



FINANCE & AUDIT COMMITTEE MEETING

SUMMARY MINUTES

December 15, 2021 at 12:00 P.M.

1515 N. Flagler Drive, Suite 101

West Palm Beach, FL 33401

Remote Participation Link:

<https://zoom.us/j/5507895592?pwd=REZ4TWtYUXowQWNpWTBaVXRzZ1dDQT09>

Via Telephone dial-in access: (646) 558-8656 / Meeting ID: 550 789 5592 / Password: 946503

1. Call to Order – Edward Sabin, Chair

Ed Sabin called the meeting to order.

A. Roll Call

Health Care District Finance and Audit Committee members present included: Edward Sabin, Chair; Nancy Banner; Richard Sartory; Mark Marciano; Joseph Gibbons and Sophia Eccleston. Les Daniels was absent.

Staff present included: Darcy Davis, Chief Executive Officer; Bernabe Icaza, General Counsel; Candice Abbott, Chief Financial Officer; Dr. Belma Andric, Chief Medical Officer; Heather Bokor, Chief Compliance Officer; Karen Harris, VP of Field Operations; Dr. Thomas Cleare, AVP Planning and Community Engagement; Steven Hurwitz, Chief Administrative Officer; Patricia Lavelly, Chief Information Officer; and Betsy Bittar, Senior Internal Auditor;

Recording/Transcribing Secretary: Melanie Maldonado

- B. Affirmation of Mission:** The mission of the Health Care District of Palm Beach County is to be the health care safety net for Palm Beach County. Our vision is meeting changes in health care to keep our community healthy.

2. Agenda Approval

A. Additions/Deletions/Substitutions

B. Motion to Approve Agenda

CONCLUSION/ACTION: Richard Sartory made a motion to approve the agenda. The motion was duly seconded by Nancy Banner. There being no opposition, the motion passed unanimously.

3. Awards, Introductions and Presentations

- A. Economic Update and Portfolio Strategy Review (John Grady, Public Trust Advisors)

Mr. Grady gave the Committee the economic update and portfolio strategy for the current quarter.

4. Disclosure of Voting Conflict

5. Public Comment

6. Meeting Minutes

- A. **Staff Recommends a MOTION TO APPROVE:**
Finance & Audit Committee Meeting Minutes of September 16, 2021

CONCLUSION/ACTION: Joseph Gibbons made a motion to approve the Joint Board and Finance & Audit Committee Meeting Minutes of September 16, 2021. The motion was duly seconded by Richard Sartory. There being no objection, the motion passed unanimously.

7. Consent Agenda – Motion to Approve Consent Agenda Items

CONCLUSION/ACTION: Mark Marciano made a motion to approve the Consent Agenda as presented. The motion was duly seconded by Joseph Gibbons. There being no objection, the motion passed unanimously.

A. **ADMINISTRATION**

7A-1 **RECEIVE AND FILE:**
December 2021 Internet Posting of District Public Meeting
<https://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=327&m=0|0&DisplayType=C>

7A-2 **RECEIVE AND FILE:**
Finance and Audit Committee Attendance

7A-3 **RECEIVE AND FILE:**
Finance and Audit Committee Meeting Schedule for 2022

8. Regular Agenda

A. **ADMINISTRATION**

8A-1 **RECEIVE AND FILE:**
Health Care District Financial Statements – September 2021

Ms. Abbott reviewed the Health Care District Financial Statements of September 2021 for the Committee and responded to questions.

CONCLUSION/ACTION: Received and filed.

8A-2 **RECEIVE AND FILE:**

Internal Audit Update

Ms. Bittar reported on the findings of the internal audit and responded to questions.

CONCLUSION/ACTION: Received and filed.

8A-3 **Staff Recommends a MOTION TO APPROVE:**

Internal Audit FY22 Workplan

Ms. Bittar provided an overview of the process that was utilized for the FY 2022 Risk Assessment, which was updated by Internal Audit with input from HCD Leadership. Based on the risk assessment and input from senior leadership, she presented the FY22 Internal Audit Workplan and responded to questions.

CONCLUSION/ACTION: Joseph Gibbons made a motion to approve the Internal Audit FY22 Workplan as presented. The motion was duly seconded by Richard Sartory. There being no objection, the motion passed unanimously.

8A-4 **Staff Recommends a MOTION TO APPROVE:**

Sponsored Programs Funding Recommendation

Dr. Cleare presented the award recommendations from the Sponsored Programs Funding Request Selection Committee. The District received requests for 29 proposed initiatives requesting \$2,872,676 in funding. Dr. Cleare provided a table summarizing the requests and responded to questions.

CONCLUSION/ACTION: Sophia Eccleston made a motion to approve the Sponsored Programs Funding Recommendation as presented. The motion was duly seconded by Mark Marciano. There being no objection, the motion passed unanimously.

9. CEO Comments

10. CFO Comments

11. Committee Member Comments

12. Establishment of Upcoming Finance and Audit Committee Meetings

March 23, 2022

- 12:00PM, Finance and Audit Committee Meeting

June 15, 2022

- 2:00PM, Joint Meeting with the District Board

September Meeting (Date TBD)

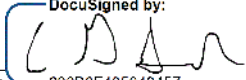
- 4:00PM, Joint Meeting with the District Board

December 14, 2022

- 12:00PM, Finance and Audit Committee Meeting

13. Motion to Adjourn

There being no further business, the meeting was adjourned.

DocuSigned by:

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Edward G. Sabini, Chairman

4/26/2022

Date