

Chief of Staff
David Bohorquez, DO

Secretary/Treasurer
Melissa Carlson, MD



Chief Medical Officer
Daniel Padron, DO

Chief of Staff-Elect
Roman Skylar, MD

Medical Executive Committee Meeting Agenda
July 1, 2019
4:30 p.m. – 6:00 p.m.

1. **Call to Order**
2. **Introduction(s)**
3. **Public Comment(s)**
4. **Approval of Previous Minutes**
 - a) June 3, 2019 minutes
5. **Treasurer Report – Dr. Melissa Carlson**
6. **Old Business**
 - a) Ongoing update on the Initiative to increase EMR notes to 100% and eliminate hand written notes/orders by contracted In-house staff (Peds, Ob, Med).
 - b) Medical Staff Process
 - c) Residency Retreat Proposal – August 31, 2019
7. **New Business**
8. **Credentialing Department Report- Sarah Gonzalez**
 - a) **See attached report**
9. **Graduate Medical Education Report – Dr. Jennifer Dorcé-Medard, Program Director / DIO**
 - a) GMEC June Meeting Minutes
10. **Delinquent Medical Records - Manuel Diaz**
 - a) Unresolved Chart Deficiencies & Delinquent Count
11. **Committee Reports**
 - a) CCU Committee- *Dr. Yaw Abu*
 - b) P&T Committee- *Charlene Murray*
 - i. P & T Summary Report – June 2019
12. **Emergency Services Report- Dr. Scheppke / Dr. Perezalonso**
13. **Radiology Services Report – Dr. Thomas Marino**
14. **Laboratory Department Report – Dinaliza Calderon/ Dr. Thomas Bolton**
15. **OB Department Report – Dr. Sherida Williams**

16. **Pediatrics Department Report- *Dr. Yolanda Cosme***
17. **Chief Medical Officer- *Dr. Daniel Padron***
18. **Hospital Administrator / Director of Nursing Report - *Janet Moreland***
19. **Risk Management -*Alyssa Tarter***
20. **Adjournment: Next scheduled Medical Staff Meeting is on August 5, 2019**