

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:44 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None
Introduction(s)			
	Dr. Sean Harberger	None	None
Public Comments			
	None		None
Minutes			
Meeting Minutes	Approval of February 7, 2022 MEC minutes.	None	Motion to approve the February 7, 2022 MEC meeting minutes 1st Motion: Dr. Julie Pass 2nd Motion: Dr. Jennifer Dorce-Medard All approved
Report			
Treasurer Report	Tabled	None	None
Old Business			
Closing patient's files	<p>211 Permanently Filed Medical Records – RoseAnn Webb discussed the Lakeside Medical Center's By-Laws:</p> <p>The By-law states: "When it has been determined that a physician is unavailable permanently or protractedly, or in the event of a death, the Medical Executive Committee has the authority to grant permission to retire the medical record".</p>	Ms. Webb and Dr. Dorce-Medard will ensure that the providers complete their files before they leave Lakeside Medical Center.	Ms. Webb is will administratively close Dr. Ramon Carroll, Jr. file(s).

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	<p>Also, discussion was held on closing a patient's file.</p> <p>Ms. Webb discussed the closing of Dr. Ramon Carroll, Jr. files, since he is no longer on staff.</p>		
New Business			
None	None	None	None
Delinquent Medical Records	<ul style="list-style-type: none"> All MEC members received the Delinquent Medical Records report for February 1, 2022. <p>Delinquents are at approximately 9%. This report is current.</p> <ul style="list-style-type: none"> H & Ps Pending as of 3.17.2022 Hospital Medical Record Statistics Form – March 2022 <p>Ms. Webb stated that she is going to revise this form. She will present it at the next meeting.</p>	<p>Dr. Dorce-Medard requested for attempts be made and letters sent to the providers that have delinquent files.</p> <p>Dr. Harberger requested to be notified, when the Residents have delinquent files. Calls are going to be made to the providers that do not complete their H & Ps within 24 hours.</p>	
Committee Reports/Department Reports			
CCU Report	No Report	None	None
Pharmacy Report	Tabled	None	None
Emergency Department Report	Tabled	None	None
Surgical Services Report	All MEC members received the Surgical Report for January 2022.	None	None

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Radiology Report	<p>All MEC members received the Radiology Report for February 2022.</p> <p>Dr. Thomas Marino was unable to attend the meeting. Michelle Bush reviewed and discussed the Radiology Report.</p> <p>Discussion was held in reference to MRI coverage for the weekend. Ms. Bush stated that request for MRIs, for during the weekend, she be for STAT, due to staffing.</p>	None	None
Laboratory Report	<p>All MEC members received the Laboratory Report for:</p> <ul style="list-style-type: none"> Blood Utilization Report – January 2022 Blood Product Wastage – January 2022 \$14,410.86 2022 Antibiogram – Tabled <p>Dr. Bolton stated that still working on High Sensitivity Troponin – transitioning to switch to 0-2-4 time management. GO LIVE first week of April or May.</p>		
Credentialing Report	<p>Medical Executive Committee Credentialing & Privileging Report – March 2022.</p> <p>Tsega Lawrence stated that she has providers requesting provisional and active</p> <ul style="list-style-type: none"> All MEC members were given a copy of all physicians applying for Provisional and Reappointment Privileges for review and approval. 	Ms. Lawrence will provide an updated report because the one that is in the packet has Dr. Kowalski's name.	<p>Motion to approve the Medical Executive Committee Credentialing & Privileging Report – February 7, 2022</p> <p>1st Motion: Dr. Jennifer Dorce-Medard</p> <p>2nd Motion: Dr. Julie Pass</p>

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	The list presented by Ms. Lawrence did not have Dr. Kowalski's name. The list in the packet is incorrect. She will provide a corrected copy.		
OB Services Report	<p>All MEC members received the OB report for:</p> <ul style="list-style-type: none"> • Deliveries – January and February 2022 • Vaginal – January and February 2022 • C-Sections – January and February 2022 • Transfers – January and February 2022 • Feedings – January and February 2022 • Dr. Julie Pass provided the delivery data for January and February 2022 <p>January 2022: 10 deliveries - 8 vaginal and 2 C-sections</p> <p>February 2022: 13 deliveries – 9 vaginal and 4 C-sections</p>	None	None
Community Liaison Report	<ul style="list-style-type: none"> • Nothing to report 	None	None
Pediatrics Department Report	<ul style="list-style-type: none"> • All MEC members received the Pediatric report for February 2 – March 	None	None
Graduate Medical Education Report	<ul style="list-style-type: none"> • Graduate Medical Education -MEC 2022 • ACGME - Meeting Decision Program Notice • GMEC December 9th, 2021 - Meeting Minutes • GMEC January 27,2022 - Meeting Minutes 	None	None
Associate CMO Report	<p>New Business/In Progress/Follow-ups:</p> <ul style="list-style-type: none"> • Associate Chief Medical Officer Report – March 2022 • COVID-19 Positive Patient and Admission-related Reasons -01.16.22 	None	None

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Director of Nursing Report	Nothing to report	None	None
Quality and Patient Safety Report	No Report	None	None
Risk Management	<p>All MEC members received the Risk Management report for:</p> <ul style="list-style-type: none"> • Executive Summary – March 2022 • Falls with Health Injury Algorithm, Adult, Advanced Nursing Intervention – Approval • Nasogastric / Orogastric Tube: Insertion, Care of, and Removal Standard Operating Procedure • Risk Management Dashboard Q42021 • LMC Risk Management Plan 2022 – Approval 	None	<p>Motion to approve the Falls with Health Injury Algorithm, Adult, Advanced Nursing Intervention SOP</p> <p>1st Motion: Dr. Ishan Gunawardene</p> <p>2nd Motion: Dr. Jennifer Dorce-Medard</p>
Associate VP Report	No Report	None	None
Adjournment	<p>Meeting adjourned at 5:40 p.m.</p> <p>Next meeting April 4, 2022</p>		