

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:35 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None.
Introduction(s)			
	None	None	None
Public Comments			
	None		None
Minutes			
Meeting Minutes	Approval of November 1, 2021 MEC minutes.	None	Motion to approve November 1, 2021 MEC meeting minutes 1 st Motion: Dr. Jennifer Dorce-Medard 2 nd Motion: Dr. Julie Pass All approved
Old Business			
	Revised October 4, 2021 MEC minutes	None	Motion to approve October 4, 2021 MEC meeting minutes 1 st Motion: Dr. Jennifer Dorce-Medard 2 nd Motion: Dr. Julie Pass All approved
New Business			
	None	None	None
Report			

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Treasurer Report	<p>Dr. Dawkins used his personal credit card to pay for Dr. Pena's service in the amount of \$292.19.</p> <p>Amount in PNC account: [\$ 96,502.21]</p> <p>Dr. Dawkins wrote a check for \$2,500 for retainer fee for the accountant. Dr. Dawkins will apply for a business credit card with PNC.</p>	Reimbursement for Dr. Dawkins.	<p>Motion to approve for Reimbursement for Dr. Dawkins for \$292.19</p> <p>1st Motion: Dr. Julie Pass</p> <p>2nd Motion: Dr. Jennifer Dorce-Medard</p> <p>All approved</p>
Committee Reports			
Pharmacy Report	<p>New Business:</p> <p>Pharmacy Updates/Reminders -</p> <p>Hazardous Drug Management Cornerstone Annual Training.</p> <p>Black bins in Med Rooms: small one is for aerosol products only.</p> <p>P&P Updates:</p> <ul style="list-style-type: none"> • PHA12a Home Medications Procedure • PHA13a Hazardous Drug Management Procedure • PHA87 CSP Environmental Quality and Control <p>Old Business:</p> <p>Sterile Compounding Inspection Update:</p> <ul style="list-style-type: none"> • Action plan submitted to the BOP on November 17 	None	None

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	<p>Medication Variances:</p> <ul style="list-style-type: none">Controlled Drug Discrepancy – Count/ResolutionGood Catch/Near Miss – (1) Duplicate Therapy <p>Antimicrobial Stewardship:</p> <ol style="list-style-type: none">52 antimicrobial orders were reviewed for interventions and recommendations were made for 32.Duplicate therapy is the highest trending intervention in October, followed by pharmacokinetic monitoring.Antimicrobial purchases are meeting goal. There were no Remdesivir purchases in October, fewer orders and COVID admissions. (4 patients with orders in October vs 30 patients with orders in September)Days of therapy and length of therapy decreased from last month due to decrease use of antimicrobials and in COVID-19 admissions. <p>ISMP Safety</p> <ul style="list-style-type: none">Multiple error pathways with the monoclonal antibodies, casirivimab and imdevimab.Age-related COVID-19 vaccine mixups.Safe use of parenteral nutrition.		

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	<ul style="list-style-type: none"> Labeling of transdermal scopolamine products. Dosing error <p>Barcode Medication Administration Report</p> <ul style="list-style-type: none"> The Barcode Administration Scanning Goal is based on Leapfrog BCMA standards is 95% for combined medication and patient scanning. New report beginning this month The average patient scanned is 96.5% and medication scanned is 95.3%, which meets LMC goal of 95%. <p>Scanned Flushes Report</p> <ul style="list-style-type: none"> Flushes scanned on administration have decreased from September. 		
Department Reports			
Family Residency Report	<p>Residents Retreat Proposal by Dr. Jesse Grieb for 2021-2022:</p> <ul style="list-style-type: none"> VRBO/AirBNB home in Orlando One day tickets to Universal Orlando Engraved Tumblers <p>Cost for everything (15 residents) - \$4,280.</p> <p>Dr. Gunawardene would like to see previous year's allocation.</p> <p>Annual Institutional Review (AIR) 2020-2021 Update:</p> <ul style="list-style-type: none"> Presenting on December 15 	MEC Staff added \$720 for food allowance. Recommend - \$5,000	<p>Motion to approve Residents Retreat Proposal for 2021-2022</p> <p>Recommend - \$5,000</p> <p>1st Motion: Dr. Yolanda Cosme</p> <p>2nd Motion: Dr. Luis Perezalonso</p> <p>All approved</p>

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	<ul style="list-style-type: none"> Citations – had 2, down to 1 		
Delinquent Medical Records	<p>All MEC members received the Delinquent Medical Records report for October 2021. Deficiencies – 170 and 71 Delinquent charts. RoseAnn will double check on Dr. Phillogene's charts for Dr. Medard. Doctors that are no longer on staff with delinquent records: Dr. Carroll, Dr. Bui and Ketty Letang.</p> <p>Doctors need to sign into EPIC to see what their charts are.</p>	Dr. Perezalonso and Dr. Davis will give RoseAnn the fax numbers for Dr. Bui and Dr. Carroll. Dr. Umoren will take care of Ketty Letang's charts.	None
Emergency Department Report	<p>All MEC members received the ED Report for the month of October 2021. Dr. Perezalonso reported the ER seen 1,383. Transfers – 76, compared to 112 last year. Hospitalized – 185; AMA – 21.</p> <p>Dr. Perezalonso and Regina will take a look at the AMA's one-by-one to see if they can do better to avoid them leaving – mostly unavoidable.</p>	None	Dr. Medard, Janet, Kristine and Dr. Gunawardene will meet to discuss monoclonal antibodies.
Radiology Report	All MEC members received the Radiology Report for October 2021.	None	None
Surgery Services Report	All MEC members received the Surgical Report for October 2021.	None	None
Credentialing Report	Credentialing & Privileging Report for December 6, 2021	None	<p>Motion to approve Credentialing & Privileging Report for December 6, 2021</p> <p>1st Motion: Dr. Julie Pass</p> <p>2nd Motion: Dr. Jennifer Dorce-Medard</p> <p>All approved</p>

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Lab Report	<p>High Sensitivity Cardiac Troponin (TNIH) – Recommend 0-2-4 hours</p> <p>Implementing to begin February 2022. Dinaliza will send out notifications 3 weeks before implementation of HST.</p> <p>All MEC members received the Laboratory report for October 2021. Wastage: 4 units PRBC – expired on stock; 25 units of plateletpheresis – expired on stock. YTD Total - \$101,723.63.</p>	None	<p>Motion to approve High Sensitivity Cardiac Troponin (TNIH) – Recommend 0-2-4 hours</p> <p>1st Motion: Dr. Ishan Gunawardene</p> <p>2nd Motion: Dr. Luis Perezalonso</p> <p>All approved</p>
OB Services Report	All MEC members received the OB report for October 2021: 13 deliveries - 10 vaginal and 3 C-sections.	None	None
Community Liaison Report	Nothing to report	None	None
Pediatric Report	All MEC members received the Pediatric report for October 2021: 13 babies delivered. Having a problem getting the report. It only reports under Inpatient, most patients are Observation. Not able to account for Observation.	None	Dr. Medard will follow up with EPIC in getting this report corrected.
Associate CMO Report	<p>Presentation and memorial for Dr. Pena was today, very nice!</p> <p>Several white coats not placed due to delays:</p> <ul style="list-style-type: none"> • OB Providers • ED Providers <p>PPEC (Professional Excellence Committee) meeting was cancelled due to computers/phones down. Will meet in January.</p>	None	None

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Quality Report	All MEC members received a copy of the Patient Quality Dashboard Q3 2021.	None	None
Director of Nursing Report	Nothing to report	None	None
Risk Management	Nothing to report	None	None
Associate VP Report	Nothing to report	None	None
Adjournment	Meeting adjourned at 5:55 p.m. Next meeting February 7, 2022		