

**Chief of Staff**  
Luis Perezalonso, MD  
*July 2022 – July 2024 (Present)*



**Associate Chief Medical Officer**  
Jennifer Dorce-Medard, DO  
*September 2020 - Present*

**Secretary/Treasurer**  
Bryan Dawkins, MD  
*December 2020 – December 2024 (Present)*

**Chief of Staff-Elect**  
Ishan Gunawardene, MD  
*July 2022 -July 2024 (Present)*

## **Medical Executive Committee Meeting Agenda**

**November 7, 2022**  
**4:30 p.m. – 6:00 p.m.**

1. **Call to Order**
2. **Introduction(s)**
3. **Public Comment(s)**
4. **Approval of Previous Minutes**
  - October 3, 2022 MEC Minutes
5. **Treasurer Report/Bank Statement – Dr. Bryan Dawkins – No Report**
6. **New Business:**
7. **Delinquent Medical Records – RoseAnn Webb**
  - Physician Chart Completion Overview October 2022
  - Incomplete-Covering Physician
  - Delinquent Summary - October 2022
  - LMC- Delinquent H&Ps – October 2022
  - Deficiency Stats for FY 21-22
  - Deficiency Statistics – November 2021 – October 2022
8. **CCU Report – Dr. Yaw Abu - No Report**
9. **Pharmacy Report – Kristine Morales**
  - Pharmacy & Therapeutics MEC Summary – September 2022
  - Pharmacy and Therapeutics Committee Meeting Minutes – September 2022
  - Pharmacy & Therapeutics Slides – September 2022
  - ISMP –September 2022
10. **Emergency Services Report – Dr. Luis Perezalonso – No Report**
  - Graph Monthly Comparisons and Graph
11. **Surgical Services Report – Brandy Seider**
  - Call Back Log – September 2022
  - C-Section Surgeries – September 2022
  - Daily Stats – September 2022
  - Inpatient Surgeries – September 2022
  - Outpatient Surgeries – September 2022
12. **Radiology Report – Dr. Thomas Marino / Michelle Bush**
  - Performance Improvement Report – September 2022
13. **Laboratory Department Report – Dr. Thomas Bolton / Dinaliza Calderon**
  - Blood Product Utilization – September 2022

- Blood Product Wastage – September 2022

**14. Credentialing Department Report – Tsega Lawrence / Maria Uribe – No Report**

- Medical Executive Committee Credentialing & Privileging Report

**15. OB Department Report – Dr. Julie Pass**

- Deliveries - October 2022
- Vaginal – October 2022
- C-Sections – October 2022
- Transfers – October 2022
- Feedings – October 2022

**16. Community Liaison Report – Joe-Ann Hyppolite**

- November 2022 – January 2023 Community Events

**17. Pediatrics Department Report – Dr. Yolanda Cosme – No Report**

- Pediatric Report

**18. Graduate Medical Education Report – Dr. Anthony Hernandez**

- Residents Retreat

**19. Associate Chief Medical Officer Report – Dr. Jennifer Dorce-Medard – No Report**

- Associate Chief Medical Officer Report

**20. Director of Nursing – Alyssa Tarter**

- Nursing Summary
- Critical Test and Critical Values SOP

**21. Quality and Patient Safety – Sylvia Hall – No Report**

- Quality Management Executive Summary

**22. Risk Management – Kimberly Randall**

- Risk Management (Incident Reports) – September 2022
- Review EMTALA Training
- Review ADM016 Patient Stabilization and Transfer

**23. Associate VP of LMC Report – Janet Moreland**

**24. Adjournment**

**25. Next Scheduled Meeting: December 5, 2022 at 4:30 p.m.**