

Chief of Staff
David Bohorquez, DO

Secretary/Treasurer
Melissa Carlson, MD



Chief Medical Officer
Daniel Padron, DO

Chief of Staff-Elect
Roman Skylar, MD

Immediate Past-Chief of Staff
Daniel Kairys, MD

Medical Executive Committee Meeting Agenda
August 6, 2018

4:30 p.m. – 6:00 p.m.

1. Call to Order
2. Introduction(s)
3. Public Comment(s)
4. Approval of Previous Minutes –July 2, 2018 and July 23rd 2018 Emergency Meeting
5. Treasurer Report
6. Old Business
 - a. MEC Banking Issues
7. New Business
 - a. Medical Staff Rules and Regulations
 - b. TPN Discussion
8. Credentialing Department Report (No Report)
9. Family Medicine Residency Report – Takela Golson (Written Report attached)
10. Delinquent Medical Records - Manuel Diaz
 - a. Unresolved Chart Deficiencies
 - b. Delinquent Count
11. Committee Reports
 - a. CCU Committee- Dr. Yaw Abu
 - b. P&T Committee- Charlene Murray (No Report)
12. Emergency Services Report- Dr. Scheppke / Dr. Perezalonso
 - a. Patients in Custody of Law Enforcement
 - b. Stillborn(< 20wks gestation
 - c. SBAR- Bedside Shift Report
 - d. Patient Rounding
 - e. EMS Intravenous Access
 - f. Emergency Department Staffing Plan
 - g. Consent and Time-out requirement for Special Procedures
 - h. Sexual Assault with SANE Response
 - i. Sexual Assault without SANE Response
 - j. Emergency Department Abnormal Results Call Back
 - k. Trauma Hawk Transport Air-Ambulance Services
 - l. Poison Control
 - m. Telephone Advice
 - n. Panic Alarm
 - o. Triage??
 - p. Admission Report Process??
13. Anesthesia Services Report -N/A
14. Radiology Services Report – N/A
15. Surgery Department Report – N/A
16. Laboratory Department Report- Dr. Thomas Bolton
17. OB Department Report – Dr. Sherida Williams
18. Pediatrics Department Report- Dr. Yolanda Cosme
19. Medical Director- Dr. Padron
20. Director of Nursing- Janet Moreland
21. Risk Management -Alyssa Tarter
22. Continuous Quality & Patient Safety Improvement Committee Report – Sylvia Hall
23. Hospital Administrator – Stephanie Dardanello
24. Adjournment: Next scheduled Medical Staff Meeting is on **September 10, 2018**