

Chief of Staff
David Bohorquez, DO

Secretary/Treasurer
Melissa Carlson, MD



Chief Medical Officer
Daniel Padron, DO

Chief of Staff-Elect
Roman Skylar, MD

Medical Executive Committee Meeting Agenda
June 3, 2019
4:30 p.m. – 6:00 p.m.

1. **Call to Order**
2. **Introduction(s)**
3. **Public Comment(s)**
4. **Approval of Previous Minutes**
 - a) May 6, 2019 minutes
5. **Treasurer Report – Dr. Melissa Carlson**
6. **Old Business**
 - a) Bun and Creatinine – Renal clearance for CT Scans with IV Contract (for patients with no prior history or no prior family history of renal disease)
 - i. Creatinine Policy: Needs Approval
 - b) Update on the Initiative to increase EMR notes to 100% and eliminate hand written notes/orders by contracted In-house staff (Peds, Ob, Med).
 - c) Peer Review New Process / Form: Needs Approval
 - d) Lab Service: Packed Cell – Input from OB & Dr. Mathew – *Dr. Padron*
 - e) Infection Control Plan – 2019: Needs Approval – *Jennifer Glisson*
7. **New Business**
 - a) Immunization and Screening of Healthcare Workers (HCW) – *Jennifer Glisson*
 - b) Hand Hygiene – *Jennifer Glisson*
8. **Credentialing Department Report- Sarah Gonzalez**
 - a) **See attached report**
9. **Family Medicine Residency Report – Dr. Jennifer Dorcé-Medard, Program Director / DIO**
 - a) GMEC May Meeting Minutes
 - b) Resident Retreat Sponsorship
10. **Delinquent Medical Records - Manuel Diaz**
 - a) Unresolved Chart Deficiencies & Delinquent Count

11. Committee Reports

a) CCU Committee- *Dr. Yaw Abu*

b) P&T Committee- *Charlene Murray*

i. P & T Summary Report – May 2019

12. Emergency Services Report- *Dr. Scheppke / Dr. Perezalonso*

13. Anesthesia Services Report – *See Hospital Administrator's Report*

14. Radiology Services Report – *Dr. Thomas Marino*

15. Surgery Department Report – *See Hospital Administrator's Report*

16. Laboratory Department Report – *Dinaliza Calderon/ Dr. Thomas Bolton*

17. OB Department Report – *Dr. Sherida Williams*

18. Pediatrics Department Report- *Dr. Yolanda Cosme*

19. Chief Medical Officer- *Dr. Daniel Padron*

20. Director of Nursing: No Report - *Janet Moreland*

21. Risk Management -*Alyssa Tarter*

22. Continuous Quality & Patient Safety Improvement Committee Report: No Report – *Sylvia Hall*

23. Hospital Administrator – *Stephanie Dardanella*

24. Adjournment: Next scheduled Medical Staff Meeting is on July 1, 2019