

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:30 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None.
<b>Introduction(s)</b>			
	<b>Jennifer Glisson</b> , Employee Health Nurse-Infection Control <b>Richard Young</b> , RT <b>RoseAnn Webb</b> , Medical Records Manager-Home Office <b>Kim Randall</b> , Clinical Educator		
<b>Public Comments</b>			
<b>Minutes</b>			
Meeting Minutes	Approval of April 5, 2021 MEC minutes	None	Motion to approve April 5, 2021 MEC meeting minutes 1 <sup>st</sup> Motion: Dr. Pass 2 <sup>nd</sup> Motion: Dr. Perezalonso All approved
<b>Old Business</b>			
Ventilator Weaning Protocol	Richard went over the Protocol with Dr. Abu and they decided to keep what they have. MHS was informed, and will build their documentation and protocol into the system for Respiratory Therapy, which they have started. No changes to current policy.	None	None
<b>New Business</b>			

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Transmission Based Precautions Procedure and Signs	A copy of the Transmission Based Precautions Procedure and Signs was given to all MEC members. Changes due to EPIC. Added Enhanced Respiratory Precaution and changed GI Precautions.	None	Reviewed and will approve at next MEC meeting.
Infection Control Plan 2021-2022	A copy of Infection Control Plan 2021-2022 was given to all MEC members for review.	None	None
INF 30 Tuberculin Skin Testing (TST) Policy	A copy of INF 30 Tuberculin Skin Testing (TST) Policy was given to all MEC members for review and approval.	Discussion on whether to keep or remove Quantiferon. Jennifer will revise the Policy where a select number of nurses will be trained. Grammatical corrections will be made and resubmit.	Will resubmit at the next MEC meeting.
LMC NUR 38a Intentional Retained Items Armband Procedure	A copy of LMC NUR 38a Intentional Retained Items Armband Procedure was given to all MEC members for review and approval.	None	Motion to approve LMC NUR 38a Intentional Retained Items Armband Procedure 1 <sup>st</sup> Motion: Dr. Pass 2 <sup>nd</sup> Motion: Dr. Medard All approved
LMC NUR 38 Intentional Retained Items Armband Policy	A copy of LMC NUR 38 Intentional Retained Items Armband Policy was given to all MEC members for review and approval.	None	Motion to approve LMC NUR 38 Intentional Retained Items Armband Policy 1 <sup>st</sup> Motion: Dr. Pass 2 <sup>nd</sup> Motion: Dr. Medard All approved
<b>Report</b>			
Treasurer Report	Amount in PNC account: <b>[\$ 95,317.21]</b> A check (\$300) by Ada Farmer for dues were returned. Dr. Gunawardene and Dr. Pass agreed hiring an accountant to work on our paperwork and our taxes at the end of the year. Dr. Dawkins	None	None

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	recommended a firm in Boynton Beach and will contact them.		
<b>Committee Reports</b>			
Pharmacy Report	<p><b>Old Business:</b></p> <ul style="list-style-type: none"> <li>▪ Hycodan will remain on the formulary per MEC request</li> </ul> <ul style="list-style-type: none"> <li>• <b>Medication Variances:</b> <ul style="list-style-type: none"> <li>▪ See attached (pg. 5)</li> </ul> </li> <li>• <b>Antimicrobial Stewardship</b></li> </ul> <p>Lakeside Medical Center Metrics</p> <ol style="list-style-type: none"> <li>1. Clinical Interventions:               <ol style="list-style-type: none"> <li>a) 33 Antimicrobial orders were reviewed for intervention and recommendations were made for 21</li> <li>b) Pharmacokinetic Monitoring is the highest pending intervention in March, followed by renal dosing adjustments and No indication</li> </ol> </li> <li>2. Antimicrobial Expenditures:               <ol style="list-style-type: none"> <li>a) Decrease in Remdesivir purchases due to decreased prescribing in March- 2 orders in March vs 33 orders in Jan.</li> </ol> </li> <li>3. Days of Therapy:               <ol style="list-style-type: none"> <li>a) On a noticeable downward trend due to the decrease in</li> </ol> </li> </ol>	None	None

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	<p>COVID-19 admissions and antimicrobial usage</p> <p>4. Length of Therapy:</p> <p style="padding-left: 20px;">a) Meeting goal</p> <ul style="list-style-type: none"> <li>• <b>ISMP Safety</b> <ul style="list-style-type: none"> <li>▪ A new process poses a risk for errors: Learning from 4 months of COVID-19 vaccinations</li> <li>▪ Problems with Guangdong Haiou syringes for COVID-19 vaccinations</li> <li>▪ Ure-na not hydroxyurea</li> <li>▪ Xylitol-toxic to dogs</li> <li>▪ Confusing a syringe scale</li> </ul> </li> <li>• <b>Barcode Medication Administration Report</b> <ul style="list-style-type: none"> <li>▪ <b>See Attached (pg. 6)</b></li> <li>▪ Improvement has been shown in ICU, OVS and PCU with a decrease in OB, OBO and PED</li> </ul> </li> <li>• <b>Scanned Flushes Report</b> <ul style="list-style-type: none"> <li>▪ Scanning flushes report for March</li> <li>▪ Flushes scanned and Patients scanned remained about the same from last month</li> </ul> </li> </ul> <p><b>New Business:</b></p> <p><b>Pyxis</b></p> <ul style="list-style-type: none"> <li>○ Kits: Mini-bags changed to NS 50 ml and vial mate adapter</li> </ul>		

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	<ul style="list-style-type: none"> <li>○ Grayed out medication issues: tap to see the message                             <ul style="list-style-type: none"> <li>▪ Insufficient amount to fill the order</li> <li>▪ Stocked out: not stocked in that particular unit</li> <li>▪ Not loaded: needs to be sent by pharmacy</li> <li>▪ Failed drawer/hardware: exit to main menu and press button that says recover failed hardware at the bottom of the screen</li> </ul> </li> </ul> <p><b>Emergency Cart/Box updates</b></p> <ul style="list-style-type: none"> <li>○ Intubation box process review                             <ul style="list-style-type: none"> <li>▪ Referenced from the procedure number 5 and 6 are not being followed. A reminder message will be sent out to nurse managers and supervisors to be advised of the proper procedure for returning opened intubation boxes.</li> </ul> </li> <li>○ Pediatric crash cart restocking responsibility                             <ul style="list-style-type: none"> <li>▪ Referenced from the procedure a nurse supervisor is not listed to restock nursing supply.</li> </ul> </li> </ul> <p><b>P&amp;P updates</b></p> <ul style="list-style-type: none"> <li>○ PHA12a Home Medications Procedure                             <ul style="list-style-type: none"> <li>▪ Changes made to the procedure, which have been tested with the</li> </ul> </li> </ul>		

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	<p>nursing staff prior to final approval of the changes.</p> <ul style="list-style-type: none"> <li>○ PHA24a Sterile Medication Vials Procedure                             <ul style="list-style-type: none"> <li>▪ Updates made to reflect new IV room procedure</li> </ul> </li> <li>○ PHA34 Emergency Medicine Carts and Boxes SOP                             <ul style="list-style-type: none"> <li>▪ Updates made to the crash cart logs and boxes and wording throughout the procedure to reflect current practices.</li> </ul> </li> <li>○ PHA63 CSP Sterile Compounding and Validation Procedure                             <ul style="list-style-type: none"> <li>▪ Updates made to reflect new IV room procedure</li> </ul> </li> <li>○ PHA80a CSP Sterile Compounding Immediate Use Procedure                             <ul style="list-style-type: none"> <li>▪ Updates made to reflect new IV room procedure</li> </ul> </li> <li>○ PHA86 CSP Training and Validation                             <ul style="list-style-type: none"> <li>▪ Updates made to reflect new IV room procedure</li> </ul> </li> </ul> <p><b>Insulin Cost Comparison:</b> Presented the topic of changing from Insulin pens to Insulin vials in the near future due to cost savings. Education will be provided to all staff prior to changing formulation. Approval by MEC is requested for the change but not right now due to EPIC.</p>		

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	Dr. Medard, Dr. Perezalonso and Dr. Pass had a discussion on Methhotrexate; not available for use. Kristine will follow up and present at MEC next month.		
<b>Department Reports</b>			
Family Residency Report	Nothing to report	None	None
Delinquent Medical Records	Janet discussed the April 2021 delinquent list with all members of MEC since Manny has retired. Physicians delinquent greater than 30 days: Dr. Philogene - 19 dictations, Dr. Ortiz - 6 signatures, Dr. Joseph and Dr. Pandit each have 3 signatures. Dr. Falestiny - 4 signatures. Janet will assist in getting signatures and making sure providers have been notified. Dr. Pass will also help in getting the OB doctors to complete their records.	None	None
Emergency Department Report	All MEC members received the ED Report for the month of March 2021.	None	None
Radiology Report	Dr. Marino provided the Radiology report for the month of March 2021.	None	None
Surgery Services Report	All MEC members received the Surgical Report for the month of March 2021.	None	None
OB Services Report	All MEC members received the OB report for March 2021. Reported on March last month.	None	None
Pediatric Report	All MEC members received the Pediatric report for March 2021. Reported on March last month.	None	None
Associate CMO Report	<p><b><u>New business/in progress</u></b></p> <ul style="list-style-type: none"> <li>• Improving communication-             <ul style="list-style-type: none"> <li>○ Email access on phone</li> </ul> </li> <li>• EPIC updates:</li> </ul>	Dr. Medard will set up a follow up meeting to further discussion on Stroke Policy and Protocol and the After Hours Emergency Response Standard Operating	Will submit at next MEC meeting

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	<ul style="list-style-type: none"> <li>○ Superuser training starts 5/10/21, provider training through June. No access to Epic will be given without training.</li> <li>● Review and approve Stroke Policy and Protocol</li> <li>● Review After Hours Emergency Response Standard Operating Procedure</li> </ul>	Procedure since there were concerns and questions.	
Director of Nursing Report	Nothing to report	None	None
Risk Management	Nothing to report  All MEC members received a copy of the Baker Act Training (PowerPoint) presented by Alyssa Tarter and Kim Randall.	None	None
Associate VP Report	Nothing to report		
Adjournment	Meeting adjourned at 6:25 pm Next meeting June 7, 2021		

