

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:30 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None.
<b>Introduction(s)</b>			
	None	None	None.
<b>Public Comments</b>			
	None	None	None.
<b>Minutes</b>			
Meeting Minutes	Approval of February 3, 2020 MEC minutes	None	Tabled Need to amend meeting minutes to reflect the decisions made in closed session in February 3, 2020 MEC meeting and that the recommended decisions made by MEC to be moved to the Board. February 3, 2020 MEC minutes to be tabled for approval in March 6, 2020 MEC meeting.
<b>New Business</b>			
Coronavirus Update	Jennifer Glisson provided the Protocol for Minimizing Chance of Exposure to COVID-19 Jennifer reviewed Appendix D: LMC protocols to outlines deviations and specific activities for Lakeside Medical Center while complying with the Protocol for Minimizing Chance of Exposure to COVID-19.	None	None
Medical Staff Bylaws, Rules & Regulations	<b>Basis for Change</b> Changed year to 2020 on title page	MEC members discussed the MEC chief of staff selection. Dr. Ishan Gunawardene was selected as chief of staff elect to	Motion to approve Changes made to the MEC Bylaws, Rules & Regulations

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<p>Recommended Revisions</p>	<p>Addition: Defined "Hospital Board" (Pg. 2 item #3) Addition: Defined "Provisional" (pg.3 item #25)</p> <p>Parts that were deleted shown (pg.15 item #3) deleted</p> <p>On Pg. 28 #7 was deleted and #8 was changed to #7.</p> <p>Changes made to Current Competency on Pg. 34 # 10 Review added portion for Joint Commission</p> <p>Changes made to Nominations (pg 49 section 10.1(c) #2)</p> <p>Addition: (pg. 58) Members of MEC: Added members and changed verbiage.</p> <p>Addition: (pg. 106) Added signatures lines for:</p>	<p>replace Dr. Roman Skylar as of January 2020 MEC meeting. Since Dr. Gunawardene is elected as Chief of Staff Elect he will automatically become the chief of staff.</p>	<p>1<sup>st</sup> motion: Dr. Padron 2nd Motion: Dr. Perezalonso All approved</p> <p>Dr. Ishan Gunawardene elected as Chief of Staff will be added to Board Agenda in June 2020.</p> <p>Next meeting to discuss Secretary/ Treasurer and Chief of Staff Elect for nominations.</p> <p>Next meeting to discuss a director for OB to replace Dr. Sherida Williams who is no longer working at LMC.</p>
<b>Report</b>			
<p>Treasurer Report</p>	<p>Amount in PNC account: \$ 85,614.99 A Check was deposited in the total amount of \$1,100.00 for the month of February.</p>	<p>Debbie Hall discussed that credentialing is currently working on the financial portion of credentials. As of right now they have agreed to continue to have MEC to retrieve the credentialing checks and for the credentialing department to</p>	<p>Tabled to further discuss MECs recommendations regarding credentialing finances.</p> <p>Dr. Scheppeke to research and present quotes for insurance</p>

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		bill MEC for the total amount for credentialing.  The recommendation of reserving financial savings for Insurance policy and legal representations.	policy for both peer review and MEC.  Joe-Ann to speak to Dr. Carlson to Make LMC MEC Inc. active in Sunbiz.
<b>Committee Reports</b>			
CCU Committee	All MEC members were given a copy of the CCU reports and reviewed the February 2020 comparing it to their prior year data.	None.	None.
<b>Department Reports</b>			
Credentialing Report	All MEC members were given a copy of the credentialing and privileging report for Initial appointment and reappointment.		Motion to approve credentialing report including the Dr. Barry Davis’s Emergency privileges and the changes made on the credentialing & privileging report. First motion: Dr. Padron Second motion: Dr. Gunawardene All approved
Family Residency Report	All MEC members were given the November 2019 GMEC meeting minutes for review and were provided an update on the 2020 Annual ACGME Conference in San Diego, CA.	None	None
Delinquent Medical Records	Discussed the Delinquent Medical Records report with all members of MEC. Average Monthly Discharge rate has increased from last month to the month of February 2020 with the rate being 2125. There are 36 deficiencies greater than 30 days and all physicians have been set a letter notifying of their delinquent notes.	None	None

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Emergency Department Report	Discussed the ED Report for January 2020 in MEC packet that is pulled from the EDIS. They have been doing pretty well for turnaround time.	None.	None
Surgery Services report	Dr. Davis provided the surgical procedures comparing Current year 2020 to FY2019 for the month of February.	None	None
OB Services Report	MEC members were given OB reports to all MEC members. OB reported 23 deliveries with 14 vaginal deliveries and 9 C-sections.	None.	None
Chief Medical Officer	<p><b>QUALITY</b>                      Research and adaptation of National KPI benchmarks where appropriate in OPPE/FPPE                      Review and Approval of Policies and Procedures as well as Standard Operating Procedures                      Meeting with DON and David Sommers to discuss Trauma Transfer concern</p> <p><b>SERVICE</b>                      Pain-Communication Meetings discussing L&amp;D experience surveys.                      Reviewed and approved initial-credentialing and re-credentialing packages for all physicians and providers coming to MEC this month for final approval.                      Met with Physicians and Providers to review their Ongoing Provider Practice Evaluation &amp; Focused Professional Practice Evaluation and discuss their strengths and opportunities for improvement.                      Review of Risk Qualls with communication to physicians involved                      Review of Delinquent Medical Records</p>	None.	None

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	<p>GROWTH Ongoing development of the Glades Stabilization Unit</p>		
<p>Risk Management Report</p>	<p>Executive Summary</p> <ul style="list-style-type: none"> <li>• Fall Prevention and Reduction Program finalized</li> <li>• Revising Critical Lab Results Policy and Procedure</li> <li>• Revising Documentation Policy and Procedure</li> <li>• Mock Trial by Outside Counsel occurred on 2/25/2020</li> <li>• Informed Consent Policy and Procedure finalized</li> <li>• Revising EMTALA Patient Stabilization and Transfer Policy</li> <li>• Patient Safety Awareness Week 2020 (March 9-13)</li> </ul> <p>Education</p> <ul style="list-style-type: none"> <li>• Fall Prevention and Reduction Program Education</li> <li>• Upcoming EMTALA Lunch and Learn</li> <li>• CPI Classes ongoing (Hanger and LMC)</li> <li>• Good Catch/Near Miss Program</li> </ul>	<p>None</p>	<p>None</p>
<p>Director of Nursing Report</p>	<p>QUALITY Critical Lab Results – in further discussion with Dr. Andric, a timeframe needed to be</p>		

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	<p>included for the physicians to confirm they received results. The section in yellow is the addition</p> <p>☐ Orders for wound management and hemodialysis were changed in HMS and for your review</p> <p><b>SERVICE</b>                      EPCS training was a success. We now have a schedule to reach out to those physicians who fill in minimal times especially on the weekend. We must have everyone completed before May 1, 2020</p> <p>☐ AMR remains a challenge and Alyssa and I spoke with Stephanie, liaison, from AMR regarding a couple of transfers that the pickup time was changed that delayed a transfer to WRMC for 16hours.</p> <p>☐ Smith Smiles Toys visited on 2.28.20 and donated two tubs of toys for the peds department and included handmade get well cards.</p> <p><b>GROWTH</b>                      Sickle Cell Foundation – gave an inservice at our UR meeting held on February 19. Besides case management having the information, it was also placed in the referral section for the ER</p> <p>☐ Diabetes Health Fair at the Haitian Baptist Church will be this Saturday, March 14 from 10am-</p>		

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	<p>2pm. Naronie Charles from the ER will be in attendance to speak Creole</p>		
<p>Executive Director</p>	<p>SERVICE                      Blue Medical (Anesthesia) and Locum (Anesthesia) - (March schedule)</p> <p>GROWTH                      Glades Stabilization Unit Update                      Lakeside Medical Center Dialysis Outpatient Unit Update                      Lakeside Medical Center - Walk/Run Trail/Garden</p> <p>Community Health Assessment                      Strategy 3:1 – Enhance Marketing in the Community                      Career Source (Belle Glade) — January 10, 2020                      Physical Therapy Campaign — January 14, 2020                      Census 2020 Presentation (LMC) — February 10th and 18th, 2020                      Country 92.5 FM and 590 Interview - Dr. Barry Davis - February 12, 2020                      Sickle Cell Presentation (LMC) - February 19, 2020                      Family Fun Day (Belle Glade) - February 21, 2020                      Afro Arts Festival (Belle Glade) — March 7, 2020</p>		

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	Haitian Baptist Church Diabetes Fair (Belle Glade) — March 14, 2020 PBSC (LMC) - March 23, 2020 Black Gold Festival (Belle Glade) — April 4, 2020 Quantum Foundation Event — April 23, 2020 Boys and Girls Club Advisory Board (Belle Glade) — Monthly Meeting		
Adjournment	Meeting adjourned at 7:30 PM Next meeting April 6, 2020		

APPROVED