



**HEALTH CARE DISTRICT OF  
PALM BEACH COUNTY  
BOARD OF COMMISSIONERS MEETING  
SUMMARY MINUTES  
December 15, 2021 at 2:00PM  
1515 N Flagler Drive, Suite101  
West Palm Beach, FL 33401**

**Remote Participation Link:**

**<https://zoom.us/j/5507895592?pwd=REZ4TWtYUXowOWNpWTBaVXRzZlDDQT09>**

**Via Telephone dial-in access: (646) 558-8656 / Meeting ID: 550 789 5592 / Password: 946503**

**1. Call to Order**

Dr. Alonso called the meeting to order.

**A. Roll Call**

Health Care District Board members present included: Les Daniels, Chair (virtual); Dr. Alonso, Vice Chair; Ed Sabin, Secretary; Tammy Jackson-Moore (arrived 1 hour after onset of meeting); Nancy Banner and Sean O'Bannon.

Staff present included: Darcy Davis, Chief Executive Officer; Dr. Belma Andric, Chief Medical Officer; Bernabe Icaza, General Counsel; Karen Harris, VP of Field Operations; Steven Hurwitz, Chief Administrative Officer; Candice Abbott, Chief Financial Officer; Patty Lavelly, Chief Information & Digital Officer; Heather Bokor, Chief Compliance & Privacy Officer.

Recording/Transcribing Secretary: Heidi Bromley

**B. Invocation**

Ms. Davis led the invocation.

**C. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**D. Affirmation of Mission: The mission of the Health Care District of Palm Beach County is to be the health care safety net for Palm Beach County. Our vision is meeting changes in health care to keep our community healthy.**

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**2. Agenda Approval**

- A. Additions/Deletions/Substitutions
- B. Motion to Approve Agenda

**CONCLUSION/ACTION: Commissioner Banner made a motion to approve the agenda. The motion was duly seconded by Commissioner Alonso. There being no opposition, the motion passed unanimously.**

**3. Awards, Introductions and Presentations**

- A. Annual Institutional Review Executive Summary (Dr. Dorce-Medard)

*Dr. Dorce-Medard presented the AIR Executive Summary to the Board.*

**4. Disclosure of Voting Conflict**

**5. Public Comment**

**6. Meeting Minutes**

- A. **Staff Recommends a MOTION TO APPROVE:**  
Joint Board and Finance & Audit Committee Meeting Minutes of September 16, 2021

**CONCLUSION/ACTION: Commissioner Sabin made a motion to approve the Joint Board and Finance & Audit Committee meeting minutes of September 16, 2021. The motion was duly seconded by Commissioner Banner. There being no opposition, the motion passed unanimously.**

- B. **Staff Recommends a MOTION TO APPROVE:**  
Board Meeting Minutes of September 28, 2021

**CONCLUSION/ACTION: Commissioner O'Bannon made a motion to approve the Board meeting minutes of September 28, 2021. The motion was duly seconded by Commissioner Sabin. There being no opposition, the motion passed unanimously.**

- C. **Staff Recommends a MOTION TO APPROVE:**  
Meeting Minutes of the TRIM Public Hearing of September 16, 2021

**CONCLUSION/ACTION: Commissioner Sabin made a motion to approve the TRIM Public Hearing meeting minutes of September 16, 2021. The motion**

**was duly seconded by Commissioner Banner. There being no opposition, the motion passed unanimously.**

**D. Staff Recommends a MOTION TO APPROVE:**

Meeting Minutes of the TRIM Public Hearing of September 28, 2021

**CONCLUSION/ACTION: Commissioner Banner made a motion to approve the Board TRIM Public Hearing meeting minutes of September 28, 2021. The motion was duly seconded by Commissioner Sabin. There being no opposition, the motion passed unanimously.**

**7. Committee Reports**

**7.1 Finance and Audit Committee – (Commissioner Sabin)**

*Mr. Sabin stated that we had our quarterly meeting prior to this meeting. The 2021 financials were reviewed and approved as well as other items that were discussed. We also thanked and recognized our outgoing committee member Michael Burke.*

**7.2 Good Health Foundation Committee – (No Report)**

**7.3 Quality, Patient Safety and Compliance Committee – (Commissioner Alonso)**

*Dr. Alonso stated that we were able to see all the dashboards available thanks to the new system. We discussed changes that we'd like to see going forward so it was a very comprehensive meeting. In addition, Heather Bokor presented the work plan for Compliance which was very well received.*

**7.4 Lakeside Health Advisory Board – (Commissioner Alonso)**

*Commissioner Alonso stated that Amaury Hernandez, the Director of Transportation provided an update on the status of the new medical interfacility ground transportation program. Hector Sanchez, the Director of Security Services provided an update on the District's Security operations. Joe Ann Hyppolite provided an update on community outreach and efforts to spread awareness in the community for the hospital's OB program.*

**7.5 Primary Care Clinics Board – (Commissioner Jackson-Moore)**

*Ms. Davis stated that the Primary Care Clinics were recognized by the American Heart Association and the American Medical Association for their commitment to improving blood pressure control through measurement accuracy among adult patients. The new St. Ann clinic location opened this month on December 2, 2021. Patients will be seen for adult primary care visits and will also be connected to brick and mortar clinics for other services, including behavioral health.*

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**8. Consent Agenda – Motion to Approve Consent Agenda Items**

**CONCLUSION/ACTION:** Commissioner Alonso made a motion to approve the Consent Agenda. The motion was duly seconded by Commissioner Sabin. There being no objection, the motion passed unanimously.

**HEALTH CARE DISTRICT**

**A. ADMINISTRATION**

**8A-1 RECEIVE AND FILE:**

December 2021 Internet Posting of District Public Meeting  
<https://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=344&m=0|0&DisplayType=C>

**8A-2 RECEIVE AND FILE**

Health Care District Board Attendance

**8A-3 RECEIVE AND FILE:**

Health Care District Financial Statements September 2021

**8A-4 RECEIVE AND FILE:**

Board Meeting Schedule for 2022

**8A-5 Staff Recommends a MOTION TO APPROVE:**

Clinic Board Bylaws Change

**8A-6 Staff Recommends a MOTION TO APPROVE:**

Legal Settlement

**8A-7 RECEIVE AND FILE:**

Compliance, Privacy and Ethics Work Plan FY22

**DISTRICT HOSPITAL HOLDINGS, INC.**

**B. ADMINISTRATION**

**8B-1 Staff Recommends a MOTION TO APPROVE:**

Medical Staff Appointment(s) for Lakeside Medical Center

**8B-2 Staff Recommends a MOTION TO APPROVE:**

Proposed Revisions to the Lakeside Medical Center's Medical Executive Committee Bylaws, Rules and Regulations

**9. Regular Agenda**

**C. ADMINISTRATION**

**9C-1 Staff Recommends a MOTION TO APPROVE:**

Sponsored Programs Award Recommendations

Dr. Cleare stated that this agenda item presents the award recommendations from the Sponsored Programs Funding Request Selection Committee. In summary, the Committee chose to recommend funding 24 proposed initiatives with a total funding amount of \$1,151,500.

**CONCLUSION/ACTION: Commissioner O’Bannon made a motion to approve the Sponsored Programs Award. The motion was duly seconded by Commissioner Alonso. There being no opposition, the motion passed.**

**Roll Call Vote:**

<b>Commissioner Daniels</b>	<b>No</b>
<b>Commissioner Banner</b>	<b>No</b>
<b>Commissioner O’Bannon</b>	<b>Yes</b>
<b>Commissioner Alonso</b>	<b>Yes</b>
<b>Commissioner Sabin</b>	<b>Yes</b>

**9C-2 RECEIVE AND FILE:**

Recent Regulatory Updates and Industry Enforcement Activity

Ms. Bokor stated that this agenda item presents recent regulatory updates and industry enforcement activity in the health care industry which may impact the Health Care District. An overall summary and supplemental information was provided to the Board for discussion.

**CONCLUSION/ACTION: Received and filed.**

**9C-3 Staff Recommends a MOTION TO APPROVE:**

Critical Care On-call Services Agreement

Ms. Harris stated that Lakeside Medical Center needs physicians to provide critical care services to Hospital’s patients. The hospital is currently in negotiations with Southeast University Physicians, PLLC, a physician group comprised of Board-Certified Critical Care physicians, to provide eight hours of restricted coverage and sixteen hours of unrestricted coverage (i.e. available by telephone) per day. Staff recommends the Board approve an amount not to exceed \$600,000 and provide the CEO with the necessary authority to execute the agreement related to the on-call services.

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**CONCLUSION/ACTION: Commissioner Banner made a motion to approve the Critical Care On-call Services Agreement. The motion was duly seconded by Commissioner O'Bannon. There being no opposition, the motion passed unanimously.**

**10. CEO Comments**

*Ms. Davis recognized the Healey Center for becoming a high performing long term skilled nursing care facility for the third year in a row....Kudos.*

**11. HCD Board Member Comments**

*Commissioner O'Bannon thanked Darcy and her fabulous staff for another great year. He is looking forward to 2022. Happy Holidays!*

*Dr. Alonso wished everyone a happy holidays. If you haven't received your booster yet, please do so. Delta continues to be the predominant variant. Also, Kudos to the Health Care District for all your hard work during COVID and keeping the community safe.*

**12. Establishment of Upcoming Board Meetings**

**March 24, 2022**

- 9:00AM, Health Care District Strategic Planning followed by the Health Care District Board Meeting

**June 15, 2022**

- 2:00PM, Joint Meeting with the Finance & Audit Committee

**(1<sup>st</sup>) September Meeting (Date TBD)**

- 4:00PM, Joint Meeting with the Finance & Audit Committee
- 5:15PM, Truth In Millage (TRIM) Meeting

**(2<sup>nd</sup>) September Meeting (Date TBD)**

- 4:00PM, Health Care District Board Annual Meeting (Officer Elections)
- 5:15PM, Truth In Millage (TRIM) Meeting

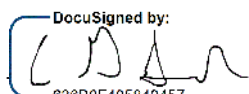
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**December 14, 2022**

- 2:00PM, Health Care District Board Meeting

**13. Motion to Adjourn**

There being no further business, the meeting was adjourned.

DocuSigned by:  
  
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Secretary

4/1/2022  
Date