

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:30 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None.
	None	None	None.
	None	None	None.
<b>Minutes</b>			
Meeting Minutes	Approval of May 6, 2019 MEC minutes.	None	Motion to approve: Dr. Perezalonso Second the motion: Dr. Padron All approved
<b>Old Business</b>			
Bun and Creatinine 1. Do we move forward with this 2. What is the age range?	Dr. Marino discussed the policy that he currently uses and discussed the age range. If patient is under 60 they do not do bun and creatinine.	None	Motion to approve: Dr. Padron Second the motion: Dr. Perezalonso All approved
Initiative to increase EMR notes to 100% and eliminate hand written notes/orders by contracted In-house staff (Peds, Ob, Med).	Dr. Padron discussed the Increase EMR notes to 100% and eliminate hand written notes/orders by contracted In-house staff (Peds, Ob, Med) continues to be an ongoing process. Goal to be met will continue to be 100%	None	Ongoing process
Peer Review New Process / Form: Needs Approval	All members were given a copy of the peer review process and forms to review via email prior to MEC meeting.	None	Motion to approve peer review new process / forms 1 <sup>st</sup> motion: Dr. Padron 2 <sup>nd</sup> motion: Dr. Perezalonso All approved

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Lab Service: Packed Cell – Input from OB & Dr. Mathew			
Infection Control Plan – 2019	All MEC members were given a copy of the Infection Control Plan-2019 prior to the MEC meeting for review.	None	Motion to approve Infection Control Plan-2019 1st motion: Dr. Bohorquez 2nd motion: Dr. Skylar All approved
Credentialing Department Report	Dr. Bryan Peterson was brought forward to MEC for approval to go from Temporary privileges to Provisional.	None	Motion to approve Dr. Bryan Peterson form temporary to provisional. 1 <sup>st</sup> motion: Dr. Padron 2 <sup>nd</sup> motion: Dr. Skylar All approved
Treasurer Report	Amount in PNC account: \$66,079.99	None	None
CCU Committee	All MEC members were given a copy of the CCU reports and reviewed the April data comparing it to their prior year data.	None.	None
P&T Committee	Charlene discussed the April P&T summary report and the policies that were updated. Charlene discussed medication variances, adverse drug event, antimicrobial stewardship, ISMP Safety, Policy Update, and formulary consideration.	None	None
Immunization and Screening of Healthcare Workers (HCW)	Jennifer discussed the immunization screening of healthcare workers. All Healthcare workers are subject to immunization screening along with, volunteers, students and all other staff that comes	None	None

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Hand Hygiene	<p>in contact to patients.</p> <p>A copy of the Hand Hygiene procedures was given to all MEC members for review and signature.</p>	<p>Concerns were discussed on the amount of time a provider will be washing their hands while entering and exiting a patient room. Jennifer Glisson further explained that it is a requirement for all providers, nurses, and all other healthcare employees to wash their hands before entering and after exiting and they are able to use the hand sanitizing foam bottle that is located at the entrance of the patient room.</p>	<p>All MEC members present signed the Hand Hygiene form to confirm that they have reviewed and approved the Hand Hygiene procedures.</p>
Medical Staff	<p>MEC discussed the concerns in the process for credentialing and approving all medical staff in Lakeside Medical Center.</p>	<p>It was suggested for the chief of staff to set more time to overlook medical staff delineation of privileges and verify that the services the medical staff is requesting align with the services that Lakeside is able to provide to the patients.</p>	<p>Dr. Bohorquez to meet with Karen and Stephanie to further discuss the approval of medical staff process.</p>
Delinquent Medical Records	<p>Discussed the Delinquent Medical Records report with all members of MEC. The list has continued to go down. Dr. Rahat has been sent a letter. Dr. Philogene has been contacted and will be working on completing the 8 patient reports deficiencies.</p>	<p>None</p>	<p>None</p>
Emergency Department Report	<p>Discussed the ED Report for May in MEC packet that is pulled from the EDIS. Census and hospitalized patients has increased compared to prior years census in May and Patients leaving AMA has decreased compared to prior years numbers.</p>	<p>None.</p>	<p>None</p>
Anesthesia Report	<p>Anesthesia – proposal received for permanent</p>	<p>None.</p>	<p>None.</p>

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Radiology Service Report	<p>group on 4/23/19 – at HCD – in progress.</p> <p>All members were given the monthly Quality Metrics for Radiology.</p>	None	Sylvia to discuss with Dr. Marino on the Radiology Quality Metrics and introducing Dr. Marino to the quality form to use going forwards.
Surgery Services Report	Blue Medical – new permanent surgical group – started 5/1/19 – 1 General Surgeon credentialed and 2 more providers getting credentialed (General Surgeon and GI).	None.	None.
OB Services Report	All members of MEC were given a copy of the OB reports.	None.	None.
Pediatric Services Report	All members of MEC were given a copy of the Pediatric reports.	None	None
Laboratory Service Report	All members of MEC were given a copy of the Continuous Quality Patient Safety Improvement Laboratory reports for April. All indicators were met (pending newborn screening data).	None	None
Chief Medical Officer	<p>Continued involvement in developing the FP resident’s Pediatric rotation site.</p> <p>Attempting to have meeting with the Ob/Gyn groups for improved communication and clarification of expectations and patient satisfaction.</p> <p>Review of Top 5 Outliers for each Quality Core Measure</p> <p>Ongoing OPPE/FPPE processing, chart reviews, and</p>	None.	CMO to discuss outcome of resident community outreach with FM Residents at Palm Springs Middle School.

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	<p>meeting with the providers</p> <p>Assisting Medical Records Dept with delinquent or pending signatures, via outreach to the locums companies to assure the physicians stay compliant and direct outreach to the residents</p> <p>Development of ALTO guidelines with Dr. Perezalonso and Regina as part of HCHAP improvement strategy</p> <p>Ongoing fine tuning of ER Real-Time Survey with Regina as part of HCHAP improvement strategy</p> <p>Preceptor for Dr. Adame, Dr Beasley, and Dr. Lepoff Family Practice Residents at Carver Middle School where we were able to perform 30 physical exams for students in need.</p> <p>Mentoring and assisting the above mentioned residents in creating "Residency Clubs" in areas where they have interest.</p> <p>Ongoing Sepsis, AMI and Stroke quality review and physician engagement in improvement of these quality metrics.</p> <p>Review and assistance in mediation of multiple RiskQual/ Complaints.</p> <p>Active Med Staff engagement and mediation.</p>		

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<p>Family Residency Report</p>	<p>GMEC May 2019 Meeting Minutes:                      Discussed GMEC Responsibilities                      Institutional Citations Update                      Program Citations Update                      Lactation / Wellness Room                      Geriatric Rotation – Dr. Bhattarai                      Nursing Home Rotation – Morselife                      Resident Retreat Sponsorship</p> <p>Important Dates:                      Upcoming Outreach                      Date: June 13, 2019                      Location: Palm Springs Middle School</p> <p>GMEC Lunch &amp; Learn: Annual Institutional Review (AIR)                      Date: June 14th, 2019                      Time: 9 AM – 1 PM                      Location: LMC Meeting Room 1 &amp; 2</p> <p>ACGME Site Visit                      Date: June 19th, 2019                      Time: 8:30 AM – 12 PM                      Location: LMC</p> <p>Wellness Day                      Date: June 22nd, 2019                      Time: 10 AM – 2 PM                      Location: Dyer Park - 7301 Haverhill Road WPB, FL 33412</p>	<p>None</p>	<p>GME to discuss the outcome of the following events that occurred in June.                      Upcoming Outreach                      GMEC Lunch &amp; Learn: Annual Institutional Review (AIR)                      ACGME Site Visit                      Wellness Day</p>

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Director of Nursing	None	None	None
Continuous Quality & Patient Safety Improvement Committee Report	None	None	None
Risk Management	Report has been given to all members of MEC. Alyssa was not able to attend MEC meeting. If there are any questions or concerns MEC members can contact Alyssa Tarter at any time.	None.	None.
Administrator Report	<p>Peer Review – New process and forms were presented to MEC in May and being voted on during this meeting (June).</p> <p>Blue Radiology – new permanent radiology group started 2/1/19 – proposal received on 4/13/19 to expand services – accepted by HCD – additional providers being recruited/credentialed at this time.</p> <p>Travel Medicine and Infectious Diseases – new group of 5 providers getting credentialed – contract currently in HCD Compliance Department.</p>	None.	None.
Adjournment	Meeting adjourned at 6:10 PM Next meeting June 3, 2019		