

**Chief of Staff**  
David Bohorquez, DO  
*August 2018 - Present*



**Chief Medical Officer**  
Daniel Padron, DO  
*July 2018 - Present*

**Secretary/Treasurer**  
Melissa Carlson, MD  
*August 2018 - Present*

**Chief of Staff-Elect**  
Ishan Gunawardene, MD  
*March 2020 - Present*

**Medical Executive Committee Meeting Agenda  
May 4, 2020**

**4:30 p.m. – 6:00 p.m.**

1. **Call to Order**
2. **Introduction(s)**
3. **Public Comment(s)**
4. **Approval of Previous Minutes**
  - a) April 6, 2020 MEC minutes
5. **Treasurer Report – Dr. Melissa Carlson**
6. **Old Business**
  - a) Critical Test and Critical Values Policy
  - b) MD-1 Provider Handoff Policy
  - c) MD-1a Provider Handoff Procedure
7. **New Business**
  - a) EPCS Encounter Issues – EDIS and Medhost
  - b) Infection Control Plan 2020 – draft – *Jennifer Glisson*
8. **Credentialing Report – Sarah Gonzalez**
9. **Graduate Medical Education Report – Dr. Jennifer Dorce-Medard**
10. **Delinquent Medical Records - Manuel Diaz**
  - a) Unresolved Chart Deficiencies & Delinquent Count
11. **Committee Reports**
  - a) CCU report – *Dr. Yaw Abu*
  - b) P&T Committee- Charlene Murray
    - i. RX 20.165 Hazardous Drug Management Apr20
12. **Emergency Services Report- Dr. Kenneth Schepcke / Dr. Luis Perezalonso**
13. **Surgical Services Report – Dr. Barry Davis**

14. **Laboratory Department Report** – *Dr. Thomas Bolton / Dinaliza Calderon*
15. **OB Department Report** – *Dr. Melissa Carlson*
16. **Pediatrics Department Report-** *Dr. Yolanda Cosme*
17. **Chief Medical Officer-** *Dr. Daniel Padron*
18. **Director of Nursing** – *Regina Stolpman*
19. **Continuous Quality & Patient Safety Improvement Committee** – *Sylvia Hall*
20. **Risk Management** -*Alyssa Tarter*
21. **Executive Director Report** – *Janet Moreland*
22. **Adjournment: Next scheduled Medical Executive Committee Meeting is on June 1, 2020**