



**HEALTH CARE DISTRICT OF
PALM BEACH COUNTY
BOARD OF COMMISSIONERS MEETING
SUMMARY MINUTES
December 8, 2020 at 2:00PM
1515 N Flagler Drive, Suite101
West Palm Beach, FL 33401**

Remote Participation Link:

<https://zoom.us/j/5507895592?pwd=REZ4TWtYUXowOWNpWTBaVXRzZ1dDOT09>

Via Telephone dial-in access: (646) 558-8656 / Meeting ID: 550 789 5592 / Password: 946503

1. Call to Order

Les Daniels called the meeting to order.

A. Roll Call

Health Care District Board members present included: Les Daniels, Chair; Nancy Banner, Vice Chair; Sean O'Bannon, Secretary; Dr. Alonso; Cory Neering; Ed Sabin and Tammy Jackson-Moore.

Staff present included: Darcy Davis, Chief Executive Officer; Dr. Belma Andric, Chief Medical Officer; Valerie Shahriari, General Counsel; Dr. Tom Cleare, AVP Planning & Community Engagement; Karen Harris, VP of Field Operations; Steven Hurwitz, Chief Administrative Officer; Josh Burrill, AVP of Compliance, Internal Audit & Revenue Cycle; and Patty Lavelly, Interim Chief Information Officer.

Recording/Transcribing Secretary: Heidi Bromley

B. Invocation

Ms. Davis led the invocation.

C. Pledge of Allegiance

The Pledge of Allegiance was recited.

- D. Affirmation of Mission: The mission of the Health Care District of Palm Beach County is to be the health care safety net for Palm Beach County. Our vision is meeting changes in health care to keep our community healthy.

2. Agenda Approval

- A. Additions/Deletions/Substitutions
- B. Motion to Approve Agenda

CONCLUSION/ACTION: Commissioner Jackson-Moore made a motion to approve the agenda. The motion was duly seconded by Commissioner Banner. There being no opposition, the motion passed unanimously.

3. Awards, Introductions and Presentations

- A. 2019-2020 Annual Institutional Review Executive Summary (Dr. Dorce-Medard)

Ms. Dorce-Medard provided the Board with an overview of the 2019-2020 (AIR) Executive Summary.

- B. IT Update (Patty Lavelly)

Ms. Lavelly provided the Board with an update on EPIC.

- C. School Health Update (Rosella Weymer/Dr. Chibar/Dr. Andric)

Ms. Weymer started the presentation with Operational Updates. Dr. Chibar reviewed the COVID-19 Responses and Dr. Andric discussed the Screening & Testing Data.

4. Disclosure of Voting Conflict

5. Public Comment

6. Meeting Minutes

- A. **Staff Recommends a MOTION TO APPROVE:**
Joint Board and Finance & Audit Committee Meeting Minutes of September 10, 2020.

CONCLUSION/ACTION: Commissioner Banner made a motion to approve the Joint Board and Finance & Audit Committee Meeting Minutes of September 10, 2020 as presented. The motion was duly seconded by

Commissioner Alonso. There being no objection, the motion passed unanimously.

- A. **Staff Recommends a MOTION TO APPROVE:**
TRIM Public Hearing Meeting Minutes of September 10, 2020

CONCLUSION/ACTION: Commissioner Banner made a motion to approve the TRIM Public Hearing Meeting Minutes of September 10, 2020 as presented. The motion was duly seconded by Commissioner Alonso. There being no objection, the motion passed unanimously.

- B. **Staff Recommends a MOTION TO APPROVE:**
Board Meeting Minutes of September 24, 2020

CONCLUSION/ACTION: Commissioner Banner made a motion to approve the Board Meeting Minutes of September 24, 2020 as presented. The motion was duly seconded by Commissioner Jackson-Moore. There being no objection, the motion passed unanimously.

- C. **Staff Recommends a MOTION TO APPROVE:**
TRIM Public Hearing Meeting Minutes of September 24, 2020

CONCLUSION/ACTION: Commissioner Banner made a motion to approve the TRIM Public Hearing Meeting Minutes of September 24, 2020 as presented. The motion was duly seconded by Commissioner Alonso. There being no objection, the motion passed unanimously.

7. Committee Reports

7.1 Finance and Audit Committee Report – (Commissioner Sabin)

Commissioner Sabin stated that the Finance & Audit committee met earlier. John Grady provided an Economic Update and Yield Curve Analysis to the Committee. We reviewed the financials and received an update on Internal Audit. The Finance & Audit Committee Charter was amended and forwarded to the Board for Approval.

7.2 Good Health Foundation Committee Report – (No Report)

7.3 Quality, Patient Safety and Compliance Committee – (Commissioner O'Bannon)

Commissioner Neering stated that we had the Quality, Patient Safety and Compliance Committee meeting earlier and did not have a quorum so we reviewed all of the agenda items, but no action was taken.

7.4 Lakeside Health Advisory Board Report – (Commissioner Alonso)

Commissioner Alonso stated that the last LHAB meeting was scheduled for December 1, 2020 but was cancelled so there is no report at this time.

7.5 Primary Care Clinics Board Report – (Commissioner Jackson-Moore)

Commissioner Jackson-Moore stated that Zoom Board meetings were held on September 28th and October 30th, 2020. The Health Resources and Services Administration (HRSA) recognized the C. L. Brumback Primary Care Clinics with several Health Center Quality Improvement Fiscal Year 2020 Grant Awards, including \$180,431 and a gold badge as a Health Center Quality Leader for ranking among the top 10% of health centers nationally for clinical quality. The Brumback Clinics also received \$167,000 for the second year of supplemental funding for Integrated Behavioral Health Services (IBHS) for fiscal year 2019. The quarterly progress reports for all three COVID grants were submitted on 10/12/2020. Dr. Hyla Fritsch was approved by Board vote to Executive Director of Clinics and Pharmacy (HRSA Project Director).

7. Consent Agenda – Motion to Approve Consent Agenda Items

CONCLUSION/ACTION: Commissioner Jackson-Moore made a motion to approve the Consent Agenda. The motion was duly seconded by Commissioner Alonso. There being no objection, the motion passed unanimously.

HEALTH CARE DISTRICT

A. ADMINISTRATION

8A-1 RECEIVE AND FILE:

December 2020 Internet Posting of District Public Meeting

<https://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=344&m=0|0&DisplayType=C>

8A-2 RECEIVE AND FILE

Health Care District Board Attendance

8A-3 RECEIVE AND FILE:

Health Care District Financial Statements September 2020

8A-4 Staff Recommends a MOTION TO APPROVE:

Total Pay Practice Policy

- 8A-5 **Staff Recommends a MOTION TO APPROVE:**
Human Resources Policies for Retirement
- 8A-6 **Staff Recommends a MOTION TO APPROVE:**
Employment of Relatives Policy
- 8A-7 **Staff Recommends a MOTION TO APPROVE:**
Relocation Policy Exception
- 8A-8 **RECEIVE AND FILE:**
Proposed Meeting Schedule for 2021
- 8A-9 **RECEIVE AND FILE:**
Internal Audit Update & Development
- 8A-10 **Staff Recommends a MOTION TO APPROVE:**
District Cares Program Policy
- 8A-11 **Staff Recommends a MOTION TO APPROVE:**
Medical Staff Appointments for Lakeside Medical Center
- 8A-12 **Staff Recommends a MOTION TO APPROVE:**
Recredentialing and Privileging of Healey Center Practitioner
- 8A-13 **Staff Recommends a MOTION TO APPROVE:**
Appointment of Sophia Eccleston to the Finance & Audit Committee
- 8A-14 **RECEIVE AND FILE:**
Unite US Update
- 8A-15 **Staff Recommends a MOTION TO APPROVE:**
Amendment to the Finance & Audit Committee Charter
- 8A-16 **Staff Recommends a MOTION TO APPROVE:**
Amendment to the Quality, Patient Safety & Compliance Charter
- 8A-17 **RECEIVE AND FILE:**
Board Appointment Letter for Sean O'Bannon
- 9. **Regular Agenda**
- A. **ADMINISTRATION**
- 9A-1 **Staff Recommends a MOTION TO APPROVE:**
Sponsored Programs Funding Award

Dr. Cleare stated that this agenda item presents the award recommendations from the Sponsored Programs Funding Request Selection Committee. In summary, the Committee chose to recommend 21 proposed initiatives with a total funding recommendation of \$1,323,500. Staff is recommending that the Board approve the Sponsored Programs Selection Committee recommendation and award funding to 21 proposed initiatives for a total \$1,323,500.

CONCLUSION/ACTION: Commissioner Jackson-Moore made a motion to approve the Sponsored Programs Funding Award. The motion was duly seconded by Commissioner Alonso. There being no objection, the motion passed unanimously.

9A-2 **Staff Recommends a MOTION TO APPROVE:**
2020 Fiscal Year End Budget Amendment

Ms. Davis stated that this agenda item provides the Board with the 2020 Fiscal Year End budget amendment. Staff recommends the Board approve the 2020 Fiscal Year End budget amendment through the adoption of Resolution #2021R-001.

CONCLUSION/ACTION: Commissioner Jackson-Moore made a motion to approve the 2020 Fiscal Year End Budget Amendment. The motion was duly seconded by Commissioner Neering. There being no objection, the motion passed unanimously.

10. **CEO Comments**
11. **HCD Board Member Comments**
12. **Establishment of Upcoming Board Meetings**

March 11, 2021

- 9:00AM, Health Care District Strategic Planning followed by the Health Care District Board Meeting

June 9, 2021

- 2:00PM, Joint Meeting with the Finance & Audit Committee

(1st) September Meeting (Date TBD)

- 4:00PM, Joint Meeting with the Finance & Audit Committee
- 5:15PM, Truth In Millage (TRIM) Meeting

(2nd) September Meeting (Date TBD)


- 4:00PM, Health Care District Board Annual Meeting (Officer Elections)
- 5:15PM, Truth In Millage (TRIM) Meeting

December 15, 2021

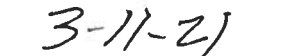
- 2:00PM, Health Care District Board Meeting

13. Motion to Adjourn

There being no further business, the meeting was adjourned.



Sean O'Bannon, Secretary



Date