



**HEALTH CARE DISTRICT OF
PALM BEACH COUNTY
BOARD OF COMMISSIONERS AND FINANCE & AUDIT COMMITTEE
SUMMARY MEETING MINUTES
August 9, 2022 at 12:00PM
1515 N Flagler Drive, Suite101
West Palm Beach, FL 33401**

Remote Participation Link:

<https://zoom.us/j/5507895592?pwd=REZ4TWfYUXowQWNpWTBaVXRzZ1dDQT09>

Via Telephone dial-in access: (646) 558-8656 / Meeting ID: 550 789 5592 / Password: 946503

1. Call to Order

Dr. Alina Alonso called the meeting to order.

A. Roll Call

Health Care District Board members present included: Dr. Alonso, Vice Chair; Nancy Banner; Tammy Jackson-Moore; and Erica Whitfield. Les Daniels, Chair; Ed Sabin, Secretary and Sean O'Bannon were absent.

Finance and Audit Committee members present: Mark Marciano; Joseph Gibbons; Sophia Eccleston; Heather Frederick and Rick Sartory.

Staff present included: Darcy Davis, Chief Executive Officer; Dr. Belma Andric, Chief Medical Officer; Bernabe Icaza, General Counsel; Karen Harris, VP of Field Operations; Steven Hurwitz, Chief Administrative Officer; Candice Abbott, Chief Financial Officer; Patty Lavelly, Chief Information & Digital Officer and Heather Bokor, Chief Compliance & Privacy Officer.

Recording/Transcribing Secretary: Heidi Bromley

B. Invocation

Ms. Davis led the invocation.

C. Pledge of Allegiance

The Pledge of Allegiance was recited.

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- D. Affirmation of Mission: The mission of the Health Care District of Palm Beach County is to be the health care safety net for Palm Beach County. Our vision is meeting changes in health care to keep our community healthy.

2. Agenda Approval

- A. Additions/Deletions/Substitutions
- B. Motion to Approve Agenda

CONCLUSION/ACTION: Commissioner Jackson-Moore made a motion to approve the agenda. The motion was duly seconded by Commissioner Banner. There being no opposition, the motion passed unanimously.

3. Awards, Introductions and Presentations

- A. Economic Update

Mr. Grady provided an economic update to the Board.

- B. FY23 Proposed Budget

Ms. Abbott reviewed the Fiscal Year 2023 Proposed Budget and answered questions from the Board and Finance & Audit Committee members.

4. Disclosure of Voting Conflict

5. Public Comment

6. Meeting Minutes

- A. **Staff Recommends a MOTION TO APPROVE:**
Board Meeting Minutes of June 16, 2022

CONCLUSION/ACTION: Commissioner Jackson-Moore made a motion to approve the Board Meeting Minutes of June 16, 2022. The motion was duly seconded by Commissioner Banner. There being no objection, the motion passed unanimously.

7. FINANCE AND AUDIT COMMITTEE

- A. **Staff Recommends a MOTION TO APPROVE:**
Finance & Audit Committee Meeting Minutes of June 15, 2022

CONCLUSION/ACTION: Mr. Gibbons made a motion to approve the Finance & Audit Committee Meeting Minutes of June 15, 2022. The motion was duly seconded by Ms. Frederick. There being no objection, the motion passed unanimously.

8. Committee Reports

8.1 Finance and Audit Committee – (No Report)

8.2 Good Health Foundation Committee – (No Report)

8.3 Quality, Patient Safety and Compliance Committee – (No Report)

8.4 Lakeside Health Advisory Board – (No Report)

8.5 Primary Care Clinics Board – (Commissioner Jackson-Moore)

Commissioner Jackson-Moore stated that the C. L. Brumback Primary Care Clinics' Federal Tort Claims Act redeeming application submission was submitted in the Electronic Handbook on July 5th. The clinics held their annual strategic planning workshop on July 27, 2022. The theme of this year's session was "Moving Forward After the Pandemic," with an emphasis on increasing patient volume. In this meeting, we were able to set goals and define a blueprint for our future. The clinics plan to submit their Service Area Competition (SAC) Grant Application this week. This source of funding supports continued access to comprehensive, culturally competent, high-quality primary health care services for communities and populations currently served by the C. L. Brumback Primary Care Clinics.

CONCLUSION/ACTION: Commissioner Jackson-Moore made a motion to approve the Consent Agenda. The motion was duly seconded by Commissioner Whitfield. There being no objection, the motion passed unanimously.

9. Consent Agenda – Motion to Approve Consent Agenda Items

HEALTH CARE DISTRICT

A. ADMINISTRATION

9A-1 RECEIVE AND FILE:

August 2022 Internet Posting of District Public Meeting

<https://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=344&m=0|0&DisplayType=C>

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9A-2 **RECEIVE AND FILE:**

Health Care District Board Attendance

9A-3 **Staff Recommends a MOTION TO APPROVE:**

Proposed Settlement

9A-4 **Staff Recommends a MOTION TO APPROVE:**

Appointment to the Quality, Patient Safety and Compliance Committee

9A-5 **Staff Recommends a MOTION TO APPROVE:**

Chief Executive Officer Temporary Absence

10. Regular Agenda

A. ADMINISTRATION

10A-1 **Staff Recommends a MOTION TO APPROVE:**

Fiscal Year 2022 Budget Amendment

Ms. Abbott stated that this agenda item is for the Budget Amendment. We transferred 10 Referral Clerks from Revenue Cycle and 4 Care Coordinators that were nurses over to the Clinics for clinical reasons. This is going from Revenue Cycle's budget over to the Primary Care Clinics budget. Staff is recommending Board approval for the Fiscal Year 2022 Budget Amendment.

CONCLUSION/ACTION: Commissioner Jackson-Moore made a motion to approve the FY 2023 Budget Amendment. The motion was duly seconded by Commissioner Banner. There being no objection, the motion passed unanimously.

10A-2 **Staff Recommends a MOTION TO APPROVE:**

Tentative Millage Rate

Ms. Abbott stated that staff is recommending to keep the millage flat at 0.7261 and submit that procedurally and formally to Palm Beach County prior to the first TRIM Hearing which is scheduled for September 8, 2022.

CONCLUSION/ACTION: Commissioner Whitfield made a motion to approve the Tentative Millage rate as presented. The motion was duly seconded by Commissioner Jackson-Moore. There being no objection, the motion passed unanimously.

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10A-3 **RECEIVE AND FILE:**

Epic Support and Memorial Healthcare System

Ms. Lavelly stated that we are working with Memorial Healthcare System to change our contract. She explained the plan going forward and discussed additional action steps.

CONCLUSION/ACTION: Received and Filed

11. CEO Comments

Ms. Davis stated that she would like to congratulate Commissioner Jackson-Moore for being selected one of Palm Beach County's top 25 front liners in Healthcare Heroes. Also, the Governor rolled out his opioid response model and they're basically replicating what we developed here in Palm Beach County. We're honored that they chose our model to roll out. They have also selected our own Director of Behavioral Health to work with them as the first Director of Opioid Response.

Ms. Davis turned it over to Mr. Icaza who requested a Closed Attorney Client session for purposes of obtaining advice concerning the pending litigation involving the Healey Center. The meeting will be held on September 8, 2022 at 3:00pm prior to the 4:00pm Joint Board Meeting with the Finance & Audit Committee.

12. CFO Comments

Ms. Abbott thanked Jessica Cafarelli, Betsy Bissett and Damaris Lopez who did a great job helping put together the budget. She wanted to personally recognize all of them.

13. Finance & Audit Committee Member Comments

14. HCD Board Member Comments

15. Establishment of Upcoming Board Meetings

September 8, 2022

- 4:00PM, Joint Meeting with the Finance & Audit Committee
- 5:15PM, Truth In Millage (TRIM) Meeting

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September 27, 2022


- 4:00PM, Health Care District Board Annual Meeting (Officer Elections)
- 5:15PM, Truth In Millage (TRIM) Meeting

December 14, 2022

- 2:00PM, Health Care District Board Meeting

16. Motion to Adjourn

There being no further business, the meeting was adjourned.

DocuSigned by:


Edward G. Sabin, Secretary
Health Care District Board

9/9/2022

Date