

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:30 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None.
<b>Introduction(s)</b>			
	Dr. Sonya Dusseault, DO		
<b>Public Comments</b>			
<b>Minutes</b>			
Meeting Minutes	Approval of January 11, 2021 MEC minutes	None	Motion to approve January 4, 2021 MEC meeting minutes 1 <sup>st</sup> Motion: Dr. Dorce-Medard 2 <sup>nd</sup> Motion: Dr. Pass All approved
<b>Old Business</b>			
Transfer of account signers update	Dr. Dawkins did not receive a response from Dr. Carlson. We recently discovered that Dr. Bohorquez still has access to the MEC PNC account. Dr. Dawkins will work with Dr. Bohorquez to receive access to the MEC PNC account.	None	Dr. Dawkins to continue to work on retrieving access to the MEC PNC account
<b>New Business</b>			
Heparin Protocol	A copy of the Heparin Protocol was given to all MEC members for review and approval.	None	Motion to approve Heparin Protocol 1 <sup>st</sup> Motion: Dr. Pass 2 <sup>nd</sup> Motion: Dr. Dorce-Medard All approved
Risk Management	A copy of Risk Management Dashboard for Quarter4, 2020 was provided to all MEC members. There were 203 incidents reported. Top 5 trending categories: AMA, Skin Issues, IV/Blood, Pat Care and Medication Variances. Good catches: 3	None	None

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<b>Report</b>			
Treasurer Report	Amount in PNC account: [\$ 90,711.99]	None	None
<b>Committee Reports</b>			
CCU Committee	All members received the December 2020 vs December 2019 CCU report	None	None
Pharmacy Report	<ul style="list-style-type: none"> <li>• <b>Old Business</b> <ul style="list-style-type: none"> <li>▪ None to report</li> </ul> </li> <li>• <b>Medication Variances:</b> <ul style="list-style-type: none"> <li>▪ See attached (pg. 5)</li> </ul> </li> <li>• <b>Antimicrobial Stewardship</b></li> </ul> <p>Lakeside Medical Center Metrics</p> <ol style="list-style-type: none"> <li>1. Clinical Interventions:               <ol style="list-style-type: none"> <li>a) Dosing Adjustments</li> <li>b) Discontinuation of Therapy</li> <li>c) IV to PO route change</li> <li>d) No indication</li> <li>e) Duplicate Therapy</li> </ol> </li> <li>2. Antimicrobial Expenditures</li> <li>3. Days of Therapy               <ol style="list-style-type: none"> <li>a) Number of days a patient received an antimicrobial agent regardless of dose</li> </ol> </li> <li>4. Length of Therapy               <ol style="list-style-type: none"> <li>a) Number of days a patient received</li> </ol> </li> </ol>		

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	<p style="text-align: center;">systemic antimicrobial agents regardless of number of different drugs</p> <ul style="list-style-type: none"> <li>• <b>ISMP Safety</b> <ul style="list-style-type: none"> <li>▪ Learning from errors with the new CPVID-19 Vaccines</li> <li>▪ Bamlanivimab confused with Belimumab</li> <li>▪ Piqray labeling confusion</li> <li>▪ Discard Rufinamide oral suspension within 90 days of opening</li> </ul> </li> <li>• <b>Barcode Medication Administration Report</b></li> <li>• <b>See Attached (pg. 6)</b> <ul style="list-style-type: none"> <li>▪ Improvement has been shown in NBN, OB and OBO with a decrease in Pediatrics and PCU</li> </ul> </li> <li>• <b>Scanned Flushes Report</b> <ul style="list-style-type: none"> <li>▪ Scanning flushes report for December</li> <li>▪ A decrease was noted from last month. A reminder will be given to all pharmacy staff at the next staff meeting about entering PRN flush orders for all patients.</li> </ul> </li> <li>• <b>New Business</b> <ul style="list-style-type: none"> <li>▪ Potassium Chloride oral liquid change to Potassium Chloride 20mEq powder packets</li> </ul> </li> </ul>		

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	<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>○ Cost savings opportunity</li> </ul> </li> <li>▪ Backorders</li> <li>▪ Protonix-change to PO, granules if can't do PO</li> <li>▪ Hydralazine-supplied in small quantities</li> <li>▪ Haloperidol-unavailable</li> <li>▪ Propofol-low stock</li> <li>• Refrigerated items: Return to stock instead of return bin if not used within the day                             <ul style="list-style-type: none"> <li>▪ An update was done in the Pyxis machines to alert nursing staff of where to return the medication instead of placing in return bin in Pyxis. This will help with unnecessary waste being created when the medication can be returned to stock for use.</li> </ul> </li> <li>• Policy and Procedures Updates                             <ul style="list-style-type: none"> <li>▪ Updated with MHS parameters in anticipation of EPIC go live                                     <ul style="list-style-type: none"> <li>○ Remdesivir Protocol</li> <li>○ Heparin Weight-based Protocol (implemented at go live with EPIC)</li> </ul> </li> </ul> </li> <li>• Process changes                             <ul style="list-style-type: none"> <li>▪ Post-Partum Hemorrhage Cart                                     <ul style="list-style-type: none"> <li>○ Added to Pharmacy cart checks list</li> </ul> </li> <li>▪ Labor/Antepartum Emergency Box</li> </ul> </li> </ul>		

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	<ul style="list-style-type: none"> <li>○ Keeping three boxes on the floor</li> <li>○ Added Pitocin to the boxes in 215, 216 and 217</li> </ul>		
<b>Department Reports</b>			
Family Residency Report	<p>Residents continue to be involved with COVID Testing and have been assisting with COVID Vaccine rollout.</p> <p>The Sponsoring Institution received a new accreditation status of Continued Accreditation effective Date on 01/12/2021.</p> <p>The Family Medicine Program Accreditation site visit date continues to be on pending status.</p> <p>The FMPD completed the Interview Process for the incoming curriculum 2021-2022. The FMPD will discuss all applicants and start the selection process with the current residents, DIO and coordinators.</p> <p>All MEC members were given a copy of the Clinical Student Standard Operation Procedure (SOP) as a reminder of the Ambassador and Medical students onboarding and rotation approval process.</p> <p>Dr. Sonya Dusseault provided the MEC members an update Resident Retreat that was held on December 12, 2020. They attended a virtual Yoga session and hosted a virtual scavenger hunt for all residents. They all send their thanks and felt very grateful that the MEC sponsored the retreat for not just team building but for wellness as well.</p>	None	None
Delinquent Medical Records	Discussed the delinquent list with all members of MEC. Dr. Philogene has the highest number of		

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	delinquencies. Overall, we are still holding at 2% delinquency rate which is extremely good.		
Emergency Department Report	All MEC members received the ED Report for the month of December 2020.		
Radiology Report	Dr. Marino provided the radiology report for the month of December 2020. MRI is old-Researching different options. Interface issue between ONRAD and MedQ. The reports were printed off ONRAD and hand delivered to the Doctor.		
Surgery Services report	All MEC members received the Surgical Report for the month of December 2020.		
Lab Report	<p>Dinaliza provided the Laboratory report for the Quarter 4, 2020.</p> <p>January Blood Utilization:</p> <ul style="list-style-type: none"> <li>▪ 100% on transfusion tracers</li> <li>▪ 85% Transfusion slip documentation. 2021 Action plan - Nurses will include transfusion logs at handoff using SBAR</li> <li>▪ 1 transfusion reaction</li> <li>▪ Wastage: 9 units PRBC; 14 units Plateletpheresis. All units expired in stock.</li> </ul> <p>Financial impact on wastage for 2020 amounting to \$56K</p> <ul style="list-style-type: none"> <li>▪ Committee will look into the Massive Transfusion Protocol</li> </ul>		
OB Services Report	OB reports were given to all MEC members. OB reported 6 deliveries with 3 vaginal deliveries, 3 C-sections.		

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Pediatric Report	All MEC members received the Pediatric report.		
Associate CMO Report	<p><b><u>New business or in progress</u></b></p> <ul style="list-style-type: none"> <li>• MRI limitations on COVID+ patients and plan                             <ul style="list-style-type: none"> <li>○ 20 days after + test, ok to have MRIs</li> <li>○ Limitations on abdominal MRIs continue</li> </ul> </li> <li>• Nursing/provider communication course – started                             <ul style="list-style-type: none"> <li>○ More Rapids, intimidation, Night/Weekend communication, code clean up</li> </ul> </li> <li>• <b>Evaluations</b> <ul style="list-style-type: none"> <li>○ Medical directors to complete for department and review with provider. (Monique can have provider DocuSign)</li> <li>○ ACMO to complete evaluations for all Medical Directors (MEC attendance will be evaluated, timely chart review and evaluations)</li> <li>○ Of note KPI to be reevaluated for providers and likely will be better assessed once switch to EPIC</li> </ul> </li> <li>• <b>Provider chart reviews:</b> Chart reviews to be assigned by Medical Directors of the department. Chart review of medical director to be completed by provider in</li> </ul>		

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	<p>same specialty assigned by ACOMO.                      Departments with no Medical Director, chart review to be completed by provider in same specialty when possible. When it is not possible, chart review to be completed by ACOMO.</p> <ul style="list-style-type: none"> <li>• <b>EHR orders update:</b> Make all sepsis antibiotic order STAT, Foley order</li> <li>• <b>Bamlanivimab</b>-space no longer the issue, need to evaluate for staffing.</li> <li>• <b>EPIC updates:</b> <ul style="list-style-type: none"> <li>○ Student documentation limitations in EPIC</li> <li>○ Training will be broken up into 4-hour sessions for providers</li> </ul> </li> </ul> <p><b><u>Follow up</u></b></p> <ul style="list-style-type: none"> <li>• COVID-19 vaccine roll out (employee vs public)</li> <li>• Telemedicine update- in progress                             <ul style="list-style-type: none"> <li>○ Dr. Fein does not review slides at other hospitals for which he provides telemedicine</li> <li>○ Review process being developed, considering 3-month trial, will need new policies</li> </ul> </li> <li>• Credentialing – Compliance working on it                             <ul style="list-style-type: none"> <li>○ Issues with collecting appointment fees</li> </ul> </li> </ul>		



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	<ul style="list-style-type: none"> <li>○ Please notify me of any mid-levels needing dual credentialing</li> <li>● Working with USF-Center for advanced medical learning and simulation for OB training – Resident course completed Wed 1/13, OB nursing staff is scheduled for 2/17, 3/2</li> </ul> <p><b>Old Business</b></p> <ul style="list-style-type: none"> <li>● Detox admission on hold until further notice, with exception of ETOH</li> <li>● AMR delays-being evaluated by main office, will follow up and update when new information received</li> <li>● CL Brumback-BG clinic patients needing follow-up appointments Call Ext. 211033 or 2110018</li> </ul>		
<p>Director of Nursing Report</p>	<p><b>QUALITY</b></p> <ul style="list-style-type: none"> <li>● The mandatory clinical class is going very well and staff noted on the evaluations that the information is helpful.</li> </ul> <p><b>SERVICE</b></p> <ul style="list-style-type: none"> <li>● OB Simulation is scheduled for the nursing staff on February 17 and March 2</li> <li>● Visitors for COVID patients are arranged on a case by case bases</li> <li>● ER Glidescope at end of life and a new one is in the ordering process</li> </ul>		

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Associate VP of LMC Report	January 2021 EPIC Newsletter, Issue 5 shared with all members of MEC.		
Adjournment	Meeting adjourned at 5:50 pm Next meeting March 1, 2021		