting the Residency Program accredited through Accreditation Council for Graduate Medical Education.

**4. Disclosure of Voting Conflict**

None

**5. Public Comment**

None

**6. Election of Officers**

Rev. Dr. Rease opened the floor for the Elections of Officers

A. Chair

Mr. Rhodes nominated Rev. Dr. Rease, who accepted the nomination. Rev. Dr. Rease made a motion to approve the nomination; the motion was seconded by Ms. Jones. There being no objection, the motion passed unanimously.

B. Vice Chair

Ms. Davis stated Dr. Alonso presently serves in this position. She spoke with Dr. Alonso this morning in reference to the elections of officers. (Dr. Alonso was attending the Palm Beach County Commissioners' meeting this morning and was unable to attend this meeting.) Ms. Davis said that Dr. Alonso stated to her that it is the will of the Board Members, if they would like for her to serve as Vice Chair. Mr. Rhodes nominated Dr. Alonso. Rev. Dr. Rease made a motion to approve the nomination of Dr. Alonso; the motion was seconded by Ms. Jones. There being no objection, the motion passed unanimously.

C. Secretary

Rev. Dr. Rease stated that at the last meeting Ms. Harvey was elected as the Secretary and he was not inclined to re-open the position.

**7. Meeting Minutes**

A. **Staff recommends a MOTION TO APPROVE:**  
Board Meeting Minutes of June 2, 2020

**CONCLUSION/ACTION:** Mr. Rhodes made a motion to approve the meeting minutes of June 2, 2020, as written with no corrections; the motion was duly seconded by Ms. Harvey. There being no objection, the motion passed unanimously.

**8. Consent Agenda – Motion to Approve Consent Agenda Items**

**A. ADMINISTRATION**

**8A-1 RECEIVE AND FILE:**

June 2020 Internet Posting of District Public Meetings

<https://www.hcdpbc.org/resources/public-meetings?retain=true&RefineModule=1352&StartTax=69&StartDate=&Keywords=&RefineParent=74>

**8A-2 RECEIVE AND FILE:**

Lakeside Health Advisory Board Attendance

**CONCULSION/ACTION:** Ms. Harvey made a motion to approve the Consent Agenda items; the motion was duly seconded by Dr. McNeal. There being no objection, the motion passed unanimously.

**9. Regular Agenda**

**A. ADMINISTRATION**

**9A-1 RECEIVE AND FILE**

Update on OB Service Line from Karen Harris

Ms. Harris stated that a meeting was held with the Health Care District's Board and they agreed to leave open the Lakeside Medical Center's (LMC) OB Service Line-in the hospital. Currently, they are in the hiring process and setting up the OB Service Line, as it was before.

Ms. Harris stated they are requesting assistance from the Board Members to go to the community and inform them that the OB Service Line is remaining open and available, in the hospital.

A Task Force Committee has been formed, with LMC's staff. They are going to serve as Ambassadors to the community. The first meeting is being held this afternoon, at LMC. The Task Force Committee is going reach out-to the community and inform them on the OB Service Line and the services that are being provided at the hospital.

She asked if the Board Members had any questions.

Carolyn Jones stated that she is so thankful and glad that the OB Service Line is going to remain open.

Rev. Dr. Rease was excited with the news of keeping the OB Service Line opened. He would like for the Mayors to be informed, if they have not yet been.

**CONCLUSION/ACTION:** Schedule a meeting with the Mayors on the OB Service Line remaining at LMC and how the information can be shared with the community.

**9A-2 RECEIVE AND FILE****OB Simulation from Patty Lavelly**

Ms. Patricia Lavelly, introduced herself as the Interim Chief Information Officer. She provided a presentation on the SimLab for the OB Unit. She stated that as we strive to keep families healthy and bring new babies into the world. one way to ensure this continues is by providing ongoing training to the OB Service Line Staff. A simulation lab is a training tool that allows us to have mannequins that are designed to mimic real-life childbirth and possible complications, The SimLab can be used by the Obstetrics staff, as well as, the resident physicians. She showed examples of stimulation mannequins. She stated that we are on the evaluation process, which is:

- Considering regional simulation labs or a mobile unit for a short-term solution.
- Selected three vendors that provide the mannequins.
- Budgeted line items FY21 to cover equipment, furniture and services associated with it.
- In the process of documenting the requirements to support the vendor selection process.

She stated that the short-term plan is to have mobile unit for someone to bring it onsite. The University of South Florida and Florida International University provides this service. The long-term plan is to build our own SimLab.

The Primary Goal is OB Service Line and the secondary goal is:

- Ventilator management
- Residents medical assessment
- Nursing competencies
- Operating room simulation
- Emergency department high risk scenarios
- CPR training questions.

She informed the Board Members that Dr. Jamie Bell has been hired as the Medical Director of Information Technology. He is going to be working on this project. He has experience on working on stimulation lab.

She asked if the Board Members had any questions.

The Board Members requested information on the project. Ms. Lavelly stated that they are planning on the short-term plan (mobile unit) because it can be brought to Lakeside Medical Center. They are working with the two universities this month on the scheduling. This long-term is a 6 to 9 months project.

**CONCLUSION/ACTION:** Received and filed.

**9A-3 RECEIVE AND FILE**

**OB Census Discussion. Hospital Overall Census Discussion – Community Involvement from Janet Moreland**

Janet Moreland discussed the Overall Census and OB Census for June and July 2020: The Overall Census information includes Medical-Surgical, Pediatric, Intensive (ICU) and Progressive Care Unit (PCU) Departments. They are daily midnight count and unduplicated. The numbers have declined, due to the COVID-19 environment.

The plan is to get the message of the OB Service Line via local radio station WSWN, continuing the partnership with Dr. Stoessel's Office and conducting a road show in the tri-city (Belle Glade, Pahokee and South Bay) area.

Janet Moreland provided the following information on Community Involvement:

- Back to School Supplies Event – PBSC (Belle Glade) was held on August 29, 2020
- Ongoing and Upcoming Plans
  - Dr. Stoessel's Office Representative: Notifying Dr. Stoessel when his patients present at the hospital out of courtesy and request a copy of the patient's prenatal record.
  - Lakeside Community Focus Group: Meeting be held, today, 9/1/2020 at 2:30 p.m.  
The focus group consists of some LMC's staff that are citizens of the tri-city areas and they speak Creole, Spanish and English. The group will be providing information through their faith-based organization or with who they have affiliation through the community. They are going to be champions and ambassadors for LMC.
  - City of Belle Glade City Commission Meeting:  
Janet Moreland, Karen Harris, Dr. Jennifer Dorce-Medard and Regina Stolpman will be attending.
  - City of South Bay City Commission Meeting:  
Janet Moreland, Karen Harris, Dr. Jennifer Dorce-Medard and Regina Stolpman will be attending.
  - City of Pahokee City Commission Meeting:  
Janet Moreland, Karen Harris, Dr. Jennifer Dorce-Medard and Regina Stolpman will be attending.

Ms. Moreland requested support from the LHAB members and ideas on how to get the information to the community.

The following was response from the Board Members:

- Carolyn Jones asked if the Auxiliary Members are going to be able to return to LMC after the pandemic ends. Ms. Moreland stated that the Board Members are going to be present at LMC. She has started a list of items that the members can assist with.
- Dr. McNeal stated that LMC has the support from Palm Beach State College. She would like to provide a virtual lunch and learn with students to get the information to them. Ms. Moreland accepted the virtual lunch and learn suggestion.

- Discussion was held on marketing. Ms. Harris stated that there is a communication team that is part of a task force. She will have a discussion with them on the budget and marketing.
- Rev. Dr. Rease suggested the hospital's Facebook as a way to provide the information to the community.
- Rev. Dr. Rease stated that he will be meeting with the pastors the third Thursday of the month and suggested for Ms. Moreland to prepare a presentation for that meeting. Ms. Moreland stated noted.
- Rev Dr. Rease stated that LMC has the commitment from the Board Members.

**CONCLUSION/ACTION:** Board Members to share information with Janet Moreland on ideas on how to get the information to the community and meetings that she can attend. Put together information on all of the services that are provided at LMC, including OB Services and SimLab, in order to be able to share with the community virtually.

**10. Staff Comments**

None

**11. Board Member Comments**

None

**12. Establishment of Upcoming Meetings**

December 1, 2020 at 9:30 a.m.

**13. Motion to Adjourn**

There being no further business the meeting was adjourned at 10:17 AM.

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**Inger Harvey, Secretary**

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**Date**