

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:40 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None
Introduction(s)			
	Judy Westhouse, Director of Quality and Patient Safety Dr. Jamie Bell, Medical Director of Information Technology	None	None
Public Comments			
	None		None
Minutes			
Meeting Minutes	Approval of January 3, 2022 MEC minutes.	None	Motion to approve the January 3, 2022 MEC meeting minutes 1 st Motion: Dr. Julie Pass 2 nd Motion: Dr. Yolanda Cosme All approved
Old Business			
	None	None	None
New Business			
	Updated MEC Meeting Dates for 2022 provided to MEC staff for approval. MEC Monthly Meeting Dates: February 7, 2022 March 7, 2022 April 4, 2022 May 2, 2022 June 6, 2022 July 11, 2022	None	Motion to approve the Updated MEC Meeting Dates for 2022 1 st Motion: Dr. Julie Pass 2 nd Motion: Dr. Jennifer Dorce-Medard All approved

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	August 1, 2022 September 12, 2022 October 3, 2022 November 7, 2022 December 5, 2022		
Report			
Treasurer Report	Amount in PNC account: [\$ 91,502.21] No transactions this month.	None	None
Committee Reports			
Pharmacy Report	All MEC members received the Pharmacy Report for December 2021. New Business: Pharmacy Updates/Reminders - Backorder issues: <ul style="list-style-type: none"> • We are still dealing with backorders on flushes. • Backorder list sent as needed with updates. Training and Education - Mixing reconstituted products: <ul style="list-style-type: none"> • Remind nurses that appropriate quantity specific to the medication is important to be measured and the use of filtered water 	None	None

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	<p>and not tap water. See specifics on the product label on how to properly reconstitute the product.</p> <ul style="list-style-type: none"> Looking into a device for the med rooms to assist in reconstituting medications with the appropriate measured quantity. <p>Old Business: Black bins for aerosol products have been placed in Med Rooms.</p> <ul style="list-style-type: none"> Email sent to manager to advise of new bins for aerosol disposal <p>ER barcode administration report was shared with Minnie.</p> <ul style="list-style-type: none"> Orders need to be put into the patient's chart so flushes can be scanned Flushes were placed in the preference list for ER providers to find in EPIC <p>Intubation box</p> <ul style="list-style-type: none"> Creation of order set discussed with EPIC Willow Memorial team and code narrator was mentioned as a tool for selecting medications that were administered to the patient. Further discussion with EPIC Willow team to see if LMC has this functionality. Medications agreed to be removed. Ketamine, Vecuronium, and Phenylephrine will be removed from the box and are accessible through Pyxis. <p>Medication variances:</p>		

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	<ul style="list-style-type: none"> • Error in administering medication <p>Antimicrobial Stewardship:</p> <ol style="list-style-type: none"> a) 35 antimicrobial orders were reviewed for interventions and recommendations were made for 31. b) Pharmacokinetic monitoring is the highest trending intervention in December, followed by discontinued therapy and dose adjustments. c) Antimicrobial purchases are meeting goal. There were no Remdesivir purchases in December. Increase in COVID admissions (5 patients with orders in December vs 2 patients with orders in November) d) Days of therapy and length of therapy increased from November due to an increase in use of antimicrobials and in COVID-19 admissions. <p>ISMP Safety:</p> <ul style="list-style-type: none"> • Management of drug shortages with 0.9% sodium chloride, sterile water for injection and Epinephrine. • Potential for severe cardiovascular effects when restarting Clozapine. • All about the slashed zero glyphs. • Look-alike tablets with nearly identical imprints. <p>Barcode Medication Administration Report:</p>		

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	<ul style="list-style-type: none"> The Barcode Administration Scanning Goal based on Leapfrog BCMA standards is 95% for combined medication and patient scanning. The combined patient and medication compliance scanned is 95.2%, which meets the LMC goal of 95%. ER barcode administration report was shared with Minnie. Improvement shown in ER from November at 78.1% to 80.3% in December. <p>Scanned Flushes Report:</p> <ul style="list-style-type: none"> Flushes scanned on administration compared to orders remains consistent for scanning compliance. 		
Department Reports			
Family Residency Report	Nothing to report	None	None
Delinquent Medical Records	All MEC members received the Delinquent Medical Records report for February 1, 2022. Deficiencies – 181 and 56 Delinquent charts.	RoseAnn requested administrative closure on Dr. Ramon Carroll, Jr. since he is no longer on staff.	RoseAnn to check with Memorial to see if we have a Policy & Procedure to close a Physician’s chart. Tabled for old business.
CCU Report	All MEC members received the CCU Report for December 2021.	None	Tabled for review and discussion.

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Emergency Department Report	All MEC members received the ED Report for the month of December 2021. Dr. Perezalonso reported the ER seen 1,666 with a turn-around time of 204 minutes for December. AMA's – 12, compared to 33 in November.	None	None
Radiology Report	All MEC members received the Radiology Report for December 2021. Radiology will be converting their dictation system to PowerScribe – GO LIVE tomorrow!	None	None
Surgery Services Report	All MEC members received the Surgical Report for December 2021 and January 2022. Dr. Perezalonso commended the LocumTenens staff for a wonderful job in covering for Dr. Abu.	None	None
Credentialing Report	Medical Executive Committee Credentialing & Privileging Report – February 7, 2022.	None	Motion to approve the Medical Executive Committee Credentialing & Privileging Report – February 7, 2022 1 st Motion: Dr. Julie Pass 2 nd Motion: Dr. Jennifer Dorce-Medard All approved
Lab Report	All MEC members received the Laboratory Report for December 2021. Wastage: 2 units PRBC and 23 units of Plateletpheresis all expired on stock. Blood Wastage for the month of December was \$14,995.43; for the year \$129,307.44.		

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	High Sensitivity Troponin – transitioning to switch to 0-2-4 time management. GO LIVE first week of April or May.	Dr. Bolton and Dinaliza recommends discontinuing H. pylori Qualitative Antibody tests in-house and to send it to reference lab as needed.	Dr. Gunawardene approved.
OB Services Report	All MEC members received the OB report for December 2021: 13 deliveries - 10 vaginal and 3 C-sections.	None	None
Community Liaison Report	Nothing to report	None	None
Pediatric Report	All MEC members received the Pediatric report for December 2021: 13 babies plus 1 fetal death.	None	None
Associate CMO Report	<p>New Business/In Progress/Follow-ups:</p> <ul style="list-style-type: none"> • New Director of Quality began 1/4/22: Judy Westhouse • Updated Bylaws (emailed). Will breakdown for committee review and everyone will get a copy. • COVID Vaccine Mandate – Exemption decision made by MEC for physicians below: <ul style="list-style-type: none"> ○ Dr. Jose Ortiz ○ Dr. Noha Saleh • PPEC (Professional Excellence Committee) meeting <ul style="list-style-type: none"> ○ Provider dashboard review ○ Case review: OB1248270 – no further action. 	None	None

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Quality Report	All MEC members received the Quality Management Executive Summary for February 7, 2022.	None	None
Director of Nursing Report	Nothing to report	None	None
Risk Management	All MEC members received the Risk Management report for February 7, 2022.	None	None
Associate VP Report	<p>Dr. Medard reported for Janet Moreland on the Joint Commission Survey results.</p> <p>Thank you to everyone for their team efforts in preparing for Joint Commission! It went very well. They commended Dr. Perezalonso’s documentation and Brandy was excellent! Documentation is key! We had 16. A lot of them were addressed on-site. No conditionals and nothing in the red. Last year we had 67 with conditionals.</p>	<p>Dr. Pass recommends going forward that the MEC meetings and packet be presented on ZOOM.</p>	<p>Janet Moreland was absent and will present at the next MEC meeting.</p> <p>Motion to approve the MEC meeting and packet to be presented on ZOOM going forward 1st Motion: Dr. Julie Pass 2nd Motion: Dr. Yolanda Cosme All approved</p>
Adjournment	Meeting adjourned at 6:00 p.m. Next meeting March 7, 2022		