



FINANCE & AUDIT COMMITTEE MEETING SUMMARY MINUTES

**March 10, 2021 at 12:00 P.M.
1515 N. Flagler Drive, Suite 101
West Palm Beach, FL 33401**

Remote Participation Link:

<https://zoom.us/j/5507895592?pwd=REZ4TWtYUXowQWNpWTBaVXRzZ1dDQT09>

Via Telephone dial-in access: (646) 558-8656 / Meeting ID: 550 789 5592 / Password: 946503

1. Call to Order – Edward Sabin, Chair

Ed Sabin called the meeting to order.

A. Roll Call

Health Care District Finance and Audit Committee members present included: Edward Sabin, Chair; Nancy Banner; Les Daniels; Michael Burke; Richard Sartory; Mark Marciano; Joe Gibbons and Sophia Eccleston.

Staff present included: Darcy Davis, Chief Executive Officer; Valerie Shahriari, General Counsel; Dr. Belma Andric, Chief Medical Officer; Karen Harris, VP of Field Operations; Dr. Thomas Cleare, AVP Planning and Community Engagement; Steven Hurwitz, VP, Chief Administrative Officer; Patricia Lavelly, Vice President, Chief Information and Digital Officer; Betsy Bittar, Senior Internal Auditor; Chase Wright, Partner, Cherry Bekaert, LLP; Janet Moreland, AVP, Administrator of Lakeside Medical Center; Shelly Ann Lau, AVP, Administrator of Healey Center; and Mina Bayik, Director of Finance.

Recording/Transcribing Secretary: Tanya McCain

- B. Affirmation of Mission:** The mission of the Health Care District of Palm Beach County is to be the health care safety net for Palm Beach County. Our vision is meeting changes in health care to keep our community healthy.

2. Agenda Approval

- A. Additions/Deletions/Substitutions**
- B. Motion to Approve Agenda**

CONCLUSION/ACTION: Michael Burke made a motion to approve the agenda. The motion was duly seconded by Les Daniels. There being no opposition, the motion passed unanimously.

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3. Awards, Introductions and Presentations

- A. Introduction: Tony Colby, Interim VP & CFO (Darcy J. Davis)

Ms. Davis introduced Tony Colby to the Finance and Audit Committee.

- B. Introduction: Candice (Candie) Abbott, VP, Clinical Integration (Darcy J. Davis)

Ms. Davis introduced Candie Abbott to the Finance and Audit Committee

- C. Introduction: Sophia Eccleston, HCD Finance & Audit Committee (Darcy J. Davis)

Ms. Davis introduced Sophia Eccleston as the newest member of the Finance and Audit Committee.

- D. Economic Update and Portfolio Strategy Review (John Grady, Public Trust Advisors)

Mr. Grady gave the Committee the economic update and portfolio strategy for the current quarter.

- E. PCI and Data Security Risk Assessment Annual Reports (Patty Lavelly)

Ms. Lavelly reviewed the Annual Reports for PCI and Data Security Risk Assessment for the Committee.

- F. EPIC Journey Update (Patty Lavelly)

Ms. Lavelly provided the Committee with an overview of the upcoming EPIC implementation.

4. Disclosure of Voting Conflict

None

5. Public Comment

None

6. Meeting Minutes

- A. **Staff Recommends a MOTION TO APPROVE:**

Finance & Audit Committee Meeting Minutes of December 8, 2020

CONCLUSION/ACTION: Les Daniels made a motion to approve the Finance & Audit Committee Meeting Minutes of December 8, 2020 as presented. The motion was duly seconded by Nancy Banner. There being no objection, the motion passed unanimously.

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7. Consent Agenda – Motion to Approve Consent Agenda Items

CONCLUSION/ACTION: Michael Burke made a motion to approve the Consent Agenda as presented. The motion was duly seconded by Joe Gibbons. There being no objection, the motion passed unanimously.

A. ADMINISTRATION

7A-1. RECEIVE AND FILE:

March 2021 Internet Posting of District Public Meeting

<https://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=327&m=0|0&DisplayType=C>

7A-2. RECEIVE AND FILE:

Finance and Audit Committee Attendance

8. Regular Agenda

A. ADMINISTRATION

8A-1. RECEIVE AND FILE:

Health Care District Financial Statements – January 2021

Mr. Colby reviewed the Health Care District Financial Statements of January 2021 for the Committee and responded to questions.

CONCLUSION/ACTION: Received and filed.

8A-2. RECEIVE AND FILE:

Internal Audit Update

Ms. Bittar and Mr. Chase Wright of Cherry Bekaert, LLP reported on the findings of the internal audit and responded to questions.

CONCLUSION/ACTION: Received and filed.

8A-3. Staff Recommends a MOTION TO APPROVE:

Amendment to 1515 N. Flagler Drive Lease Agreement

Dr. Cleare reported on the need to lease temporary office space for prep work and storage related to the District's COVID-19 vaccination efforts.

CONCLUSION/ACTION: Les Daniels made a motion to approve the Amendment to 1515 N. Flagler Drive Lease Agreement as presented. The motion was duly seconded by Nancy Banner. There being no objection, the motion passed unanimously.

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9. Comments

A. CEO Comments

Ms. Davis welcomed Sophia Eccleston to the Finance & Audit Committee.

B. CFO Comments

None

C. Committee Member Comments

None

10. Motion to Adjourn

There being no further business, the meeting was adjourned.

DocuSigned by:



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Edward G. Sabini, Chair

6/30/2021

Date