

**District Clinic Holdings, Inc.
d.b.a. C.L. Brumback Primary Care Clinics
Board of Directors Meeting
Summary Minutes
06/24/2020**

Present: James Elder, Chairperson; Mike Smith, Treasurer; John Casey Mullen; Melissa Mastrangelo; Tammy Jackson-Moore; Julia Bullard; Irene Figueroa, Secretary

Excused: Marjorie Etienne, Lisa Strickland; Susan Foster

Absent:

Staff: Darcy Davis, Chief Executive Officer; Dr. Belma Andric, CMO, VP & Executive Director of Clinical Services; Valerie Shahriari, General Counsel; Joel Snook, VP & Chief Financial Officer; Dr. Hyla Fritsch, Director of FQHC Practice Operations; Shauniel Brown, Risk Manager; Dr. Ana Ferwerda, Medical Director; Nancy Stockslager, Chief Information Officer; Thomas Cleare, Assistant Vice President, Planning & Community Engagement; Robin Kish, Director of Community Engagement; Andrea Steele, Director of Corporate Quality ; Martha Hyacinthe, Director of Corporate Risk; Lisa Sulger, Public Records Manager;

Minutes Transcribed By: Jonathan Dominique

Meeting Scheduled For 12:45 PM

Meeting Began at 12:46PM

| AGENDA ITEM | DISCUSSION | ACTION |
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| 1. Call to Order | Mr. Elder called the meeting to order. | The meeting was called to order at 12:46pm |
| 1A. Roll Call | Roll call was taken. | |
| 1B. Affirmation of Mission | | |
| 2. Agenda Approval | Mr. Elder called for an approval of the meeting agenda. | VOTE TAKEN: Mr. Mullen made a motion to approve the agenda with the deletion. The motion was duly seconded by Ms. Jackson-Moore. A vote was called, and the motion passed unanimously. |
| 2A. Additions/Deletions/ Substitutions | | |

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| 2B. Motion to Approve Agenda Items | The agenda for the June 2020 meeting was approved. | |
| 3. Awards, Introductions and Presentations | <p>Dr. Andric informed the Board that former Board Member, Ms. Francis Navarro passed away from COVID-19. Dr. Andric explained that she will be sharing with the board/staff any information about a virtual service if it comes about. She was a vivid patient advocate, and worked tirelessly to bring members from the community into the clinics to make sure that they received the healthcare they needed. At the 45th street clinic, she was well known by staff and patients alike. Dr. Andric then requested a moment of silence in remembrance of Ms. Navarro. Mr. Mullen shared that Ms. Navarro was a very decent person who was helpful to all. Mr. Elder shared that Ms. Navarro was a very powerful advocate for the clinics as a whole. She was sure to bring many people to the clinic, and was relentless in her approach to getting people into the clinics and is a huge loss for the community.</p> <p>Ms. Darcy Davis, CEO, shared new initiatives introduced by the Health Care District in efforts to address diversity, and social issues. Ms. Davis shared that there have been several focus groups around the organization to produce ideas and take in suggestions on how we can continue to be a culturally sensitive and educated organization. The Health Care district is also working on a more broad diversity and inclusion plan that will be presented formally once it is finalized. There is a lot going on behind the scenes and the Health Care District is doing its best to being sensitive to the environment that surrounds us. We are aware, and we are learning.</p> | No action necessary. |
| 4. Disclosure of Voting Conflict | None. | No action necessary. |
| 5. Public Comment | None. | No action necessary. |

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| 6. Meeting Minutes 6A-1 Staff Recommends a MOTION TO APPROVE: Board meeting minutes of May 27, 2020 | There were no changes or comments to the minutes dated May 27, 2020 | VOTE TAKEN: Mr. Mullen made a motion to approve the Board meeting minutes of May 27, 2020 as presented. The motion was duly seconded by Mr. Smith. A vote was called, and the motion passed unanimously. |
| 7. Consent Agenda – Motion to Approve Consent Agenda Items | | VOTE TAKEN: Mr. Smith made a motion to approve the consent agenda as presented. The motion was duly seconded by Mr. Mullen. A vote was called, and the motion passed unanimously. |
| 7A. ADMINISTRATION | | |
| 7A-1. Receive & File: June 2020 Internet Posting of District Public Meeting | The meeting notice was posted. | Receive & File. No further action necessary. |
| 7A-2. Receive & File: Attendance tracking | Attendance tracking was updated. | Receive & File. No further action necessary. |
| 7A-3. Staff Recommends a MOTION TO APPROVE: Compliance Policy Updates | <p>The Compliance Department reviewed and revised the following compliance policies at the end of 2019 in order to concretely demonstrate to employees and the community the District’s strong commitment to honest and responsible provider and corporate conduct; ensure consistent processes, structures, and ongoing compliance; and to keep employees and the District current with regulatory and industry best practices.</p> <ul style="list-style-type: none"> - Standards of Conduct - Social Media Policy - Sanction Screening <p>The Policy addressing Conflict of Interest has recently been updated and requires Board Approval for adoption. This policy is attached for reference.</p> | Motion referenced above, no further action necessary. |

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| 7B. FINANCE | | |
| 7B-1 Receive & File: C. L. Brumback Primary Care Clinics Financial Report – April 2020 | The YTD April 2020 financial statements for the District Clinic Holdings, Inc. are presented for Board review. Management has provided the income statements and key statistical information for District Clinic Holdings, Inc. Additional Management discussion and analysis are incorporated into the financial statement presentation. | Receive & File. No further action necessary. |
| 8. REGULAR AGENDA | | |
| 8A. ADMINISTRATION | | |
| 8A-1. Staff Recommends a MOTION TO APPROVE: Bylaws Updates | <p>Mr. Thomas Cleare returned with the bylaws updates presented at the previous meeting with language that was agreed upon at the May 2020 Board meeting. The three changes that were made goes as follows:</p> <ol style="list-style-type: none"> 1. Section 8 – Membership Composition <ul style="list-style-type: none"> 8.6 Non-User Board members must live or work in one of the clinic’s service areas. 2. Section 10 – Officers <ul style="list-style-type: none"> 10.1 Corporation officers shall be elected by the Members at the Annual Meeting in May of each year for a one (1) year term of office. Any officer may be elected to serve consecutive terms in the same office, but may not serve more than two consecutive one-year terms in the same office. <u>If there is a declared state of emergency declared at the local, state, or federal level that impacts the Clinics, the election of officers may be postponed unless the circumstances make it impossible to meet, if so, then it shall be postponed.</u> 3. Section 12 – Meeting | VOTE TAKEN: Ms. Jackson-Moore made a motion to approve the Bylaws Updates. The motion was duly seconded by Ms. Mastrangelo. A vote was called, and the motion passed unanimously. |

| | <p>12.7 If an Executive Order, Florida Statute, or Attorney General opinion permits the ability to meet remotely due to a public emergency, the Board will adjust their meetings accordingly.</p> <p>These are the changes are presented as recommended. Mr. Smith asked if there are any parts in Palm Beach County that do not fall in the service areas of the clinics. Andrea Steele, Director of Corporate quality answered that the clinics serve all of Palm Beach County. Mr. Smith asked if that means that in order to serve on the board, one must live in Palm Beach County. Mr. Cleare confirmed that that is, in fact, the case.</p> | | | | | | | | | | | | | | | | |
|--|---|----------|------|------|-------------|-------------|---|------------------|--------|-----|-----------|----------------|---|-----------|------------|---|--|
| <p>8A-2. Staff Recommends a MOTION TO APPROVE: Election of Officers and Committee Appointments.</p> | <p>The Clinic Bylaws require the Officers of the Board to be elected each year. This agenda item presented the current Officers of the Board as well as Committee Appointments at the time. The Clinic Bylaws only permit someone to hold a specific officer position for two consecutive terms. Officers in their second term are not permitted to hold the same Officer Position for another term. However, they can hold other Officer Positions. Committee appointments do not have limits on how long a Board Member can serve on a committee. The officer positions and committee appointments at the time of the agenda item presentation were as follows:</p> <table border="1" data-bbox="558 1094 1304 1321"> <thead> <tr> <th>Position</th> <th>Name</th> <th>Term</th> </tr> </thead> <tbody> <tr> <td>Chairperson</td> <td>James Elder</td> <td>2</td> </tr> <tr> <td>Vice-Chairperson</td> <td>Vacant</td> <td>N/A</td> </tr> <tr> <td>Secretary</td> <td>Irene Figueroa</td> <td>1</td> </tr> <tr> <td>Treasurer</td> <td>Mike Smith</td> <td>1</td> </tr> </tbody> </table> | Position | Name | Term | Chairperson | James Elder | 2 | Vice-Chairperson | Vacant | N/A | Secretary | Irene Figueroa | 1 | Treasurer | Mike Smith | 1 | <p>VOTE TAKEN: For the Position of Chairperson Mr. Mike smith was proposed by Ms. Jackson-Moore and seconded by Mr. Mullen. A vote was called, and the motion passed unanimously.</p> <p>VOTE TAKEN: For the position of Vice-Chairperson Ms. Mastrangelo was proposed by Ms. Jackson-Moore and seconded by Ms. Bullard. A vote was called, and the motion passed unanimously.</p> <p>VOTE TAKEN: For the position of Secretary, Ms. Irene Figueroa was proposed by Ms. Jackson-Moore, and seconded by Ms. Mastrangelo. A vote was called, and the motion passed unanimously.</p> <p>VOTE TAKEN: For the position of Treasurer Ms. Jackson-Moore was</p> |
| Position | Name | Term | | | | | | | | | | | | | | | |
| Chairperson | James Elder | 2 | | | | | | | | | | | | | | | |
| Vice-Chairperson | Vacant | N/A | | | | | | | | | | | | | | | |
| Secretary | Irene Figueroa | 1 | | | | | | | | | | | | | | | |
| Treasurer | Mike Smith | 1 | | | | | | | | | | | | | | | |

| Finance Committee |
|--------------------------|
| James Elder |
| Mike Smith |
| Vacant |

| Membership / Nominating Committee |
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| John Casey Mullen |
| Irene Figueroa |

| Quality Council |
|------------------------|
| Julia Bullard |

| Planning Committee |
|---------------------------|
| All Board Members |

As a result of the votes taken, below are the board Officer positions and Committee assignments for 2020-2021.

| Position | Name | Term |
|------------------|---------------------|-------------|
| Chairperson | Mike Smith | 1 |
| Vice-Chairperson | Melissa Mastrangelo | 1 |
| Secretary | Irene Figueroa | 2 |
| Treasurer | Tammy Jackson-Moore | 1 |

| Finance Committee |
|--------------------------|
| James Elder |
| Mike Smith |
| Tammy Jackson-Moore |

proposed by Mr. Mullen, seconded by Ms. Bullard. A vote was called, and the motion passed unanimously.

VOTE TAKEN: Mr. Elder, Mr. Smith, and Ms. Jackson-Moore were proposed by Ms. Figueroa to be assigned to the Finance Committee, the motion was seconded by Ms. Jackson-Moore. A vote was called, and the motion passed unanimously.

VOTE TAKEN: Mr. Mullen and Ms. Figueroa were proposed by Mr. Elder to be assigned to the Membership / Nominating Committee, the motion was seconded by Mr. Smith. A vote was called, and the motion passed unanimously.

VOTE TAKEN: Ms. Bullard was proposed by Mr. Elder to be assigned to the Quality Council, the motion was seconded by Ms. Mastrangelo. A vote was called, and the motion passed unanimously.

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| | <table border="1"> <tr> <td style="text-align: center;">Membership / Nominating Committee</td> </tr> <tr> <td style="text-align: center;">John Casey Mullen</td> </tr> <tr> <td style="text-align: center;">Irene Figueroa</td> </tr> <tr> <td style="text-align: center;">Quality Council</td> </tr> <tr> <td style="text-align: center;">Julia Bullard</td> </tr> <tr> <td style="text-align: center;">Planning Committee</td> </tr> <tr> <td style="text-align: center;">All Board Members</td> </tr> </table> | Membership / Nominating Committee | John Casey Mullen | Irene Figueroa | Quality Council | Julia Bullard | Planning Committee | All Board Members | |
| Membership / Nominating Committee | | | | | | | | | |
| John Casey Mullen | | | | | | | | | |
| Irene Figueroa | | | | | | | | | |
| Quality Council | | | | | | | | | |
| Julia Bullard | | | | | | | | | |
| Planning Committee | | | | | | | | | |
| All Board Members | | | | | | | | | |
| <p>8B. EXECUTIVE</p> | | | | | | | | | |
| <p>8B-1. Receive & File: Executive Director Informational Update</p> | <p>Dr. Belma Andric, VP& Executive Director, provided the following updates: All clinics have opened. We did have minimal operation for some service lines due to testing, but we started to increase in services provided. We have drastically decreased patient / staff density in the clinics, with increased use of Telemedicine. We will be presenting next month the data comparing appointment numbers between live and telemedicine. Dr. Andric praised Dr. Fritsch, Dr. Ferwerda and their teams for the work they've done to readjust in many aspects in order to schedule, prepare charts, and see patients via telemedicine. There is a lot of logistical work behind the scenes for the telemedicine visit to go successfully, and they have put in a lot of time into making it happen. Dr. Andric informed the board that around 40% of our visits are Telemed visits and that our overall numbers aren't yet back to what they were before COVID-19, but are well on their way there. Dr. Andric expressed optimism that we will be able to provide access to care for the next 12 to 18 months under this crisis without limiting patient access. Dr. Andric explained that the Dental clinics not being fully operational has helped the clinic maintain its testing services. The dental team has been in the field testing,</p> | <p>Receive & File. No further action necessary.</p> | | | | | | | |

have adjusted quickly to the change in environment and have been an example of great team work. Dr. Andric informed the board that as an agency the Health Care district has engaged in monthly testing and daily COVID screenings for all employees. With this testing we have had one or two asymptomatic employees testing positive. Patients are accommodated with PTO and STO to recover from the virus before returning to work. We currently have six testing sites, and have implemented use of the Scout Mobile clinic. It has allowed the HCD to be proactive in reaching hard to reach communities where we are seeing our highest rate of positives.

8C. Credentialing and Privileging

8C-1. Staff Recommends a MOTION TO APPROVE Licensed Independent Practitioner Credentialing and Privileging – LIP(s)

The LIP(s) listed below satisfactorily completed the credentialing and privileges process and met the standards set forth within the approved Credentialing and Privileging Policy. The credentialing and privileging process ensures that all health center practitioners meet specific criteria and standards of professional qualifications. This criterion includes, but is not limited to:

- Current licensure, registration or certification
- Relevant education, training and experience
- Current clinical competence
- Health fitness, or ability to perform the requested privileges
- Malpractice history (NPDB query)
- Immunization and PPD status; and
- Life support training (BLS)

| Last Name | First Name | Degree | Specialty | Credentialing |
|-----------|------------|--------|--------------------|-----------------------|
| Chibar | Charmaine | MD | Pediatrics | Initial Credentialing |
| Millien | Eleonore | APRN | Nurse Practitioner | Recredentialing |

VOTE TAKEN: Ms. Jackson-Moore made a motion to approve the re-credentialing and renewal privileges of the LIP(s) as presented. The motion was duly seconded by Mr. Mullen. A vote was called, and the motion passed unanimously.

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| Zangeneh | Yasmine | DMD | Dentist | Recredentialing |
| Ferwerda | Ana | MD | Obstetrics & Gynecology | Recredentialing |
| Perez | Daniel | MD | Family Medicine | Recredentialing |

Primary source and secondary source verifications were performed for credentialing and privileging elements in accordance with state, federal and HRSA requirements. A Nationally accredited Credentials Verification Organization (CVO) was utilized to verify the elements requiring primary source verification.

The C.L. Brumback Primary Care Clinics utilized internal Credentialing staff and the FQHC medical Director to support the credentialing and privileging process.

Charmaine Chibar, MD is joining the West Palm Beach Clinic specializing in Pediatrics. She attended Emory University School of Medicine and completed her residency at University of South Florida College of Medicine. Dr. Chibar has been in practice for over fifteen years.

Eleonore Millien, APRN joined the West Palm Beach Clinic in 2018 as a Nurse Practitioner specializing in Family Medicine. She attended Barry University and is certified as a Family Nurse Practitioner by the American Nurses Credentialing Center. Ms. Millien has been in practice for over ten years and is fluent in French and Creole.

Yasmine Zangeneh, DMD joined the West Boca Clinic in 2018 specializing in Pediatric Dentistry. She attended the University of Florida, College of Dentistry and completed her residency at University of Rochester, School of Medicine and Dentistry. Dr. Zangeneh is certified in Pediatric Dentistry by The American Board of Pediatric

Dentistry. She has been in practice for eleven years and is fluent in Farsi.

Ana Ferwerda, MD joined the Lake Worth Clinic in 2016 specializing in Obstetrics and Gynecology. She attended the Ponce School of Medicine and completed her residency at Allegheny General Hospital. Dr. Ferwerda is certified in Obstetrics and Gynecology by The American Board of Obstetrics and Gynecology. She has been in practice for five years and is fluent in Spanish.

Daniel Perez, MD joined the Lake Worth Clinic in 2016 specializing in Family Medicine. He attended the Higher Institute of Medicine, Santiago Cuba and completed his residency at the American Academy of Family Physicians. Dr. Perez is certified in Family Medicine by The American Board of Family Medicine. He has been in practice for eleven years and is fluent in Spanish.

Mr. Smith asked what the terms are for initial appointment and reappointment. Dr. Andric explained that this takes place every two years.

Mr. Smith asked if the clinical privileges that go with appointments the uniform based on specialty, or if they are individualized. Dr. Andric explained that the answer is both yes and no. Everyone has core privileges that are uniform for their specialty (Core I privileges). However there are additional skills that they might qualify for (Core II) due to training they have acquired throughout their careers. Mr. Smith asked who approves the Core II privileges. Dr. Andric explained that the Board has final say over the approval of Core II privileges. Usually these are presented in the consent agenda, and if board members would like, they can request related files. The Director of the line of service (Medical, Pediatrics, etc.) sits with the provider and discusses the privileges question before they go to the board for final approval.

8D. OPERATIONS

8D-1. Staff Recommends a MOTION TO APPROVE:
Operations Reports – June 2020

Dr. Hyla Fritsch, Director of Clinical Operations and Pharmacy Services, presented the following report: We have provided COVID testing for over 36,500 people, and received results for 34,822 patients. At the Ballpark we have tested over 22,000 patients. The scout mobile clinic has overtaken all other locations in second place in terms of tests completed as it travels all over the county. Delray, Lantana, Jupiter and West Palm locations are all active. Age distribution for positive results are highest in our 20 to 30 year old (22% of positives) and secondarily in our 30 to 40 year old groups (21% of positives). Mr. Smith asked if we know how many of the tests provided in Palm Beach County were issued by the Health Care District. Ms. Davis explained that when testing first started, we were at 47% but now that there have been tests issued by other organizations we are now responsible for 43% of the tests provided in Palm Beach County. Dr. Fritsch explained that we have seen an increase in both test requests and positive results in Palm Beach County. Mr. Smith hopes that this will help the mission of the HCD when it comes to public opinion. Mr. Elder asked what the patient declined metric on the dashboard meant. Dr. Fritsch explained that some decline to disclose answers to the questions about race, ethnicity, etc. Ms. Mastrangelo asked if we provide antibody tests as well. Dr. Fritsch answered that AMR partnered with County to use one of our lanes to provide antibody testing. We do encourage the patients there for antibody testing to get swabbed but we do not, ourselves, perform the antibody tests. Ms. Bullard asked if the nasal swab is the only test that we can use at this time. Dr. Andric clarified that it is the only test that can identify acute infection (at the moment). Dr. Andric goes on to explain that the reason that it is important to identify acute infection is that you can only transmit disease during acute infection. Antibody tests shows if you have been infected before, but it takes the body time to create antibodies after which one loses the ability to transmit the illness. As for the antibody

VOTE TAKEN: Mr. Mullen made a motion to approve the June Operations Report as presented. The motion was duly seconded by Ms. Jackson-Moore. A vote was called, and the motion passed unanimously.

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| | <p>tests at the ballpark, no more than 2% of patients tested positive for antibodies. That means that we are far from reaching “herd immunity” in south Florida. Ms. Bullard expressed that she has been tested already, but has no plans to be tested again unless she showed symptoms and she was wondering if there were any other tests that are currently available for acute testing. Dr. Andric stated that there are talks of other testing methods, but they are not yet available. If anything becomes available, she will inform Ms. Bullard. Dr. Fritsch presented Clinic Service Center (call center) volumes and productivity for the previous 30 days. There have been 110,406 calls from 29,961 unique phone numbers. Dr. Fritsch also presented the number of calls, calls per unique number per day.</p> | |
| <p>8D-2. Staff Recommends a MOTION TO APPROVE: Patient Relations Dashboard Q1 2020</p> | <p>David Speciale, Director of Patient Experience, presented the Patient Relations Dashboard for Quarter 1 of 2020. There were a total of 13 Complaints and 22 grievances for 35 occurrences. If compared to the previous quarter this was an increase of 7 occurrences overall. An increase of 1 occurrence when compared to Quarter 1 2019. These 35 complaints and grievances were are out of 35,000 total Encounters. The top trends were care and treatment, which count for about 51%, Issues regarding respect counted for 20%, and communication issues counted for 14%. The 13 complaints covered wait times, provider care issues, communication issues between staff and patient, complaints regarding our phone system, and referral processing. Two of the complaints were via third party payers about patients complaining about access. In terms of grievances some of the details consisted of patients gathering outside in one of our clinic waiting areas, prescription related issues, some of which were tied to dental services. Some of the grievances were about our phone services and patients being unable to reach the clinics they needed to. Wait times issues were related to the patient portal not working and questions about outside specialist availability. Frustrations with reaching providers by phone was also present in the grievances. Mr. Speciale</p> | <p>VOTE TAKEN: Mr. Mullen made a motion to approve the Patient Relations Dashboard for Q1 2020 as presented. The motion was duly seconded by Ms. Figueroa. A vote was called, and the motion passed unanimously.</p> |

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| | <p>assured the board that corrective action has been taken to improve these areas of service. Training was provided on improving patient cycle time which included scripting on customer service improvements. There will be patient cycle time reports presented in the near future. Mr. Speciale informed the board that there has been some organizational restructuring in various areas including the movement of the Clinic Service Center under the Clinics and their mission to handle inbound calls, scheduling and registering patients. Mr. Speciale also informed the board the team will be working with its CCP partners to modify some of the workflows as it relates to District Cares questions. The call tree is also in line to be revamped, and the team is working on reopening the patient portal in Athena. Mr. Speciale spoke on Phreesia and how it has helped in communicating with patients while allowing for social distancing in the past few weeks.</p> <p>For the compliments in Quarter 1, there were 111 compliments, a very big increase to previous quarters. Mr. Speciale attributed this increase to our newly implemented 'Thumbs up' program, encouraging employee-to-employee recognition. There were 30 thumbs up compliments and 16 patient compliments. In February there were 46 thumbs up and 7 patient compliments. In March we had 4 thumbs up and 8 patient compliments.</p> | |
| <p>8E. Quality</p> | | |
| <p>8E-1. Staff Recommends a MOTION TO APPROVE Quality Reports</p> | <p>Dr. Ana Ferwerda, Medical Director and Director of Women's Health presented the following: of the 14 UDS Measures 6 have exceeded the goal and 8 are still short of the HRSA goal. Adult weight screening, tobacco screening, depression screening, coronary artery disease, dental sealants and childhood immunization measures were met. Interventions are planned for the measures that have not yet been met. Childhood immunization is 18% higher this year than the previous year as a result of the implementation of some of the interventions previously</p> | <p>VOTE TAKEN: Ms. Mastrangelo made a motion to approve the Quality Reports as presented. The motion was duly seconded by Ms. Bullard. A vote was called, and the motion passed unanimously.</p> |

mentioned, and proactively seeking out patients that are due for vaccinations and placing them on the pediatricians' schedules to make sure that they come in for the appointments. Documentation and scheduling changes have also made a difference. Cervical cancer screening numbers are a bit unclear usually until the close of the year. This is because when the data is pulled from Athena it will show you everyone who is due for Cervical cancer screening even if they are not yet out of compliance. As a result, the number usually catch up by the end of the year, as the patients that show as non-compliant have come in for their screenings by then. Intervention for the Adult weight screening is to have the providers document the encounter in a more consistent fashion. Asthma Pharmacologic therapy has a small denominator in comparison to our other measures and having a few patients outside of compliance can sway the results pretty significantly. This calls for an increase in chart audits to make sure that the diagnoses and treatment codes are all correct. Colorectal screening has become a challenge with the pandemic, the team is working on solutions. HIV linkage to care measure has changed as linkage to care time has decreased from 90 days to 30 days. For Hypertension, we are 1% less than last year and 7% short of our goal of 80% blood pressure control. Dr. Ferwerda acknowledged that it will become a bigger challenge to reach our goal with the implementation of telemedicine. The team is currently working on ways to have patients successfully monitor their blood pressure, at the moment if patients are unable to measure their blood pressure at home, the team is having them come in for their appointments. Dr. Ferwerda expressed her hope that we can show better numbers for Diabetes. The team has started to push for point of care HgbA1C. What that means is that typically to measure HgbA1C, patients would have to be sent to a 3rd party lab. Now we have the machines in the clinic to measure HgbA1C and can now do this on the spot.

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| | <p>Mr. Elder expressed that it seems as if the conditions with COVID-19 that it seems to be a real challenge, yet we are still getting results. He also mentioned how we were doing well in the colorectal cancer screening in recent years and even received an award for it. Dr. Ferwerda agreed that we were really doing well especially with our poop on demand campaign. Dr. Ferwerda also stated that the team has been reemphasizing the same campaigns and processes in hopes of increasing the frequency of these screenings. Mr. Mullen asked if there is any way to get cuffs to patients with high blood pressure, and if the patients have to buy their own. Dr. Ferwerda answered that patients can be prescribed and get the cuffs through the pharmacy, or via mail-order. Dr. Fritsch explained that once the pharmacy receives the prescription, they will reach out to the patient for mail order or pickup at the clinic.</p> | |
| 9. CMO, VP and Executive Director of Clinical Services Comments | Dr. Andric congratulated Ms. Mastrangelo on completing Nursing School, and welcomed her to the family of medical professionals. | No action necessary. |
| 10. Board Member Comments | None. | No action necessary. |
| 12. Establishment of Upcoming Meetings | <p><u>July 29, 2020 (Zoom Webinar)</u> 12:45pm Board of Directors</p> <p><u>August 26, 2020 (TBD)</u> 12:45pm Board of Directors</p> <p><u>September 30, 2020 (TBD)</u> 12:45pm Board of Directors</p> <p><u>October 28, 2020 (TBD)</u> 12:45pm Board of Directors</p> <p><u>November 25, 2020 (TBD)</u> 12:45pm Board of Directors</p> | No action necessary. |

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| | <u>December 16, 2020 (TBD)</u> 12:45pm Board of Directors | |
| 13. Motion to Adjourn | There being no further business, the meeting was adjourned at 2:19 pm | VOTE TAKEN: Mr. Mullen made a motion to adjourn. The motion was duly seconded by Ms. Jackson-Moore. A vote was called, and the motion passed unanimously. |

Minutes Submitted by:  8/1/2020
Signature Date