



**JOINT BOARD AND FINANCE & AUDIT COMMITTEE
MEETING AGENDA
August 9, 2022 at 12:00PM
1515 N Flagler Drive, Suite 101
West Palm Beach, FL 33401**

Remote Participation Link: <https://zoom.us/j/5507895592?pwd=REZ4TWtYUXowQWNpWTBaVXRzZ1dDQT09>

Telephone Dial-in Access: (646) 558-8656 / Meeting ID: 550 789 5592 / Password: 946503

1. Call to Order – Dr. Alina Alonso, Vice Chair

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance
- D. Affirmation of Mission: The mission of the Health Care District of Palm Beach County is to be the health care safety net for Palm Beach County. Our vision is meeting changes in health care to keep our community healthy.

2. Agenda Approval

- A. Additions/Deletions/Substitutions
- B. Motion to Approve Agenda

3. Awards, Introductions and Presentations

- A. Economic Update (John Grady, Public Trust Advisors)
- B. FY23 Proposed Budget (Candice Abbott)

4. Disclosure of Voting Conflict

5. Public Comment

6. Meeting Minutes

- A. **Staff Recommends a MOTION TO APPROVE:**
Board Meeting Minutes of June 16, 2022 [Pages 1-7]

7. **FINANCE AND AUDIT COMMITTEE**

A. **Staff Recommends a MOTION TO APPROVE:**

Finance & Audit Committee Meeting Minutes of June 15, 2022 [Pages 8-10]

8. **Committee Reports**

8.1 Finance and Audit Committee – (No Report)

8.2 Good Health Foundation Committee – (No Report)

8.3 Quality, Patient Safety and Compliance Committee – (No Report)

8.4 Lakeside Health Advisory Board – (No Report)

8.5 Primary Care Clinics Board – (Commissioner Jackson-Moore)

9. **Consent Agenda – Motion to Approve Consent Agenda Items**

HEALTH CARE DISTRICT

A. **ADMINISTRATION**

9A-1 **RECEIVE AND FILE:**

August 2022 Internet Posting of District Public Meeting

<https://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=344&m=0|0&DisplayType=C>

9A-2 **RECEIVE AND FILE:**

Health Care District Board Attendance [Page 11]

9A-3 **Staff Recommends a MOTION TO APPROVE:**

Proposed Settlement (Bernabe Icaza) [Pages 12-13]

9A-4 **Staff Recommends a MOTION TO APPROVE:**

Appointment to the Quality, Patient Safety and Compliance Committee

(Karen Harris) [Pages 14-15]

9A-5 **Staff Recommends a MOTION TO APPROVE:**

Chief Executive Officer Temporary Absence (Darcy Davis) [Pages 16-17]

10. **Regular Agenda**

A. **ADMINISTRATION**

10A-1 **Staff Recommends a MOTION TO APPROVE:**

Fiscal Year 2022 Budget Amendment (Candice Abbott) [Pages 18-21]

10A-2 **Staff Recommends a MOTION TO APPROVE:**

Tentative Millage Rate (Candice Abbott) [Pages 22-23]

10. Regular Agenda (Continued)

10A-3 **RECEIVE AND FILE:**

Epic Support and Memorial Healthcare System (Patty Lavelly) [Pages 24-31]

11. CEO Comments

12. CFO Comments

13. Finance & Audit Committee Member Comments

14. HCD Board Member Comments

15. Establishment of Upcoming Board Meetings

September 8, 2022

- 4:00PM, Joint Meeting with the Finance & Audit Committee
- 5:15PM, Truth In Millage (TRIM) Meeting

September 27, 2022

- 4:00PM, Health Care District Board Annual Meeting (Officer Elections)
- 5:15PM, Truth In Millage (TRIM) Meeting

December 14, 2022

- 2:00PM, Health Care District Board Meeting

16. Motion to Adjourn



**HEALTH CARE DISTRICT OF
PALM BEACH COUNTY
BOARD OF COMMISSIONERS MEETING
REVISED SUMMARY MEETING MINUTES
June 16, 2022
600 Okeechobee Blvd.
West Palm Beach, FL 33401**

1. Call to Order

Les Daniels called the meeting to order.

A. Roll Call

Health Care District Board members present: Les Daniels, Chair; Dr. Alonso, Vice Chair; Ed Sabin, Secretary; Tammy Jackson-Moore; Nancy Banner; Sean O'Bannon and Erica Whitfield.

Staff present: Darcy Davis, Chief Executive Officer; Dr. Belma Andric, Chief Medical Officer; Bernabe Icaza, General Counsel; Karen Harris, VP of Field Operations; Steven Hurwitz, Chief Administrative Officer; Candice Abbott, Chief Financial Officer; Patty Lavelly, Chief Information & Digital Officer and Heather Bokor, Chief Compliance & Privacy Officer.

Recording/Transcribing Secretary: Heidi Bromley

B. Invocation

Ms. Davis led the invocation.

C. Pledge of Allegiance

The Pledge of Allegiance was recited.

D. Affirmation of Mission: The mission of the Health Care District of Palm Beach County is to be the health care safety net for Palm Beach County. Our vision is meeting changes in health care to keep our community healthy.

2. Agenda Approval

A. Additions/Deletions/Substitutions

Health Care District Board
Summary Meeting Minutes
June 16, 2022

Ms. Davis stated that we would like to add an agenda item to 9C-2 to discuss the Health Care District's Safety and Security.

Ms. Davis stated that we would like to remove agenda item 8A-12 from the consent agenda.

B. Motion to Approve Agenda

CONCLUSION/ACTION: Commissioner Sabin made a motion to approve the revised agenda as presented. The motion was duly seconded by Commissioner Alonso. There being no opposition, the motion passed unanimously.

3. Awards, Introductions and Presentations

A. FY 2023 Budget Considerations

Ms. Davis provided an overview of some challenges that the Health Care District is facing.

B. Stark Law and Anti-Kickback Statute Education

Ms. Bokor and Mr. Icaza provided a Stark Law and Anti-Kickback Statute education to the Board.

C. Cybersecurity and Privacy Education

Ms. Bokor and Ms. Lavelly provided a 2022 Cybersecurity and Data Privacy education to the Board.

D. ASU Outcomes

Dr. Andric provided the Board with an addiction treatment program update.

E. Behavioral Health Guardrails

Ms. Davis presented a multi-year phase Behavioral Health Plan to the Board.

4. Disclosure of Voting Conflict

Health Care District Board
Summary Meeting Minutes
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5. Public Comment

Mr. Don Chester thanked the Board on behalf of St. Mary's Medical Center for the proclamation for the Trauma Network. The hospitals are the ones that you see the most, but without the whole network (i.e. HCD, First Responders) it wouldn't be as successful as it is.

6. Meeting Minutes

Mr. Icaza stated there were a couple of revisions made to the meeting minutes. We added Ms. Erica Whitfield to the attendance (her name was missing) and we added the item which was removed from the agenda today to item 8A-8 (to add new committee member, Ms. Erica Whitfield to the QPSCC). The revised meeting minutes are in front of you.

A. Staff Recommends a MOTION TO APPROVE:
Meeting Minutes of March 24, 2022

CONCLUSION/ACTION: Commissioner Alonso made a motion to approve the revised Board Meeting Minutes of March 24, 2022. The motion was duly seconded by Commissioner Banner. There being no opposition, the motion passed unanimously.

7. Committee Reports

7.1 Finance and Audit Committee – (Commissioner Daniels)

Commissioner Daniels stated that the Finance & Audit committee met yesterday. Candice Abbott welcomed the School District's CFO, Heather Frederick to the Finance & Audit Committee. John Grady provided an economic update. Heather Bokor and Patty Lavelly provided a cybersecurity and data privacy presentation to educate the committee. Candice Abbott reviewed the Financial Statements for April 2022.

7.2 Good Health Foundation Committee – (No Report)

7.3 Quality, Patient Safety and Compliance Committee – (Commissioner Alonso)

The Quality, Patient Safety and Compliance Committee met yesterday. Dr. Alonso welcomed School District Board Member, Erica Whitfield to the Committee. Heather Bokor provided an update on the Compliance Privacy and Ethics Program. Andrea Steele reviewed the Quality and Patient Safety Reports.

Health Care District Board
Summary Meeting Minutes
June 16, 2022

7.4 Lakeside Health Advisory Board – (Commissioner Alonso)

The Lakeside Health Advisory Board met on June 1, 2022. Janet Moreland provided the following introductions:

- *Alyssa Tarter, Director of Nursing*
- *John O’Connell, Director of Facility Manager*
- *Bianca Torchia, Emergency Department Manager*

Dr. Davis was not in attendance at the meeting, but Dr. Medard extended a heartfelt thank you for his service as a LHAB member. Janet Moreland updated the Board members on the OB Service Line Restructure plan. Tom Cleare provided the Board members an overview of the 2022 Glades Community Health Assessment.

7.5 Primary Care Clinics Board – (Commissioner Jackson-Moore)

Commissioner Jackson-Moore stated that since the last meeting, we have moved two clinics to new locations more suitable for our clinic workflow and social distancing efforts. The new West Boca Clinic had a wonderfully successful Grand Opening on April 18, 2022 and the Mangonia park clinic opened on June 6, 2022. We applied for \$60,000 in funding from the American Rescue Plan grant. Earlier this month, the C.L. Brumback leadership team attended the 2022 National Health Care for the Homeless Council Conference in Seattle, Washington. They were able to attend educational and networking sessions centering around the many issues that face the homeless population when accessing safe and equitable health care and medical respite programs.

8. Consent Agenda – Motion to Approve Consent Agenda Items

CONCLUSION/ACTION: Commissioner Sabin made a motion to approve the Consent Agenda. The motion was duly seconded by Commissioner Alonso. There being no opposition, the motion passed unanimously.

HEALTH CARE DISTRICT

A. ADMINISTRATION

8A-1 RECEIVE AND FILE:

June 2022 Internet Posting of District Public Meeting

<https://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=344&m=0|0&DisplayType=C>

8A-2 RECEIVE AND FILE

Health Care District Board Attendance

Health Care District Board
Summary Meeting Minutes
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- 8A-3 **RECEIVE AND FILE:**
Health Care District Financial Statements April 2022
- 8A-4 **Staff Recommends a MOTION TO APPROVE:**
Credentialing & Privileging of Healey Center Practitioner
- 8A-5 **Staff Recommends a MOTION TO APPROVE:**
Proclamation Recognizing National Nurses Week 2022
- 8A-6 **Staff Recommends a MOTION TO APPROVE:**
Proclamation Recognizing the Trauma System
- 8A-7 **RECEIVE AND FILE:**
Recent Regulatory Updates and Industry Enforcement Activity
- 8A-8 **RECEIVE AND FILE:**
Cybersecurity and Data Privacy Regulatory Updates and Industry Enforcement Activity (CY2021 – Present)
- 8A-9 **Staff Recommends a MOTION TO APPROVE:**
Settlement Offer - Coman Caulking & Waterproofing
- 8A-10 **Staff Recommends a MOTION TO APPROVE:**
Settlement Offer - Koeckritz Enterprises, Inc.
- 8A-11 **Staff Recommends a MOTION TO APPROVE:**
Settlement Offer - O'Donnell, Naccarato, Mignogna & Jackson, Inc.
- 8A-12 **Staff Recommends a MOTION TO APPROVE:** *(Agenda Item Removed)*
~~Board Member Standing Committee Service~~

DISTRICT HOSPITAL HOLDINGS, INC.

B. **ADMINISTRATION**

- 8B-1 **Staff Recommends a MOTION TO APPROVE:**
Medical Staff Appointment(s) for Lakeside Medical Center

9. **Regular Agenda**

C. **ADMINISTRATION**

- 9C-1 **RECEIVE AND FILE;**
EPIC Adoption Scorecards

Health Care District Board
Summary Meeting Minutes
June 16, 2022

Ms. Lavelly provided the Board with an Epic Journey Adoption Update.

CONCLUSION/ACTION: Received and filed.

9C-2 **RECEIVE AND FILE:** *(Additional Agenda Item)*
Health Care District Safety and Security

Ms. Davis shared the proactive steps that we have taken as an organization to provide a safe and secure environment for our staff and patients.

CONCLUSION/ACTION: Received and filed.

10. CEO Comments

Ms. Davis stated that the Health Care District received the Chamber of Commerce of the Palm Beaches 2022 Health and Human Services Organization of the year award. This was huge kudos to this organization for all the hard work that everyone has done during COVID. Also, the School District presented the Health Care District in appreciation of our commitment, service and dedicated support to the School District of Palm Beach County and our students and families. There's been a lot of very nice community appreciation for all of the work of this organization.

11. HCD Board Member Comments

12. Establishment of Upcoming Board Meetings

August 9, 2022

- 12:00PM, Joint Meeting with the Finance & Audit Committee

(1st) September Meeting (Date TBD)

- 4:00PM, Joint Meeting with the Finance & Audit Committee
- 5:15PM, Truth In Millage (TRIM) Meeting

(2nd) September Meeting (Date TBD)

- 4:00PM, Health Care District Board Annual Meeting (Officer Elections)
- 5:15PM, Truth In Millage (TRIM) Meeting

December 14, 2022

- 2:00PM, Health Care District Board Meeting

Health Care District Board
Summary Meeting Minutes
June 16, 2022

13. Motion to Adjourn

There being no further business, the meeting was adjourned.

Edward Sabin, Secretary

Date



**FINANCE & AUDIT COMMITTEE MEETING
SUMMARY MEETING MINUTES
June 15, 2022 at 12:00 P.M.
1515 North Flagler Drive, Suite 101
West Palm Beach, FL 33401**

1. Call to Order

Les Daniels (In Ed Sabin's absence) called the meeting to order.

A. Roll Call

Finance & Audit Committee members present: Les Daniels, Nancy Banner, Sophia Eccleston, Joseph Gibbons, and Heather Frederick. Edward Sabin, Richard Sartory, and Mark Marciano were absent.

Staff present: Darcy Davis, Chief Executive Officer; Candice Abbott, Chief Financial Officer; Bernabe Icaza, General Counsel; Dr. Belma Andric, Chief Medical Officer; Karen Harris, VP of Field Operations; Heather Bokor, Chief Compliance Officer; and Patricia Lavelly, Chief Information Officer.

Recording/ Transcribing Secretary: Melanie Maldonado

B. Affirmation of Mission: The mission of the Health Care District of Palm Beach County is to be the health care safety net for Palm Beach County. Our vision is meeting changes in health care to keep our community healthy.

2. Agenda Approval

A. Additions/Deletions/Substitutions

B. Motion to Approve Agenda

CONCLUSION/ACTION: Joseph Gibbons made a motion to approve the agenda. The motion was duly seconded by Nancy Banner. There being no opposition, the motion passed unanimously.

3. Awards, Introductions and Presentations

A. Economic Update and Portfolio Strategy Review

Mr. Grady gave the Committee the economic update and portfolio strategy for the current quarter.

B. Cybersecurity and Privacy Education

Ms. Bokor and Ms. Lavelly gave the Committee the recent regulatory updates and industry enforcement activity, specific to Cybersecurity and Data Privacy. These included government activities, actions, and guidance issued as well as events in the health care sector related to cybersecurity and privacy breach events. Ms. Bokor and Ms. Lavelly also responded to questions.

4. Disclosure of Voting Conflict

5. Public Comment

6. Meeting Minutes

C. **Staff recommends a MOTION TO APPROVE:**

Committee Meeting Minutes of March 23, 2022.

CONCLUSION/ACTION: Sophia Eccleston made a motion to approve the Finance & Audit Committee Meeting Minutes of March 23, 2022. The motion was dually seconded by Joseph Gibbons. There being no opposition, the motion passed unanimously.

7. Consent Agenda- Motion to Approve Consent Agenda Items

CONCLUSION/ACTION: Les Daniels made a motion to approve the Consent Agenda. The motion was dually seconded by Nancy Banner. There being no opposition, the motion passed unanimously.

A. **ADMINISTRATION**

7A-1 **RECEIVE AND FILE:**

June 2022 Internet Posting of District Public Meeting.

<https://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=436&m=0|0&DisplayType=C>

7A-2 **RECEIVE AND FILE:**

Finance & Audit Committee Attendance.

7A-3 **RECEIVE AND FILE:**

Cybersecurity and Data Privacy Regulatory Updates and Industry Enforcement Activity (CY2021 – Present)

8. Regular Agenda

A. **ADMINISTRATION**

8A-1 **RECEIVE AND FILE:**

Health Care District Financial Statements – April 2022

Ms. Abbott presented the Committee with the April 2022 Financial Statements for the Health Care District and responded to questions.

CONCLUSION/ACTION: Received and Filed.

9. CEO Comments

10. CFO Comments

Ms. Abbott welcomed and introduced Heather Frederick to the Finance and Audit Committee.

11. Committee Member Comments

12. Establishment of Upcoming Meetings

August 9, 2022

- 12:00PM, Joint Meeting with the District Board

September Meeting (Date TBD)

- 4:00PM, Joint Meeting with the District Board

December 14, 2022

- 12:00PM, Finance and Audit Committee Meeting

13. Motion to Adjourn

There being no further business, the meeting was adjourned.

Ed Sabin, Chair

Date

**HEALTH CARE DISTRICT OF
PALM BEACH COUNTY
BOARD OF COMMISSIONERS**

Board Meeting Attendance Tracking for 12/21 – 12/22

	12/15/21	3/24/22	6/16/22	8/9/22	9/8/22	9/27/22	12/14/22
Leslie Daniels	Remote	X	X				
Nancy Banner	X	X	X				
Sean O'Bannon	X	X	X				
Dr. Alonso	X	X	X				
Ed Sabin	X	Absent	X				
Tammy Jackson-Moore	X	X	X				
Erica Whitfield	N/A	X	X				

**HEALTH CARE DISTRICT BOARD AND FINANCE & AUDIT COMMITTEE
JOINT MEETING
August 9, 2022**

1. Description: Proposed Settlement

2. Summary:

This item presents a proposed settlement related to a patient account billing matter involving District Hospital Holdings, Inc. d/b/a Lakeside Medical Center.

3. Substantive Analysis:

Lakeside Medical Center sent the patient debt collection notices after being notified of patient’s bankruptcy filing. The patient filed a lawsuit against Lakeside Medical Center alleging a violation of the Florida Consumer Collection Practices Act and demanded maximum statutory damages and attorney fees and costs. After consideration of the facts, the District proposes a settlement of the following:

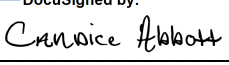
- The gross amount of \$3,500 payable to the Plaintiff’s attorney.

4. Fiscal Analysis & Economic Impact Statement:

	Current FY Amounts	Total Amounts (Current + Future)	Budget
Capital Requirements			Yes <input type="checkbox"/> No <input type="checkbox"/>
Net Operating Impact		\$3,500	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

*Non-budgeted expenditures in excess of \$250,000 require Finance and Audit Committee review and Board approval.

Reviewed for financial accuracy and compliance with purchasing procedure:

DocuSigned by:


 Candice Abbott
 VP & Chief Financial Officer

5. Reviewed/Approved by Committee:

N/A

 Committee Name

N/A

 Date

**HEALTH CARE DISTRICT BOARD AND FINANCE & AUDIT COMMITTEE
JOINT MEETING
August 9, 2022**

6. Recommendation:

Staff recommends the Board approve and accept the proposed settlement offer of \$3,500.

Approved for Legal sufficiency:

DocuSigned by:


5C75B07A-402A-402A-402A-402A
VP & General Counsel

DocuSigned by:


77A3B03A-1A7A-47A3-B03A-1A7A
Chief Executive Officer

**HEALTH CARE DISTRICT BOARD AND FINANCE & AUDIT COMMITTEE
JOINT MEETING
August 9, 2022**

1. Description: Appointment to the Quality, Patient Safety & Compliance Committee

2. Summary:

This agenda item presents the Board with a recommendation to fill the vacancy on the Quality, Patient Safety and Compliance Committee.

3. Substantive Analysis:

The Health Care District Bylaws specify that the District Board shall appoint standing committee members to a four (4) year term with the standing committee membership limited to two (2) terms. This agenda item includes the recommendation to appoint new committee member to the Quality, Patient Safety and Committee.

Luis Perez-Alonso, MD – is the Medical Director for Elite Medical Services. He is Board Certified in Emergency Medicine with over fourteen (14) years’ experience and is a Fellow of the American College of Emergency Physicians. If confirmed, Dr. Perez-Alonso’s term will run through September 2026. He is being recommended to replace Dr. Gunawardeen as they transition the Lakeside Medical Center Chief of Staff role.

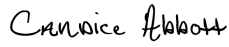
A copy of Dr. Perez-Alonso’s Application for Board Committee Appointment Forms and Conflict of Interest Questionnaire will be maintained on file.

4. Fiscal Analysis & Economic Impact Statement:

	Current FY Amounts	Total Amounts (Current + Future)	Budget
Capital Requirements	N/A	N/A	Yes <input type="checkbox"/> No <input type="checkbox"/>
Net Operating Impact	N/A	N/A	Yes <input type="checkbox"/> No <input type="checkbox"/>

*Non-budgeted expenditures in excess of \$250,000 require Finance and Audit Committee review and Board approval.

Reviewed for financial accuracy and compliance with purchasing procedure:

DocuSigned by:


 Candice Abbott
 VP & Chief Financial Officer

**HEALTH CARE DISTRICT BOARD AND FINANCE & AUDIT COMMITTEE
JOINT MEETING
August 9, 2022**

5. Reviewed/Approved by Committee:

N/A

Committee Name

N/A

Date

6. Recommendation:

Staff recommends the Board approve the appointment of Luis Perez-Alonso, MD to the Quality, Patient Safety and Compliance Committee.

Approved for Legal sufficiency:

DocuSigned by:
Bernabe Icaza

Bernabe Icaza
VP & General Counsel

DocuSigned by:
[Signature]

Miguel Ferraz
VP of Field Operations

DocuSigned by:
Darcy Davis

Darcy Davis
Chief Executive Officer

**HEALTH CARE DISTRICT BOARD AND FINANCE & AUDIT COMMITTEE
JOINT MEETING
August 9, 2022**

1. Description: Chief Executive Officer Temporary Absence

2. Summary:

The Chief Executive Officer (“CEO”) will be unavailable for an extended period of time due to a medical procedure and the Board would like to designate the Chief Financial Officer (“CFO”) to act in a limited capacity on behalf of the CEO.

3. Substantive Analysis:

Pursuant to the Bylaws of The Health Care District of Palm Beach County (“District”), the Board is authorized to appoint and employ a CEO to manage the District’s daily operations. Pursuant to Contract Execution Policy No. LEG 1005, the Board granted the CEO signatory authority for all items approved by the Board.

During the CEO’s temporary unavailability, the Board would like to delegate to the CFO the authority to carry out the following specific duties and responsibilities:

- Approval authority over all contracts entered into by the District;
- Approval authority over all purchase orders, change orders, and requisitions entered into by the District;
- Approval of internal policies and procedures;
- Approval of payroll related matters; and
- Any other authority needed to manage the District’s daily operations as the Chair or Vice Chair of the Board may delegate on a case-by-case basis.

4. Fiscal Analysis & Economic Impact Statement:

	Current FY Amounts	Total Amounts (Current + Future)	Budget
Capital Requirements	N/A	N/A	Yes <input type="checkbox"/> No <input type="checkbox"/>
Net Operating Impact	N/A	N/A	Yes <input type="checkbox"/> No <input type="checkbox"/>

**HEALTH CARE DISTRICT BOARD AND FINANCE & AUDIT COMMITTEE
JOINT MEETING
August 9, 2022**

5. Reviewed/Approved by Committee:

N/A
Committee Name

N/A
Date

6. Recommendation:

The CEO recommends that the Board delegate to the CFO the limited authority to act on her behalf during her temporary absence and unavailability as set forth herein in more detail.

Approved for Legal sufficiency:

DocuSigned by:
Bernabe Icaza
Bernabe Icaza
VP & General Counsel

DocuSigned by:
Darcy Davis
Darcy J. Davis
Chief Executive Officer

**HEALTH CARE DISTRICT BOARD AND FINANCE & AUDIT COMMITTEE
JOINT MEETING
August 9, 2022**

1. Description: Fiscal Year 2022 Budget Amendment

2. Summary:

This agenda item provides the Board with a Fiscal Year 2022 budget amendment.

3. Substantive Analysis:

A budget amendment is necessary to increase a fund’s budget or to reallocate funds. Per Florida Statute 189.016, budget amendments must be adopted by Board resolution.

This agenda item provides the Board with a budget amendment which will enable and additionally authorize a transfer of \$1,161,856 from the General Fund to the Primary Care Clinics due to an organizational restructure. The restructure includes the transfer of 10 Referral Clerks and 4 Care Coordinators from Revenue Cycle to the Clinics as these resources will fully support Clinic operations. The budget transfer will include the transferred employees along with the associated budgeted dollars for their salaries and benefits.

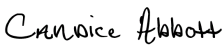
Upon approval of this budget amendment, the General Fund and Primary Care Clinics will still have sufficient operating funds to meet statutory and regulatory requirements. This budget amendment does not increase the FY 2022 budget, instead moves dollars between funds.

4. Fiscal Analysis & Economic Impact Statement:

	Current FY Amounts	Total Amounts (Current + Future)	Budget
Capital Requirements			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Net Operating Impact			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

*Non-budgeted expenditures in excess of \$250,000 require Finance and Audit Committee review and Board approval.

Reviewed for financial accuracy and compliance with purchasing procedure:

DocuSigned by:

 Candice Abbott
 VP & Chief Financial Officer

**HEALTH CARE DISTRICT BOARD AND FINANCE & AUDIT COMMITTEE
JOINT MEETING
August 9, 2022**

5. Reviewed/Approved by Committee:

N/A

Committee Name

N/A

Date

6. Recommendation:

Staff recommends the Board approve the Fiscal Year 2022 budget amendment through the adoption of Resolution #2022R-001.

Approved for Legal sufficiency:

DocuSigned by:
Bernabe Icaza

58344015270...
VP & General Counsel

DocuSigned by:
Cynthia Abbott

63100048271...
VP & Chief Financial Officer

DocuSigned by:
Darcy Davis

71233581478...
Chief Executive Officer

BUDGET RESOLUTION #2022R-001

A RESOLUTION OF THE BOARD OF THE HEALTH CARE DISTRICT OF PALM BEACH COUNTY AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022 WHICH WILL ADJUST BUDGETED APPROPRIATIONS.

WHEREAS, the Board of the Health Care District of Palm Beach County, Florida has adopted the Fiscal Year 2021-2022 Budget on the 28th day of September 2021 pursuant to Resolution #2021R-004;

WHEREAS, staff is bringing forward this budget amendment to cover the cost of organizational restructuring;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Health Care District of Palm Beach County, Florida, that:

1. The FY 2021-2022 expenditure budget be amended. A copy of the amendment is attached hereto as Exhibit "A."
2. There is hereby appropriated revised amounts (see Exhibit "A") to the General Fund and C.L. Brumback Primary Care Clinics.
3. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED the 9th day of August 2022.

**PALM BEACH COUNTY, FLORIDA
HEALTH CARE DISTRICT OF PALM BEACH COUNTY**

Leslie B. Daniels
Chair

ATTEST: _____
Edward G. Sabin
Secretary

Health Care District of Palm Beach County
Budget Amendment
Fiscal Year 2021-2022

Expenditures:

Primary Care Clinics

Operating Expenses 1,161,856

General Fund

Operating Expenses (1,161,856)

Total Change in Expenditures **0**

Total Change in District's

Use of Reserves **0**

**HEALTH CARE DISTRICT BOARD AND FINANCE & AUDIT COMMITTEE
JOINT MEETING
August 9, 2022**

1. Description: Tentative Millage Rate

2. Summary:

Staff recommends the Board set a proposed tentative millage rate of 0.7261.

3. Substantive Analysis:

The District tax rate in 2022 was 0.7261 mills. Staff is recommending the 2023 proposed tentative millage rate be set at 0.7261, which is 13% over the rolled-back rate of 0.6416 and equal to the 2022 tax rate. The rolled-back rate is the tax rate which generates the same amount of tax revenue as the previous year, excluding new construction. The proposed tentative millage rate represents the tax rate the Board cannot exceed when it sets the final rate at the September TRIM hearings.

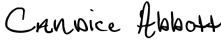
The 2022 estimate of taxable values from the County showed an increase of 15% over 2021. The increase in taxable values in conjunction with keeping the millage rate flat results in an approximately \$23.2 million increase in ad valorem taxes relative to 2022. The proposed budget anticipates spending approximately \$20.1 million in reserves, including \$3.7 million in assigned reserves, which were designated for the replacement of the two Trauma Hawk helicopters.

4. Fiscal Analysis & Economic Impact Statement:

	Current FY Amounts	Total Amounts (Current + Future)	Budget
Capital Requirements			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Net Operating Impact			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

*Non-budgeted expenditures in excess of \$250,000 require Finance and Audit Committee review and Board approval.

Reviewed for financial accuracy and compliance with purchasing procedure:

DocuSigned by:

 Candice Abbott
 VP & Chief Financial Officer

5. Reviewed/Approved by Committee:

N/A

 Committee Name

N/A

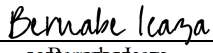
 Date

**HEALTH CARE DISTRICT BOARD AND FINANCE & AUDIT COMMITTEE
JOINT MEETING
August 9, 2022**

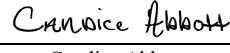
6. Recommendation:

Staff recommends the Board set a proposed tentative millage rate of 0.7261 mills.

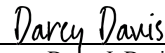
Approved for Legal sufficiency:

DocuSigned by:


5c7b... Bernabe Icaza
VP & General Counsel

DocuSigned by:


F68... Candice Abbott
VP & Chief Financial Officer

DocuSigned by:


77... Darcy Davis
Chief Executive Officer

**HEALTH CARE DISTRICT BOARD AND FINANCE & AUDIT COMMITTEE
JOINT MEETING
August 9, 2022**

1. Description: Epic Support and Memorial Healthcare System

2. Summary:

This presentation is to provide information to the Board on additional action steps following the Epic customer satisfaction survey of the Health Care District end-users.

3. Substantive Analysis:

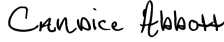
The Health Care District and Memorial Healthcare have identified Epic support for HCD end-users as an area of concern. An epic customer satisfaction survey further conveyed the need to address the overall relationship with Memorial Healthcare for support. This presentation will provide the new support model for HCD. The responsibility for end-user support will move fully to Memorial Healthcare. Today it is a shared responsibility. The final detailed scope of the transition and a contract to support a new support model is in progress. It is expected that the contract combined with transitioning HCD staff to Memorial Healthcare will be operating budget neutral.

4. Fiscal Analysis & Economic Impact Statement:

	Current FY Amounts	Total Amounts (Current + Future)	Budget
Capital Requirements			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Net Operating Impact			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

*Non-budgeted expenditures in excess of \$250,000 require Finance and Audit Committee review and Board approval.

Reviewed for financial accuracy and compliance with purchasing procedure:

DocuSigned by:


 Candice Abbott
 VP & Chief Financial Officer

5. Reviewed/Approved by Committee:

N/A

 Committee Name

N/A

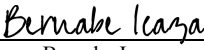
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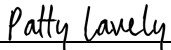
**HEALTH CARE DISTRICT BOARD AND FINANCE & AUDIT COMMITTEE
JOINT MEETING
August 9, 2022**

6. Recommendation:

Staff recommends the Board Receive and File the Epic Support and Memorial Healthcare System

Approved for Legal sufficiency:

DocuSigned by:

5C7B...
VP & General Counsel

DocuSigned by:

799FE...
Chief Information & Digital Officer

DocuSigned by:

77A3B...
Chief Executive Officer



**The next
frontier – Epic
support**





HCD Epic Users

- Frustrated with time to “fix” Epic issues
- Training is
- They don't
- Opti
- MHS
- HCD Epic
- HCD Epic
- Ineffective governance to manage priorities

**Overall
Customer
Satisfaction
5.95 out of 10**



HCD Epic Team

- Hired during
- Limited in
- Lack the (HS rules)
- Partic effective
- MH
- “Mid
- Ineffect
- Trainers of curriculum

Great team not given the right tools



New Epic Support Structure

- Shift the support responsibility to MHS
- Remove the “middle man” role by combining the HCD and MHS teams
- Continue with MHS led optimization teams
- Continue with LMC/Clinics rounding
- Combine training and informatics with MHS teams – customize curriculum to HCD
- Formalize “elbow” support with all new providers



Next Steps

- Contract development (MHS/HCD) – In progress
- Information to Board – August 9th
- MHS contract delivery – expected for September 8th Board Mtg
- MHS onboarding of HCD employees – Targeted October



Questions?