

Chief of Staff
Luis Perezalonso, MD
June 2022 - Present



Associate Chief Medical Officer
Jennifer Dorce-Medard, DO
September 2020 - Present

Secretary/Treasurer
Bryan Dawkins, MD
December 2020 - Present

Chief of Staff-Elect
Vacant

Medical Executive Committee Meeting Agenda

July 11, 2022
4:30 p.m. – 6:00 p.m.

1. **Call to Order**
2. **Introduction(s)**
3. **Public Comment(s)**
4. **Approval of Previous Minutes**
 - a) June 6, 2022 MEC Minutes
5. **Treasurer Report/Bank Statement – Dr. Bryan Dawkins**
6. **New Business:**
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7. **Delinquent Medical Records – RoseAnn Webb / Janet Moreland**
 - Provider Deficiency List – June 2022
 - Pending History and Physicals – June 2022
 - Deficiency STATS for FY 21-22 – June 2022
 - Deficiency Statistics – July 2021 –June 2022
8. **CCU Report – Dr. Yaw Abu - *No Report***
9. **Pharmacy Report – Kristine Morales**
 - Pharmacy & Therapeutics MEC Summary – May 2022
 - Pharmacy and Therapeutics Committee Meeting Minutes – June 2022
 - Pharmacy & Therapeutics Slides – June 2022
 - ISMP –June 2022
 - AMS Committee Meeting – June 2022
10. **Emergency Services Report – Dr. Luis Perezalonso**
 - Graph Monthly Comparisons and Graph – May 2022
11. **Surgical Services Report – Dr. Barry Davis**
 - Daily Stats –May 2022
 - Inpatient Surgeries – May 2022
 - Outpatient Surgeries – May 2022
 - C-Section Surgeries – May 2022
 - Call Back Log – May 2022
12. **Radiology Report – Dr. Thomas Marino / Michelle Bush**
 - Performance Improvement Report – May 2022
13. **Laboratory Department Report – Dr. Thomas Bolton / Dinaliza Calderon**
 - Blood Product Utilization – May 2022
 - Blood Product Wastage – May 2022

14. **Credentialing Department Report – Tsega Lawrence / Maria Uribe – No Report**
 - Medical Executive Committee Credentialing & Privileging Report

15. **OB Department Report – Dr. Julie Pass**
 - Deliveries - May 2022
 - Vaginal – May 2022
 - C-Sections – May 2022
 - Transfers – May 2022
 - Feedings – May 2022

16. **Community Liaison Report – Joe-Ann Hyppolite – No Report**

17. **Pediatrics Department Report – Dr. Yolanda Cosme – No Report**
 - Pediatric Report

18. **Graduate Medical Education Report – Dr. Jennifer Dorce-Medard – No Report**

19. **Associate Chief Medical Officer Report – Dr. Jennifer Dorce-Medard**
 - Associate Chief Medical Officer Report

20. **Director of Nursing – Alyssa Tarter**
 - Nursing Summary – July 2022

21. **Quality and Patient Safety – Sylvia Hall – No Report**
 - Quality Management Executive Summary

22. **Risk Management – Kimberly Randall – July 2022**

23. **Associate VP of LMC Report – Janet Moreland - No Report**

24. **Adjournment**

25. **Next Scheduled Meeting: August 1, 2022 at 4:30 p.m.**

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:32 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None
Introduction(s)			
	None	None	None
Public Comments			
	None		None
Minutes			
Meeting Minutes	Approval of May 2, 2022 MEC minutes.	None	Motion to approve the May 2, 2022 MEC meeting minutes 1st Motion: Dr. Jennifer Dorce-Medard 2nd Motion: Dr. Julie Pass
Report			
Treasurer Report	<p>Dr. Dawkins stated the following:</p> <ul style="list-style-type: none"> • In May, beginning balance was \$96,340.96. • Purchased \$3,213.45 worth of gift cards for Nurses' Week and received a lot of positive feedbacks from the nursing staff. • Deposited eight checks for Medical Staff dues and will show on the next statement. • Has not heard from Health Care District's Legal Department, in reference to the non-profit status. <p>Dr. Medard stated that Dr. Dawkins is going to purchase 30 gift cards for CNAs Appreciation week.</p>		<p>Motion to approve gift cards for CNA Appreciation week:</p> <p>1st Motion: Dr. Jennifer Dorce-Medard 2nd Motion: Dr. Ishan Gunawardene All approved</p>
Old Business			
	None	None	None
New Business			
	<ul style="list-style-type: none"> • Go Live – Stanton – June 20, 2022. • Dr. Gunawardene stated that this will be his last MEC Meeting, as Chief of Staff. • Dr. Perezalonso will be the new Chief of Staff Starting July 2022. • Dr. Bryan Dawkins will remain as secretary/treasurer. 	None	Nomination for Chief of Staff Elect
Delinquent Medical Records	<p>Ms. Webb reviewed and discussed the following:</p> <ul style="list-style-type: none"> • There are five physicians with delinquencies. from 2021 to present. Gretchen is assisting all physicians with their remote access. 	None	Ms. Webb: to add observation History and Physicals to the Medical Records report.

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
	<ul style="list-style-type: none"> Delinquents are at approximately 3%. This report is current. Will add observation History and Physicals to the Medical Records report. <p>Ms. Webb stated that the list looked great this month.</p> <p>An opportunity was given for the committee members to ask questions.</p>		
Committee Reports/Department Reports			
CCU Report	No Report	None	None
Pharmacy Report	<p>All MEC members received the Pharmacy Reports. Ms. Morales reviewed and discussed the following:</p> <ul style="list-style-type: none"> Pharmacy and Therapeutics Committee Meeting Minutes – May 2022 Pharmacy & Therapeutics Slides – May 2022 ISMP – April 2022 Pharmacy & Therapeutics MEC Summary – March 2022 Barcode scanning is above the 95% goal for LMC, at 97.45% for April. <p>The scanned doses to administered doses improved in April compared to March.</p> <p>An opportunity was given for the committee members to ask questions.</p>	Ms. Morales requested staff to continue the scanning of flushes, so that the charges can be captured and ensure accuracy and safety of medication administration.	None
Emergency Department Report	<p>Graph Monthly Comparisons and Graph – April 2022. Dr. Perezalonso provided the following:</p> <ul style="list-style-type: none"> Reviewed and discussed the Graph monthly comparisons. April: 1,492 patients Trying to decrease the number of AMAs. In April there were 21 AMAs, compare to 41 the year prior in April. 	<p>Dr. Perezalonso:</p> <ul style="list-style-type: none"> Recommended three to four points of contact from Charge Nurse to Nursing Supervisor for each AMA. Requested the providers to document the specific reason why the patient is leaving, in order to track each AMAs. 	None
Surgical Services Report	Tabled	None	None

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Radiology Report	<p>All MEC members received the Radiology Report for April 2022.</p> <p>The after hour On Rad Service will be cancelled in 90 days. They will be replaced with Besta.</p>	None	None
Laboratory Report	<p>All MEC members received the Laboratory Report for:</p> <ul style="list-style-type: none"> • Blood Utilization Report – April 2022 • Blood Product Wastage – April 2022 <p>Dr. Bolton stated that the High Sensitivity Troponin went live May 25, 2022.</p> <p>An opportunity was given for the committee members to ask questions on the High Sensitivity Troponin.</p>	None	None
Credentialing Report	<p>Maria Uribe reviewed and discussed the following: Credentialing & Privileging Report – May 2022</p> <ul style="list-style-type: none"> • Initial Appointment • Reappointment 	None	<p>Motion to approve the Credentialing & Privileging Report</p> <p>1st Motion: Dr. Jennifer Dorce-Medard</p> <p>2nd Motion: Dr. Julie Pass</p> <p>All Approved</p>
OB Services Report	<p>All MEC members received the OB report for May 2022: Dr. Julie Pass provided the following information:</p> <ul style="list-style-type: none"> • Deliveries: 18 • Vaginal: 13 • C-Sections: 5 • Transfers: • Feedings: 	None	None
Community Liaison Report	<ul style="list-style-type: none"> • No Report 	None	None
Pediatrics Department Report	<ul style="list-style-type: none"> • Tabled 	None	None
Graduate Medical Education Report	<ul style="list-style-type: none"> • No Report 	None	None
Associate CMO Report	<p>New Business/In Progress/Follow-ups:</p> <ul style="list-style-type: none"> • Associate Chief Medical Officer Report – May 2022 <p>An opportunity was given for the committee members to ask questions.</p>	None	None

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Director of Nursing Report	Tabled	None	None
Quality and Patient Safety Report	No Report	None	None
Risk Management	No Report	None	None
Associate VP Report	No Report	None	None
Adjournment	Meeting adjourned at 5:37 p.m. Next meeting July 11, 2022		