

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:30 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	
Introduction(s)			
	Dr. Bohorquez called the MEC to order as the Chief of Staff.	None	None.
Public Comments			
	None	None	None.
Minutes			
Meeting Minutes	Approval of November 5, 2018 minutes	None	Motion to approved: Dr. Bohorquez Second the motion: Dr. Carlson and Dr. Perezalonso approved All approved
Old Business			
MEC Banking Finalizing / Treasurer report	Dr. Bohorquez completed his required documents for MEC bank account access.	None	None
Medical Staff Rules and Regulations / Medical Staff Bylaws	Discussion on warning letter sent to all medical staff over 1 or 30 days on delinquent report. Motion – once a letter has been sent out to the physician, the staff has 30 - 31 days to be off the list. If they continue to be on the list after the next 30 - 31 days, MEC will then decide on the next action that they will take until they are off the delinquent report list.	Recommended 30 / 31 days for corrective action. Letter are sent out to physician twice a month by medical records. All charts that are 30 days list needs to be attached to the letter. Physicians will be taken off the on-call calendar.	Tabled for after meeting with Greeley.
CMS Guidelines for Blood Cultures in ICU	1. Palm Beach County Fire Rescue New Sepsis Protocol • Emailed by Janet Moreland on 11/06/2018 2. Sepsis Management Bundle • Emailed by Sylvia on 11/06/2018	Will keep track of cases that are coming in. Lab will use EMS blood cultures. Not all blood cultures will be the same once it reaches laboratory.	Tabled - Sepsis issue – Dr. Scheppeke will be working with Lab to see if there is a solution for EMS potentially drawing cultures in the Hospital Janet will look at a couple of case to see if we can eliminate that from the data set.

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KPI Metrics Equality indicators for the OPPE process for each service line	A discussion made on the details of the KPI metrics.	Need Peer recommendations	None
Reflex Testing for Lactic Acid	Discussion was had on the decision on putting the acute times 3 order which was decide by the previous MEC members. Have Lactic Acid time 2 two hours apart. We don't have the capability in real time to do the lactic acid time 2 two hours apart. However the order is in real time. Someone has to physically put the orders in. Lactic acid times 3 every 4 hours exists.	ER needs 2 lactic acids 2 hours apart.	Motion to review with Louis in ER with Javi. Tabled for next MEC meeting.
Report			
Credentialing Department Report	Provisional privileges requested from Temporary privileges: a) Varkey Abraham, PA b) Daila Cano, PA c) Willine Louis, ARNP d) Suzette Prendergast, ARNP e) Maritza Samuel, MD	Dr. Gunawardene only has 1 delinquent as of now. Dr. Gooneratne is no longer credentialed at Lakeside Medical Center.	Motion to approve all physicians applying for provisional privileges by Dr. Bohorquez. Dr. Padron Second the motion.
Committee Reports			
CCU Committee	None	None.	None
P&T Committee	Report Summary attached in packet. Handed out to every member present.	None.	None.
New Business			
Meeting Schedule approval for the new year, 2019	All MEC scheduled dates were handed out to MEC members that are present. Calendar invitation for all dates of 2019 has been sent to all MEC members via email.	None	None
Greeley: Peer Review Process & Bylaws	Dates: January 8, 2019 & January 9, 2019	None	None
Department Reports			
Delinquent Medical	Dr. Gooneratne went from 105 to 1 on the delinquent	None	None

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Records	report. Reached out to Brandy pertaining to Dr. Gonzalez on his delinquent report.		
Emergency Department Report	Discussed ER quality indicators report and the census.	None.	None.
Anesthesia Report	None.	None.	None.
Radiology Service Report	None.	None.	None.
Surgery Services Report	None.	None.	None.
OB Services Report	None.	None.	None.
Pediatric Services Report	No report. There is a fluctuation in patients in the pediatric department. There has been a significant decrease of OB patients since the change of the OB group.	None.	None.
Laboratory Service Report	Reported the 3 rd quarter Blood Product Utilizations Contract with One Blood is still being worked on. Janet and Dinaliza is currently working on MTP Policy and Procedures.	Collaborating with neighboring hospitals on mass blood supplies.	None.
Chief Medical Officer	Have been working on 3 rd quarter CMS patients. A lot has to do with the previous Hospitalists groups. The restricted call physicians have made the CMS report better.	None.	None.
Family Residency Report	Med students rotate for 10 days in a full month calendar. Residents will be rotating with shift cards during the ED rotation.	None.	None.
Director of Nursing	None.	None.	None.
Continuous Quality & Patient Safety Improvement Committee Report	None.	None.	None.

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Risk Management	Discussed medication variances. Occurrence reports are reviewed by Alyssa and Charlene. IB policy has been updated. Patient Care – 86 were AMAs which required a review. AMAs will be looked at weekly. Non-patient events – medication variances that didn't reach the patient were reviewed. Annual AHCA survey in August – Any sexual misconduct allegation with a license has to be reported. No adverse incidents on the 3 rd quarter report.	None.	None.
Administrator Report	Infectious Disease – in the credentialing process. AMR – with legal Permanent Radiology group – with legal Surgical Group – with legal Looking at Tele Psych Will need to discuss with Greeley about a Practitioner who is disruptive.	None.	None.
Adjournment	Meeting adjourned at 5:56 PM Next meeting January 7, 2019		

Lakeside Medical Center




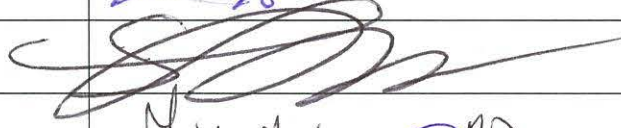
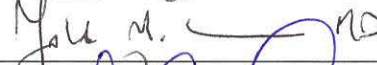
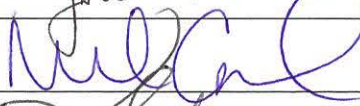
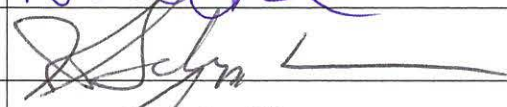

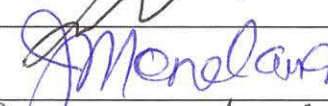
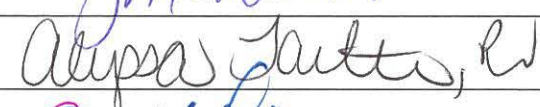
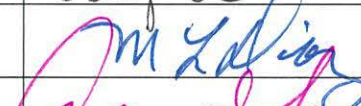


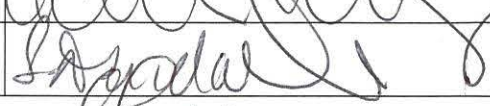
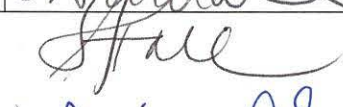
Meeting: Medical Executive Committee Meeting

Facilitator: Dr. David Bohorquez - Chief of Staff

Sign-In Sheet

December 3, 2018

LMC Admin Board

Name	Signature
Daniel Padron, DO	
David Bohorquez, MD	
Roman Skylar, MD	
Sherida L. Williams MD	
Yolanda Cosme, MD	
Melissa Carlson, MD	
Kenneth Scheppke, MD	
Luis Perezalonso, MD	
Janet Moreland, ARNP, MSN, LHRM	
Alyssa Tarter, RN, Risk Management	
Manny Diaz, Medical Records	
Takela Golson, MBA, DIO Residency Program	
Jennifer Medard, DO Residency Program Director	
Charlene Murray, Pharm.D., CPh Director of Pharmacy	
Stephanie Dardanella, Hospital Administrator	

Sylvia Hae Quach
Dinaliza Calderon

Thomas Bohon, M.D., Lab.

Bryan Dawkins, MD

Shirley Adams

John Bohon MD

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