

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:30 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None.
<b>Introduction(s)</b>			
	Janet Moreland introduced Regina Stolpman as the new Director of Nursing for Lakeside Medical Center. Regina was previously the Nursing Manager for ED at Lakeside Medical Center and has previous nursing manager experience in state and out of state and we welcome her to continued success as our new Director of Nursing for LMC.	None	None.
<b>Public Comments</b>			
	None	None	None.
<b>Minutes</b>			
Meeting Minutes	Approval of July 1, 2019 MEC minutes.	None	First Motion: Dr. Carlson Second Motion: Dr. Padron All Approved
<b>Old Business</b>			
	Ongoing update on the Initiative to increase EMR notes to 100% and eliminate hand written notes/orders by contracted In-house staff (Peds, Ob, Med). There are some physicians who are still writing their EMR notes. This will continue to be an ongoing process.		Ongoing Process
<b>Report</b>			
Treasurer Report	Amount in PNC account: \$66, 064.00 \$15 were taken out due to a check that bounce and some checks were returned due to the check not being deposited before the 90 day expiration date on the date. A discussion was had of the process for	None	Debbie Hall to check on the process for Dr. Carlson to receive checks from Dr. Carlson for MEC.

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	Dr. Carlson receiving the checks from the credentialing department.		
<b>Committee Reports</b>			
CCU Committee	All MEC members were given a copy of the CCU reports and reviewed the June data comparing it to their prior year data.	None.	None.
P&T Committee	Tabled for next MEC meeting as Charlene was not able to attend this MEC meeting.	None	None
<b>New Business</b>			
2019 Medical Staff Bylaws	All members were given a copy of the latest updated medical staff bylaws for review.	None	Tabled for next meeting Joe-Ann to cross out Rules and Regulations from the Medical Staff Bylaws title and Joe-Ann to send a copy of the Rules and Regulations to all Medical Staff members for review prior to MEC meeting.
Reportable Diseases / Conditions	Jennifer Glisson gave all MEC members a copy of the latest and greatest report of all reportable diseases. If Jennifer is not here all nursing managers including Sylvia Hall can provide a copy to all who request for one.	None	None
Physician's Lounge	Joe-Ann and Janet Moreland has walked through the Physician's Lounge to check the overall condition of the Physician's Lounge. Joe-Ann has been working on getting a quote from JC White and IT is currently working on updating the IT portals for EMR use in the physician's lounge. Joe-Ann is	Dr. Padron suggested for MEC members to decide on who will be responsible for updating the Physician's Lounge. As of right now there are 2 chairs that are broken. The lounge was refurbished on 2013. All furniture and floor were refurbished during that time.	Tabled for next meeting Motion for all 10 chairs to be updated in the physician's lounge. 1st motion: Dr. Gunawardene 2nd motion: Dr. Padron All approved

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	working with IT to purchase a printer that is capable of printing EMR notes.		Joe-Ann to provide a quote for 10 new chairs next meeting.
Request Change of date for November MEC meeting	Dr. Bohorquez as requested for the November meeting to be changed from Monday, November 4, 2019 to Tuesday, November 12, 2019. Dr. Bohorquez will be out of town and will not be able to attend MEC November 4, 2019.	None	Motion to move November MEC meeting from Monday, November 4, 2019 to Tuesday November 12, 2019. 1st Motion: Dr. Padron 2nd Motion: Dr. Carlson All approved
<b>Department Reports</b>			
Delinquent Medical Records	Discussed the Delinquent Medical Records report with all members of MEC. The list has continued to go down. There's nothing that stands out. Dr. Philogene has stayed in the single digit. There are doctors who do not rotate as often. Some doctors who does not rotate through LMC are typically the ones that fall in the delinquent report. All ED physicians have access to Physicians Experience in HMS.	None	Deborah Hall and Janet Moreland will be working on the 90 day Windows access.
Emergency Department Report	Discussed the ED Report for June in MEC packet that is pulled from the EDIS. Left without being seen has gone down to 0. ED will not continue to track AMAs. They have been doing pretty well for turnaround time. total census has gone up.	None.	None
Radiology Service Report	All members were given the monthly Quality Metrics for Radiology.	None	None
OB Services Report	All members of MEC were given a copy of the June OB reports. Dr. Carlson has discussed that all perimeters have shown some improvement in nurses documenting better. OB numbers were	None.	None.

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	increased since Dr. Mathews was on vacation for the month of July.		
Pediatric Services Report	All members of MEC were given a copy of the May Pediatric reports.	None	None
Laboratory Service Report	All members of MEC were given a copy of the Continuous Quality Patient Safety Improvement Laboratory reports for April. All indicators were met (pending newborn screening data).	None	None
Chief Medical Officer	<ul style="list-style-type: none"> <li>• Ongoing OPPE/FPPE processing, chart reviews, and meeting with the providers</li> <li>• AKI pharmacy review with Pharmacy and Sylvia</li> <li>• ALTO guidelines with Dr. Perezalonso and Regina as part of HCHAP improvement strategy in the ER – presented at MEC 07/01/19 for implementation in 08/01/19 with ongoing monitoring</li> <li>• Creation of Dashboard for Narcotic prescribing by ER physicians – January 2019</li> <li>• Ongoing ER Real-Time Survey with Regina as part of HCHAP improvement strategy - &gt;95% positive feedback</li> <li>• Addiction Stabilization Committee</li> <li>• Webinar FHA DOH for House Bill 451 Non-Opioid Alternatives</li> <li>• Meeting with Chief of Staff to discuss HB 451 and pamphlet disbursement to medical staff</li> <li>• Credentialing/Clinical Privileges Review for incoming providers - Onrad</li> </ul>	None.	Peer review to be moved to November 12, 2019.

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	<ul style="list-style-type: none"> <li>• Involved in interviewing Director of Nursing candidate</li> <li>• Worked with Dr. Gunawardene to facilitate detox patient received yesterday from Lantana Clinic.</li> <li>• Meeting with Terri Calsetta and Rose from Brumbach Clinic coordinating physical exams for the back to school bash at West Tec</li> <li>• Review of facility CMS Measures 04/01 – 06/30 Top 5 Outliers</li> <li>• Birth Placed for Adoption Meeting – Janet, Alyssa, Skip, call-in from Val (Legal)</li> <li>• Meeting with Alyssa to discuss denial by Prestige Insurance, requesting feedback from radiologist for an omission in a reading.</li> <li>• Phone call with Valerie Shahariari - HCD Legal Counsel to discuss performing detox service at LMC</li> <li>• Pre-Training Meeting with David Especiale, James DelaPietra, Alonso Cruz – prior to launch of telemedicine for psych.</li> <li>• Ongoing Sepsis, AMI and Stroke quality review and physician engagement in improvement of these quality metrics.</li> <li>• Review and assistance in mediation of multiple RiskQual/ Complaints.</li> <li>• Active Med Staff engagement and mediation.</li> </ul>		
Family Residency Report	All MEC members were given the June GMEC meeting minutes for review. Dr. Dorce-Medard	None	None

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	<p>will be coming back from Maternity Leave tomorrow, August 6, 2019. LMC is currently working on getting a contract and a program letter of agreement for all Family Medicine Residents to complete their Peds Rotation at their location. All residents are able to ePrescribe. All residents has been volunteering at the back to school events in the Tricity Glades Area and throughout the Palm Beach County that LMC and HCD has approved.</p>		
<p>Director of Nursing / Administrator Report</p>	<p>QUALITY</p> <ul style="list-style-type: none"> <li>• New format - 2<sup>nd</sup> Quarter Quality Core Measure Report</li> </ul> <p>SERVICE</p> <ul style="list-style-type: none"> <li>• Vacant position – Women, Infant Children Manager</li> <li>• Vacant position – ED Manager</li> <li>• Gift Shop Manager – Anne Gray</li> <li>• Radiology Manager – Jacques LaGrange Sr.</li> <li>• Director of Nursing and Patient Safety and Quality Improvement – Regina Stolpman</li> </ul> <p>GROWTH</p> <ul style="list-style-type: none"> <li>• CT Scanner Project – fully operational</li> <li>• Contract(s) update i.e. Dialysis etc. (3 machines and up to 80 -90 services)</li> <li>• The Joint Commission (CY 2020 Standards) – approximately 12 webinars</li> </ul>	<p>None</p>	<p>None</p>

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	<ul style="list-style-type: none"> <li>• Lakeside Health Advisory Board Meeting – 8/13/2019 ( Community Needs Assessment)</li> <li>• Anesthesia Contract – pending</li> <li>• Blue Medical Services Contract – Surgeon – Dr. Davis started on 8/3/2019</li> <li>• User Request Form (URF) meeting – initial meeting held on 7/29/2019</li> <li>• Baxter Pumps – wireless feature enhancements</li> <li>• Medication Reconciliation process review</li> <li>• LMC 10<sup>th</sup> Anniversary Planning Meeting – initial meeting held on 7/29/2019</li> </ul>		
Continuous Quality & Patient Safety Improvement Committee Report	The report for June has been given to all members of MEC. Sylvia discussed quality events and reports comparing prior years to current year.	None	None
Risk Management	The risk report for June has been given to all members of MEC. Alyssa will be having a meeting to discuss policies and procedures on the adoption process.	None.	None
Adjournment	Meeting adjourned at 6:10 PM Next meeting September 23, 2019		