

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:36 p.m.	The following members were present on attached sign-in roster.	A quorum was present and the meeting was called to order.	
<b>Introduction(s)</b>			
	None.	None.	None.
<b>Public Comments</b>			
	None.	None.	None.
<b>Minutes</b>			
Meeting Minutes	Kairys Motion to Approve minutes from: May 7, 2018   May 18, 2018   April 2, 2018 with exception to changes need to be made in regards to Praxband approval	None.	
<b>Old Business</b>			
None	None	None	None
<b>Reports</b>			
Treasurer Report	Dr. Khayoumi has brought to the attention of the MEC that Bank of America Will be closing the local branch in July. He suggests that we create an account at the nearby Wells Fargo, and Move our business there.	None.	Takela will take care of finding documentation/starting the process of moving over to Wells Fargo.
Medical Records Report	Unresolved Chart Deficiencies-  a) Dr. Philogene will be able to have remote access to the EHR in order to complete all charts. b) Holding at 7%	None.	
Risk Management	None.	None	None
<b>Committee Reports</b>			
CCU Committee	There Is No Report- CCU has not yet met	None.	The CCU Committee Will Meet on the Friday of this MEC
P&T Committee	Controlled Substances Changes  Motion: Dr. Kairys Second: Dr. Padron Motion Passes		

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	Praxband- Community use of Pradaxa  Motion: Dr. Khayoumi Second: Dr. Abu Motion Passes	Make an order of one for Pradaxa and see how much it is really used. It also helps that it's available for return credit 3 months before, and 6 months after expiration.	
Patient & Family Advisory Council	The meeting for the Month of May was cancelled. Dashboards Presented.	None.	None.
Patient Safety and Quality Report	None	None.	None
<b>New Business</b>			
MEC Bylaws Verbiage change	Stephanie goes over various Changes Made in the MEC bylaws, including: <ol style="list-style-type: none"> <li>1. Front Cover is now dated 2018</li> <li>2. District Hospital Holdings Inc.(Pg2 item#3)</li> <li>3. "Provisional" Defined (pg3 item#25)</li> <li>4. Parts that were deleted shown (Pg15 item#3) Deleted-"With exemption of medical staff members who have practiced at Lakeside Medical Center for 20 years or more with approval of the MEC and Board" also removed from pg16 under "Affiliate Clause"</li> <li>5. Parts that were deleted shown (Pg16 item#4.3c)</li> <li>6. (Pg27 item#7)</li> <li>7. "Officers of the MEC" (pg48)                             <ol style="list-style-type: none"> <li>1. [10.1C] "Nominations may be made at any time from any meeting or by</li> </ol> </li> </ol>	Remove the word "Annual" anywhere it's found in the document.	None.

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	<p>petition signed prior to any meeting by 10% of the appointees of the Medical Staff. With a signed statement of willingness to serve by the nominee filed with the Chief of staff at least thirty days prior to the (change the word "annual") meeting."</p> <p>2. Change from Active to medical staff allows us to have more bodies as officers.</p> <p>8. (pg. 56) Members of MEC: Added members and changed verbiage.</p> <p>1. Officers of the Medical staff (Chief of staff, Chief Elect, Secretary Treasurer Immediate/Past,</p> <p>2. Chief Medical Officer, Service Chief or Department Chairs (hospital is too small to have both). (Medicine, Surgery, Pediatrics, Ob-Gyn, Radiology, Anesthesia, Emergency Medicine.</p> <p>3. Director of Emergency Services or Administrator Ex-Officio</p> <p>9. (pg. 79) Added signatures lines for:</p> <p>1. Chief of Staff</p> <p>2. Chairman of the Board</p> <p>3. Chief Executive Officer</p> <p>4. Hospital Administrator</p> <p>5. General Counsel</p> <p>Motion- Dr. Khayoumi Seconded- Dr. Padron</p>		

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Professional Practice Evaluation Policy	Motion Passes None	None.	None.
Credentialing	Tsega Lawrence <ul style="list-style-type: none"> <li>• Total of 6 providers that were credentialed, reviewed and approved for Temporary privileges</li> </ul> Temporary Privileges <ol style="list-style-type: none"> <li>1. Denise Cardenal, MD</li> <li>2. Laura Weston, MD</li> <li>3. Bashar Jouma, MD</li> <li>4. Aurelio Feliciano, MD</li> <li>5. Joshua Ackerman, MD</li> <li>6. Catherine Feliciano, MD</li> </ol>		
<b>Department Reports</b>			
Emergency Department Report	ED started building a database of their own, and have started to compile year over year stats. When it comes to volume here in the ED, there has been a 10% decline year over year from every month tracked so far starting from January. <p>In spite of said decline, the numbers of both admissions and transfers have both gone up. This could probably be attributed to the new group. Enormous amount of time it takes for transferring needs to be improved; this would help the turnaround time stats trend positively. It sometimes takes hours to wait for ground transport.</p> Two potential strategies: <ol style="list-style-type: none"> <li>1. Contract with AMR to have a unit at Lakeside paid for by HCD to work as paramedics in the</li> </ol>	None.	

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	<p>ER when not doing transfers.</p> <p>2. Lakeside can set up its own transfer service. This would require a lot of investment upfront but eventually it would be very beneficial. We could also become the Hub for this region. Lakeside would conduct transports for local facilities also.</p> <p>Option 1 will be faster, Option 2 seems to be more of a long-term fix. If we do create our own transfer, create an initiative to train paramedics like residents (shadowing etc.)</p> <p>Peer-review system is starting to have structure. The hope is that it can develop into a multi-specialty peer-review.</p> <p>There's under reading in radiology, need for prudence.</p>		
Anesthesia Report	None.	None.	None.
Radiology Service Report	None	None.	None.
Surgery Services Report	None.	None.	None.
OB Services Report	There is an issue with acquiring records from the Health Department. This, in turn, delays care (repeating labs, etc.)	Currently having meetings to find a solution to this issue. Allowing records to be shared between Lakeside and the Health Department.	None.
Pediatric Services Report	The service line did not meet this month. In talks with IT, Janet, and Sylvia. They have plenty of data they use from Newborn. The data that the medical staff checks for is not recorded. This prevents the department from noticing trends in admission rate, outcomes, etc.	None	None
Laboratory Service Report	None.	None	None.

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Medical Director	Clarifying the process for next month's MEC (which will be Dr. Kairys' final MEC meeting).	Takela will send an email to all medical staff for nominations. The results of said vote shall be presented at the July board meeting.	Takela Golson
Family Residency Report	None.	None.	None.
Director of Nursing	FPP OPP for august ready. Looking to hire clinical data specialist. IT has 3 people who can help.	None	None.
Administrator Report	<p>Currently Looking at New EHR system for Lakeside. The four vendors were:</p> <ol style="list-style-type: none"> <li>1. Cerner</li> <li>2. Meditech</li> <li>3. Athena</li> <li>4. E-Clinical Works.</li> </ol> <p>Awaiting feedback from all department heads to then present to the EHR steering committee, where the choices will be narrowed down. RFP will be sent out for radiology. Unsure about whether or not it's possible to transfer old patient information into the new system. Also it's been made sure that there is one system so that there can be better communication between departments.</p>	None	None.
Adjournment	Meeting adjourned at 5:35 p.m. Next meeting July 2, 2018		