

Chief of Staff
David Bohorquez, DO



Chief Medical Officer
Daniel Padron, DO

Secretary/Treasurer
Melissa Carlson, MD

Chief of Staff-Elect
Ishan Gunawardene, MD

Medical Executive Committee Meeting Agenda
April 6, 2020
4:30 p.m. – 6:00 p.m.

1. **Call to Order**
2. **Introduction(s)**
3. **Public Comment(s)**
4. **Approval of Previous Minutes**
 - a) Amended February 3, 2020 MEC minutes
 - b) March 9, 2020 MEC minutes
5. **Treasurer Report – Dr. Melissa Carlson**
6. **Old Business**
 - a) Election of Secretary / Treasurer
 - b) Election of Chief of Staff-Elect
 - c) Appointment of OB Chief
 - d) Quote for MEC Insurance Policy
7. **New Business**
 - a) Behavioral Health Patients
 - b) Provider Handoff Policy
 - c) Provider Handoff Procedure
8. **Credentialing Report – Sarah Gonzalez**
 - a) Clinical Psychology Privileges
9. **Delinquent Medical Records - Manuel Diaz**
 - a) Unresolved Chart Deficiencies & Delinquent Count
10. **Committee Reports**
 - a) P&T Committee- Charlene Murray
11. **Emergency Services Report- Dr. Kenneth Schepke / Dr. Luis Perezalonso**
12. **Surgical Services Report – Dr. Barry Davis**

13. **Laboratory Department Report** – *Dr. Thomas Bolton / Dinaliza Calderon*
14. **OB Department Report**
15. **Pediatrics Department Report-** *Dr. Yolanda Cosme*
16. **Chief Medical Officer-** *Dr. Daniel Padron*
17. **Director of Nursing** – *Regina Stolpman*
18. **Risk Management** -*Alyssa Tarter*
19. **Executive Director (verbal report)** – *Janet Moreland*
20. **Adjournment: Next scheduled Medical Staff Meeting is on May 4, 2020**