

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:31 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None
<b>Introduction(s)</b>			
	None	None	None
<b>Public Comments</b>			
	None	None	None
<b>Minutes</b>			
Meeting Minutes	A copy of the May 1, 2023 MEC minutes was given to the members of MEC. Approval of May 1, 2023 MEC minutes.	None	Motion to approve the May 1, 2023 MEC meeting minutes 1st Motion: Dr. Jennifer Medard 2nd Motion: Dr. Ishan Gunawardene
<b>Report</b>			
Treasurer Report	All MEC members received the Treasurer Report. Dr. Dawkins stated the following: <ul style="list-style-type: none"> <li>In May, the beginning balance was \$92,543.46</li> <li>\$624.00 was spent on balloon guy for nurse week.</li> <li>\$1,300 was spent on massages for nurse week.</li> <li>The ending balance for the month of May is \$91,919.46</li> </ul> An opportunity was given for the committee members to ask questions.	None	None
<b>Old Business</b>			
	None	None	None
<b>New Business</b>			
	None	None	None
<b>Committee Reports/Department Reports</b>			
Delinquent Medical Records	All MEC members received the Delinquent Medical Record Report for April 2023.  RoseAnn Webb reviewed and discussed the following: <ul style="list-style-type: none"> <li>Physician Chart Completion Overview– May 2023</li> <li>Delinquent Summary– May 2023</li> <li>LMC- Delinquent H&amp;Ps– May 2023</li> <li>LMC- Delinquent D/C Summaries</li> </ul>	Janet requested for a follow up meeting for dialysis consent deficiencies.	RoseAnn will discuss Dialysis consent with Sandy and Heather. She will discuss outcome with Dr. Medard and Janet.

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Delinquent Medical Records continued	<ul style="list-style-type: none"> <li>Deficiency Statistics– May 2022– May 2023</li> <li>Deficiencies are at 7%.</li> <li>16 H&amp;Ps not completed in 24 hours.</li> </ul> <p>An opportunity was given for the committee members to ask questions.</p>		
Risk Management	<p>Kim Randall reviewed and discussed the Risk Manager Report for April 2023.</p> <p>Kim Randall reviewed and discussed the following:</p> <ul style="list-style-type: none"> <li>Risk management (Incident Reports)</li> <li>A total of 36 incidents</li> </ul> <p>An opportunity was given for the committee members to ask questions.</p>	None	None
Infection Control	<p>All MEC members received the Infection Control Report.</p> <p>Jennifer Glisson reviewed and discussed the following:</p> <ul style="list-style-type: none"> <li>Infection Prevention, Control and Employee Health Plan June 2023-May 2024</li> </ul> <p>An opportunity was given for the committee members to ask questions.</p>	None	<p>Motion to approve Infection Prevention, Control and Employee Health Plan June 2023.</p> <p>1st Motion: Dr. Jennifer Medard 2nd Motion: Dr. Ishan Gunawardene</p>
CCU Report	No Report	None	
Pharmacy Report	<p>All MEC members received the Pharmacy Report for January 2023.</p> <p>Kristine Morales reviewed and discussed the following:</p> <ul style="list-style-type: none"> <li>Pharmacy &amp; Therapeutics MEC Summary – May 2023</li> <li>Pharmacy and Therapeutics Committee Meeting Minutes – April 2023</li> <li>Pharmacy &amp; Therapeutics Presentation – May 2023</li> <li>ISMP –May 2023</li> </ul>	None	<p>Motion to approve Vimpat Formulary Request.</p> <p>1st Motion: Dr. Jennifer Medard 2nd Motion: Dr. Ishan Gunawardene</p>

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	<p>Barcode scanning is above the 95% goal for LMC, at 97.96% for April.</p> <p>The scanned doses to administered decreased from March to April.</p> <p>An opportunity was given for the committee members to ask questions.</p>		
Emergency Department Report	No Report	None	None
Surgical Services Report	<p>All MEC members received the Surgical Services Report for April 2023.</p> <p>Tabled for next meeting</p>	None	None
Radiology Report	<p>All MEC members received the Radiology Report for April 2023. Dr. Marino reviewed and discussed the following:</p> <ul style="list-style-type: none"> <li>The Radiology Report for April 2023.</li> </ul> <p>An opportunity was given for the committee members to ask questions.</p>	Dr. Perezalonso stated overnight services were not sufficient.	Dr. Marino will contact Michelle to review overnight services and resolve issue.
Laboratory Report	No Report	None	None
Credentialing Report	No Report	None	None
Community Liaison Report	No Report	None	None
Graduate Medical Education Report	No Report	None	None

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Associate CMO Report	No Report	None	None
Director of Nursing Report	Vacant Position - No Report	None	None
Quality and Patient Safety Report	No Report	None	None
Associate VP Report	No Report  Janet touched base on the process of onboarding Physicians. A meeting will occur to renew process and will be presented once completed.	None	None
Adjournment	Meeting adjourned at 5:16 p.m. Next meeting July 10, 2023		