



**Health Care District**  
PALM BEACH COUNTY

**HEALTH CARE DISTRICT OF  
PALM BEACH COUNTY  
BOARD OF COMMISSIONERS & FINANCE AND AUDIT COMMITTEE  
JOINT MEETING  
SUMMARY MINUTES  
July 24, 2018, 2:00 p.m.  
600 Okeechobee Blvd.,  
West Palm Beach, FL 33401**

**1. Call to Order**

Brian Lohmann called the meeting to order.

**A. Roll Call**

Health Care District Board members present included: Brian Lohmann, Chair; Nancy Banner, Vice Chair; Sean O'Bannon, Secretary; Cory Neering, Dr. Alina Alonso, Phil Ward and Les Daniels.

Finance & Audit Committee members present included: Michael Burke, Joan Roude, Edward Sabin, Joseph Bergeron and Michael Smith.

Staff present included: Darcy Davis, Chief Executive Officer; Dawn Richards Chief Financial Officer; Dr. Belma Andric, Chief Medical Officer; Dr. Tom Cleare, VP of Strategy; Karen Harris, VP of Field Operations; Ellen Pentland, Chief Compliance Officer and Valerie Shahriari, General Counsel.

Recording/Transcribing Secretary: Heidi Bromley

**B. Invocation**

Ms. Davis led the invocation.

**C. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**D. Affirmation of Mission: The mission of the Health Care District of Palm Beach County is to be the health care safety net for Palm Beach County. Our vision is meeting changes in health care to keep our community healthy.**

**2. Agenda Approval**

**A. Additions/Deletions/Substitutions**

None.

B. Motion to Approve Agenda

**CONCLUSION/ACTION: Commissioner Banner made a motion to approve the agenda as presented. The motion was duly seconded by Commissioner Alonso. There being no opposition, the motion passed unanimously.**

**3. Awards, Introductions and Presentations**

A. 2018/2019 Budget

Ms. Richards presented the Board with the 2018/2019 Budget Overview. Ms. Richards stated that we do not have a lot of volume increase budgeted. She reviewed the Strategic Initiatives and the impacts on revenue, expenses, capital and FTE's. She discussed the effect of changes to Medical Programs and the 2019 expenditures for the Healey Center, Lakeside Medical Center, Primary Care Clinics and General Fund.

**4. Disclosure of Voting Conflict**

None.

**5. Public Comment**

Gabrielle Finley-Hazle introduced herself as a resident of Palm Beach County and the CEO at St. Mary's Medical Center. As a community leader she has a tremendous amount of respect for this Board and staff as well as the organization. She explained the Regional Perinatal Intensive Care Centers (RPICC). There are eleven in the State of Florida and the one designated here locally sits on the campus of St. Mary's. The clinic was founded for a very specific reason as it relates to the health of our community.

Ms. Finley-Hazle stated that together we have built a tremendous trauma system and we've always worked collaboratively to serve the community. On average, St. Mary's provides about 12 million indigent trauma care every year which is actual cost, not charges. We get paid 3.1 million. As such, we believe funding should follow the patient. So for the sake of the community and the underserved, we are asking staff to be able to meet with representatives of our trauma system before any changes are made as it relates to indigent funding specifically to the hospitals.

**6. Meeting Minutes**

A. Staff Recommends a MOTION TO APPROVE:  
Board Meeting Minutes of July 24, 2018.

**CONCLUSION/ACTION: Commissioner Alonso made a motion to approve the Board Meeting Minutes of July 24, 2018 as presented. The motion was duly seconded by Commissioner Neering. There being no objection, the motion passed unanimously.**

**7. Consent Agenda – Motion to Approve Consent Agenda Items**

**CONCLUSION/ACTION:** Commissioner Alonso made a motion to approve the Consent Agenda items. The motion was duly seconded by Commissioner Banner. There being no objection, the motion passed unanimously.

**A. ADMINISTRATION**

**7A-1 RECEIVE AND FILE:**

July 2018 Internet Posting of District Public Meeting.

<http://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=171&m=0|0&DisplayType=C>

**7A-2 RECEIVE AND FILE**

Health Care District Board Attendance.

**7A-3 RECEIVE AND FILE**

Finance and Audit Committee Attendance.

**7A-4 Staff Recommends a MOTION TO APPROVE:**

Billing and Collection Procedure.

**7A-5 Staff Recommends a MOTION TO APPROVE:**

Implementation Strategy.

**7A-6 Staff Recommends a MOTION TO APPROVE:**

Plain Language Summary.

**7A-7 Staff Recommends a MOTION TO APPROVE:**

Lakeside Financial Assistance Policy.

**7A-8 Staff Recommends a MOTION TO APPROVE:**

Medical Staff Bylaws.

**7A-9 Staff Recommends a MOTION TO APPROVE:**

RFQ for Radiology Services at Lakeside Medical Center.

**7A-10 Staff Recommends a MOTION TO APPROVE:**

Amendment to the Finance and Audit Committee Charter.

**7A-11 Staff Recommends a MOTION TO APPROVE:**

Insurance Broker Services.

**7A-12 RECEIVE AND FILE:**

Lakeside Medical Center Confidential Public Records Request Quarterly Report.

**7A-13 Staff Recommends a MOTION TO APPROVE:**

Medical Staff Appointments for Lakeside Medical Center.

## 8. Regular Agenda

### A. ADMINISTRATION

#### 8A-1 Staff Recommends a MOTION TO APPROVE:

Legal Pre-Suit Settlement.

Lara Donlon with Torcivia, Donlon, Goddeau & Ansay has been assisting the District with employment matters for a number of years. Ms. Donlon stated that we had a pre-suit claim that was filed by a former employee with the Equal Employment Opportunity Commission (EEOC) back in May of 2017. Upon exiting the District, the former employee was provided a severance package. In accordance with the agreement the package was revoked by the former employee and thereafter the employee filed the (EEOC) charge against the District. The District attended mediation and came to a good resolution for the parties. Ms. Donlon recommended an approval of the settlement agreement from the Board.

**CONCLUSION/ACTION: Commissioner Ward made a motion to approve the Settlement Agreement. The motion was duly seconded by Commissioner Banner. There being no objection, the motion passed unanimously.**

#### 8A-2 Staff Recommends a MOTION TO APPROVE:

Appointments of Eddie Rhodes and Maria Vallejo to the Lakeside Health Advisory Board.

Dr. Cleare stated that staff is looking for a recommendation to appoint Eddie Rhodes and Maria Vallejo to the LHAB. Mr. Rhodes is retired from the Palm Beach County School District. Maria Vallejo is the Vice President for Growth and Expansion for Palm Beach State College and the Provost of the Belle Glade and Loxahatchee Groves campuses. If confirmed their term will run through September 2022. Dr. Cleare recommended an approval from the Board to appoint Eddie Rhodes and Maria Vallejo to the Lakeside Health Advisory Board.

**CONCLUSION/ACTION: Commissioner Alonso made a motion to approve the appointment of Eddie Rhodes and Maria Vallejo to the Lakeside Health Advisory Board. The motion was duly seconded by Commissioner O'Bannon. There being no objection, the motion passed unanimously.**

#### 8A-3 RECEIVE AND FILE:

Health Care District Financial Statements June 2018.

Ms. Richards presented the June 2018 Financial Statements. The June Statements represent the financial performance for the nine months of the 2018 fiscal year for the Health Care District. Net margin combined for all funds YTD June loss of (\$5.6) were under budgeted loss of (\$14.3M) by 8.7M and under prior year of 7.3M by 12.9M.

Operating expenses YTD of 165.7M were under budget of 175.7M by 9.9M and above prior year of 160.6M by 5.2M

Ms. Richards reviewed the Volume Analysis. General fund (Trauma, Aeromedical, Managed Care, Pharmacy, School Health Sponsored Programs). New Trauma patients YTD of 3,202 exceeded budget of 3,151. Retail Pharmacy prescriptions YTD of 1,925 were below prior year of 32,374 by 30,449. District Cares members are now required to utilize in-house pharmacy. As a result, average cost per script for YTD June was \$4.05, compared to \$7.52 in 2017 and \$12.41 in 2016.

**CONCLUSION/ACTION: Received and filed.**

8A-4 **Staff Recommends a MOTION TO APPROVE:**  
Lakeside Medical Center Contracted Physician Expenditures.

Ms. Richards explained that in accordance with our purchasing policy, expenditures over \$250,000. which are not in the budget require Board approval. Lakeside Medical Center is presenting the contracted physician expense increase due to the use of locum tenens for anesthesia, radiology, and surgical services, as well as those attributable to the contracted physician group for emergency services. Staff requires Board approval of anything that is in excess of the budgeted funds.

**CONCLUSION/ACTION: Commissioner Daniels made a motion to approve the Lakeside Medical Center Contracted Physician Expenditures. The motion was duly seconded by Commissioner Ward. There being no objection, the motion passed unanimously.**

8A-5 **Staff Recommends a MOTION TO APPROVE:**  
Tentative Millage Rate.

Ms. Richards stated that Staff recommends the Board set a proposed tentative millage rate of 0.7424. The District tax rate in 2018 was 0.7808 mills, and staff is recommending the 2019 proposed tentative millage rate be set at the rolled-back rate of 0.7424, which represents a 4.9% reduction relative to 2018. The rolled-back rate is the tax rate which generates the same amount of tax revenue as the previous year, excluding new construction. The proposed tentative millage rate represents the tax rate the Board cannot exceed when it sets the final rate at the September TRIM hearings.

**CONCLUSION/ACTION: Commissioner Ward made a motion to reduce the tentative millage rate to 0.7423. The motion was duly seconded by Commissioner Alonzo.**

**CONCLUSION/ACTION: Mr. Smith made a motion to approve the roll back rate of 0.7424 as recommended by staff. The motion was duly seconded by Mr. Bergeron.**

**Roll Call Vote (Finance & Audit Committee):**

<b>Michael Smith</b>	<b>Yes</b>
<b>Ed Sabin</b>	<b>Yes</b>
<b>Joan Roude</b>	<b>Yes</b>
<b>Michael Burke</b>	<b>Yes</b>
<b>Joseph Bergeron</b>	<b>Yes</b>

**Commissioner Ward as maker of the motion to reduce the millage rate to 0.7423 withdrew the motion. Commissioner Ward made a new motion to reduce the millage rate to 0.74. The motion was duly seconded by Commissioner Banner. There being no objection, the motion passed unanimously.**

**Roll Call Vote (Board Members):**

<b>Commissioner Neering</b>	<b>Yes</b>
<b>Commissioner Daniels</b>	<b>Yes</b>
<b>Commissioner Alonso</b>	<b>Yes</b>
<b>Commissioner Ward</b>	<b>Yes</b>
<b>Commissioner O'Bannon</b>	<b>Yes</b>
<b>Commissioner Banner</b>	<b>Yes</b>
<b>Commissioner Lohmann</b>	<b>Yes</b>

**9. Committee Reports**

9.1 Finance and Audit Committee Report

None.

9.2 Quality, Patient Safety and Compliance Committee Report

None.

9.3 Lakeside Health Advisory Board Report

None.

9.4 C.L. Brumback Primary Care Clinics Board Report

Commissioner Neering reported that the Board took action to make Dr. Belma Andric as the permanent Executive Director. The Board nominated and approved Joan Roude as a new DCHI Board Member. A Change In Scope to remove Golden Center Clinic was approved by the Board. The Mobile Clinic will serve patients at Jerome Golden Center 1-2 days a week starting in August.

**10. CEO Comments**

None.

**11. Finance and Audit Committee Member Comments**

None.

**12. HCD Board Member Comments**

Dr. Alonso and Commissioner Lohmann Thanked staff for a job well done with Strategic Planning.

**13. Establishment of Upcoming Meetings**

**September 11, 2018 - Hilton West Palm Beach**

- 5:15PM, Truth In Millage (TRIM) Meeting

**September 25, 2018**


- 2:00PM, Health Care District Board Meeting
- 5:15PM, Truth In Millage (TRIM) Meeting

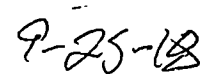
**November 27, 2018**

- 2:00PM, Joint Meeting with Lakeside Health Advisory Board

**14. Motion to Adjourn**

There being no further business, the meeting was adjourned.

  
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Sean O'Bannon, Secretary

  
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Date