

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:30 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None.
Introduction(s)			
	None	None	None.
Public Comments			
	None	None	None.
Minutes			
Meeting Minutes	Approval of November 12, 2019 MEC minutes.	None	First Motion: Dr. Abu Second Motion: Dr. Perezalonso All Approved
Old Business			
Ongoing update on the Initiative to increase EMR notes to 100% and eliminate hand written notes/orders by contracted In-house staff (Peds, Ob, Med).	There are some physicians who are still writing their EMR notes. This will continue to be an ongoing process.	None	Ongoing Process
2019 Medical Staff Bylaws	Medical Staff Bylaws / Rules and regulations review and update meeting date has been scheduled for December 10, 2019.		Ongoing Process
New Business			
2020 MEC Meeting Dates	All MEC members were given the 2020 MEC meeting Dates for approval. MEC meetings will be held the first Monday of every month except for the month of September 2020. MEC meeting held on September 7, 2020 will be moved to September		Motion to approve all 2020 MEC Meeting Dates First: Dr. Perezalonso Second: Dr. Carlson All Approved

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	<p>14, 2020 due to Lakeside Medical Center observing September 7, 2020 as a holiday, Labor Day.</p> <p>MEC Monthly Meeting Dates: January 6, 2020 February 3, 2020 March 2, 2020 April 6, 2020 May 4, 2020 June 1, 2020 July 6, 2020 August 3, 2020 September 14, 2020 October 5, 2020 November 2, 2020 December 7, 2020</p>		
Report			
<p>Treasurer Report</p>	<p>Amount in PNC account: \$ 78,314.99 A check for \$500 has been deposited for the month of October 2019 changing the beginning balance from \$77, 814.99 to an ending balance of \$78,314.99. On June 08, 2018, Rachel Ruiz was selected to receive the Glades Medical Staff Scholarship of \$2500. Due to the changes in MEC, she did not receive her scholarship check. \$2500 scholarship will be going towards to Rachel Ruiz Nursing School of choice.</p>	<p>None</p>	<p>Dr. Carlson to write a check to Rachel Ruiz for \$2500.</p>
Committee Reports			
<p>CCU Committee</p>	<p>All MEC members were given a copy of the CCU reports and reviewed the October data comparing it to their prior year data.</p>	<p>None.</p>	<p>None.</p>

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<p>P&T Committee</p>	<p>All members were given a copy of the November 2019 P&T report.</p> <p>Medication Variances</p> <ul style="list-style-type: none"> • Dilaudid infiltrate • Insulin dose rate error (80mg/hr. vs 8mg/hr.) • Control Substance <ul style="list-style-type: none"> ▪ None <p>Adverse Drug Event</p> <ul style="list-style-type: none"> • Flu Vaccine report by employee: <ul style="list-style-type: none"> ▪ Swollen lymph node ▪ Hives <p>Antimicrobial Stewardship</p> <ul style="list-style-type: none"> • DOT 294 • Antimicrobial purchases \$10,194 • No C. Diff or Hospital Acquired Infections (HAI)- in October <p>Remote Order Verification</p> <p>variance 2 orders processed</p> <p>ISMP Safety</p> <ul style="list-style-type: none"> • Activase (Aiteplase) dosing error- resulted from misuse of manufacturer provided dosing card • Amiodarone and Nicardipine mix-up - Look-A like error • Sterile water for inhalation infusion error- Look-Alike error1 Liter infused for IV fluids <p>Formulary Addition</p> <ul style="list-style-type: none"> • Fosfomycin (Monurol) • (Fieba vs Kcentra) vs Andexxa <p>Policy Update</p> <ul style="list-style-type: none"> • Home Medication policy • Anticoagulation Policy- DOAC updates 	<p>After further discussion on the reversal agents reported by the Pharmacy Students and decision was made to order and keep KCentra available in Pharmacy.</p>	<p>First motion: Dr. Perezalonso Second motion: Dr. Carlson All approved</p>

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	<ul style="list-style-type: none"> medications to be treated as a control substance <p>All members of MEC were given a copy of the Acute Care ISMP Medication Safety Alert article. It discussed Educating the healthcare community about safe medication practices.</p> <p>Pharmacy Students gave report on reversal agents such as KCentra, Faiba and Andexxa. MEC members discussed the effects of all.</p>		
Department Reports			
<p>Credentialing Department Report</p>	<p>All MEC members were given a copy of the credentialing and privileging report for Initial appointment. Dr. Patience James was brought to MEC for approval.</p>		<p>Motion to approve Dr. Patience James First motion: Dr. Abu Second motion: Dr. Perezalonso All approved</p>
<p>Family Residency Report</p>	<p>All MEC members were given the October 2019 GMEC meeting minutes for review.</p> <p>Updates on inpatient peds rotation at St. Mary's Medical Center</p> <ul style="list-style-type: none"> Resident Group Orientation, Monday, December 09, 2019 at St. Mary's Start Date, Tuesday, December 10, 2019 <p>2 Ascoms have been assigned to residents rotating in the FM Inpatient rotation</p> <ul style="list-style-type: none"> For ED Admits - Ascom 8888 For Admitted Patients/Floor Calls - Ascom 8889 <p>December GMEC meeting date changed to December 09, 2019 for all who would like to attend Family Medicine Program Accreditation</p>	<p>None</p>	<p>None</p>

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	<ul style="list-style-type: none"> • Pending FM Review Committee letter • Approx. Site Visit – January 1, 2020 Sponsoring is currently Initial Accreditation with Warning and made it to the January Agenda for RC review.		
Delinquent Medical Records	Discussed the Delinquent Medical Records report with all members of MEC. The list has continued to go down. Average Monthly Discharge rate has stayed the same from last month to the month of November 2019 with the rate being 2078. There are 43 deficiencies greater than 30 days and all physicians have been set a letter notifying of their delinquent notes.	None	None
Emergency Department Report	Discussed the ED Report for October in MEC packet that is pulled from the EDIS. They have been doing pretty well for turnaround time.	None.	None
Surgery Services report	Dr. Davis provided the surgical procedures comparing Current year 2019 to FY2018 for the month of September.	None	None
OB Services Report	Dr. Carlson reported the October OB reports to all MEC members. OB reported 22 deliveries with 14 vaginal deliveries and 8 C-sections.	None.	None
Chief Medical Officer	Dr. Padron was not in attendance today. Provided a copy of CMO for the all MEC members to review.	None.	None
Risk Management Report	Reported 71 patient encounters (inpatient/outpatient) for the month of October. Under Patient Event Analysis of top reported, there were 5 Medication Variances and 26 AMAs. Various reasons for patient's leaving AMA: Child care, things to do, do not wish to be admitted and will follow up with Primary Care Physician, family issues, leaving after dialysis treatment, religious	None	None

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	<p>beliefs. Staff encourage patients to stay in the hospital and the providers explain the risks of leaving AMA to the patient and have them sign the AMA form. Patient Advocate follows up with all patients who leave our facility against medical advice via follow-up phone call. Under Non-Patient Event Reports, there were 15 medication variances. All medication variances are entered as occurrence reports and reviewed and investigated appropriately. Appropriate action is taken on an individual occurrence basis as needed. Tracking and Trending of all medication variances continue for trends.</p>		
<p>Continuous Quality & Patient Safety Improvement Committee Report</p>	<ol style="list-style-type: none"> 1. Monthly Quality Indicators Upload and Chart Abstractions <ul style="list-style-type: none"> • Chart abstractions completed – October 2019 2. Quarterly Core Measure Report. <ul style="list-style-type: none"> • 3rd Quarter Data to be reported to District Board on Dec 10th (Patient Safety, Quality and Compliance Committee Meeting) • CMS Validation APU CY2021 (2Q 2019) In Process • eQMs: ed1– ed2 and vte1- vte2 (1st Q 2019) QRDA file completed 3. Monthly FHA HIIN Report <ul style="list-style-type: none"> • Areas of opportunity Hypoglycemia 4. Quality Events <ul style="list-style-type: none"> • 4 events reported for the month November 		

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	<p>Follow up: IV infiltrates: Pediatric Event Critical Values Reporting Process Code Purple: Policy Review</p> <p>Meetings</p> <ol style="list-style-type: none"> 1. Monthly Continuous Quality and Patient Safety Committee Meeting <ul style="list-style-type: none"> • Pre-quality Dec 30th. Next Meeting schedule Monday Dec 31st. 2. Bi-Monthly Ad Hoc/HCHAPS Committee Meeting <ul style="list-style-type: none"> • Next meeting scheduled December, 2019 3. Monthly Medical Staff Peer Review Meeting. <ul style="list-style-type: none"> • Next meeting scheduled Dec 2, 2019 (No records to review) 4. Joint Commission Breakfast Briefings <ul style="list-style-type: none"> • All (13) Webinars have been completed. <p>Staff Development</p> <ol style="list-style-type: none"> 1. Education – Quality Reporting - Quality Core Measures <ul style="list-style-type: none"> • Quarterly Quality Forum – Sylvia’s Corner (Starts Jan. 2020) • Preparation for Patient Safety Culture Survey • Attend new-hire orientation 		

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<p>Director of Nursing Report</p>	<p>QUALITY</p> <ul style="list-style-type: none"> • There has been an increase with IV infiltrates in these areas, ER, OB, and PEDS, since the change over to the BDs. The rep from the company is revisiting 12.4.19 • OB surveys began December 1, will report results next month • IV removal reminder stamp on discharges and Kim educated employees. This process began earlier this year and there has not been any further incidents. <p>SERVICE</p> <ul style="list-style-type: none"> • Women, Infant Children Manager filled: Dina Freeze, starts January 6, 2020 • Vacant position – ED Manager • Regina, Javi, Widline and Dr. Davis meeting 12.2.19 for wound care discussion <p>GROWTH</p> <ul style="list-style-type: none"> • The Joint Commission (CY 2020 Standards) – webinars completed and Sylvia and I are preparing one action plan to include each area to confirm compliance or to make changes • ConvergePoint Update – Kim and I met with Ellen on November 19 and moving forward with converting our policies in the new format. I have started with ER to trial and our next meeting is December 3, 2019 • Kenzea went to a baby shower at the Bridges in Belle Glade and was successful. This month there is one in Pahokee 12.2.19 		

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	<ul style="list-style-type: none"> We had two patients who were breast fed only – one from OB/GYN Private practice and clinic 		
Adjournment	Meeting adjourned at 6:17 PM Next meeting January 6, 2020		

Approved