

Chief of Staff
Luis Perezalonso, MD
July 2022 – July 2024 (Present)



Associate Chief Medical Officer
Jennifer Dorce-Medard, DO

Secretary/Treasurer
Bryan Dawkins, MD
December 2020 – December 2024 (Present)

Chief of Staff-Elect
Ishan Gunawardene, MD
July 2022 - July 2024 (Present)

Medical Executive Committee Meeting Agenda

May 1, 2023
4:30 p.m. – 6:00 p.m.

1. **Call to Order**
2. **Introduction(s)**
3. **Public Comment(s)**
4. **Approval of Previous Minutes**
 - April 3, 2023 MEC Minutes
5. **Treasurer Report/Bank Statement – Dr. Bryan Dawkins**
6. **New Business:**
7. **Delinquent Medical Records – RoseAnn Webb**
 - Physician Chart Completion Overview – April 2023
 - MEC Meeting May 1, 2023
 - Delinquent Summary – April 2023
 - LMC- Delinquent H&Ps – April 2023
 - Deficiency Statistics – April 2022 – April 2023
 - Deficiencies Percentage by Month
8. **Risk Management – Kimberly Randall**
 - Risk Management (Incident Reports) – March 2023
9. **Infection Control – Jennifer Glisson**
 - Infection Prevention, Control and Employee Health Plan June 2023-May 2024
10. **CCU Report – Dr. Rueda – *No Report***
11. **Pharmacy Report – Kristine Morales**
 - Pharmacy & Therapeutics MEC Summary – April 2023
 - Pharmacy and Therapeutics Committee Meeting Minutes – March 2023
 - Pharmacy & Therapeutics Presentation – April 2023
 - ISMP – April 2023
12. **Emergency Services Report – Dr. Luis Perezalonso**
 - Graph Monthly Comparisons and Graph – March 2023
13. **Surgical Services Report**
 - Call Back Logs – March 2023
 - Daily Stats – March 2023
 - Inpatient Surgeries by surgeon – March 2023
 - Outpatient Surgeries by surgeon – February 2023

14. **Radiology Report** – *Dr. Thomas Marino / Michelle Bush*
 - Performance Improvement Report – March 2023
15. **Laboratory Department Report** – *Dr. Thomas Bolton / Dinaliza Calderon* – **No Report**
16. **Community Liaison Report** – *Joe-Ann Hyppolite*
 - Customer Service Training Update
 - Completed Events
 - Upcoming Events
17. **Credentialing Department Report** – Tsega Lawrence / Maria Uribe – **No Report**
18. **Graduate Medical Education Report & Associate Chief Medical Officer Report** – *Dr. Jennifer Dorce-Medard* – **No Report**
 - Associate Chief Medical Officer Report
19. **Director of Nursing** – ***Vacant Position***
20. **Quality and Patient Safety** – *Sylvia Hall* – **No Report**
 - Quality Management Executive Summary
21. **Associate VP of LMC Report** – *Janet Moreland* - **No Report**
22. **Adjournment**
23. **Next Scheduled Meeting: June 5, 2023 at 4:30 p.m.**
24. **Closed Session**