

Chief of Staff
Luis Perezalonso, MD
July 2022 – July 2024 (Present)



Associate Chief Medical Officer
Jennifer Dorce-Medard, DO

Secretary/Treasurer
Bryan Dawkins, MD
December 2020 – December 2024 (Present)

Chief of Staff-Elect
Ishan Gunawardene, MD
July 2022 - July 2024 (Present)

Medical Executive Committee Meeting Agenda

July 10, 2023
4:30 p.m. – 6:00 p.m.

1. **Call to Order**
2. **Introduction(s)**
 - Quennise Giles, Director of Quality and Patient Safety
3. **Public Comment(s)**
4. **Approval of Previous Minutes**
 - June 5, 2023 MEC Minutes
5. **Treasurer Report/Bank Statement – Dr. Bryan Dawkins**
6. **New Business: None**
7. **Delinquent Medical Records – RoseAnn Webb**
 - Physician Chart Completion Overview – June 2023
 - Delinquent Records Summary – June 2023
 - LMC- Delinquent H&Ps – June 2023
 - Discharge Summaries – June 2023
 - Deficiency Statistics – July 2022 – June 2023
8. **Risk Management – Kimberly Randall**
 - Risk Management (Incident Reports) – May 2023
9. **CCU Report – Dr. Rueda – *No Report***
10. **Pharmacy Report – Kristine Morales**
 - Pharmacy & Therapeutics MEC Summary – June 2023
 - Pharmacy and Therapeutics Committee Meeting Minutes – May 2023
 - Pharmacy & Therapeutics Presentation – June 2023
 - ISMP – June 2023
11. **Emergency Services Report – Dr. Luis Perezalonso – *No Report***
 - Graph Monthly Comparisons and Graph
12. **Surgical Services Report**
 - Call Back Logs – May 2023
 - Daily Stats – June 2023
 - Inpatient Surgeries by surgeon – June 2023
 - Outpatient Surgeries by Surgeon FY 2023
13. **Radiology Report – Dr. Thomas Marino / Michelle Bush**

- Performance Improvement Report – May 2023
14. **Laboratory Department Report** – *Dr. Thomas Bolton / Dinaliza Calderon*
 - Blood Product Utilization – May 2023
 - Blood Product Wastage – May 2023
 15. **Community Liaison Report** – *Joe-Ann Reynolds*
 - Patient Relations Dashboard – June 2023
 - Upcoming Community Events
 16. **Credentialing Department Report** – Tsega Lawrence / Maria Uribe – **No Report**
 17. **Graduate Medical Education Report & Associate Chief Medical Officer Report** – *Dr. Jennifer Dorce-Medard* – **No Report**
 - Associate Chief Medical Officer Report
 18. **Director of Nursing** – **Vacant Position**
 19. **Quality and Patient Safety** – *Sylvia Hall* – **No Report**
 - Quality Management Executive Summary
 20. **Associate VP of LMC Report** – *Janet Moreland*
 21. **Adjournment**
 22. **Next Scheduled Meeting: August 7, 2023 at 4:30 p.m.**