



C. L. Brumback

Primary Care Clinics

Health Care District Palm Beach County

FINANCE COMMITTEE

November 30, 2021

12:15 P.M.

Meeting Location

1515 N. Flagler Drive, Suite 101

West Palm Beach, FL 33401

If a person decides to appeal any decision made by the board, with respect to any matter at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings made, which record includes the testimony and evidence upon which the appeal is to be based.

**FINANCE COMMITTEE MEETING
AGENDA
November 30, 2021
12:15 P.M.
1515 N. Flagler Drive, Suite 101
West Palm Beach, FL 33401**

Remote Participation Login: <https://tinyurl.com/yda3vnks>

or

DIAL +1 (646) 558 8656; Meeting ID: 550 789 5592; Access number: 946503

1. Call to Order

A. Roll Call

2. Agenda Approval

A. Additions/Deletions/Substitutions

B. Motion to Approve Agenda

3. Awards, Introductions and Presentations

4. Disclosure of Voting Conflict

5. Public Comment

6. Meeting Minutes

A. **Staff recommends a MOTION TO APPROVE:**

Finance Committee Meeting Minutes of October 27, 2021. [Pages 1-5]

7. Consent Agenda – Motion to Approve Consent Agenda Items

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which the item will be removed from the general order of business and considered on its normal sequence on the Agenda.

A. **ADMINISTRATION**

7A-1 **RECEIVE AND FILE:**

November 2021 Internet Posting of District Public Meeting.
<https://www.hcdpbc.org/resources/public-meetings>

(Consent Agenda cont.)

7A-2 **RECEIVE AND FILE:**
Attendance Tracking. [Page 6]

8. Regular Agenda

A. **FINANCE**

8A-1 **RECEIVE AND FILE:**
District Clinic Holdings, Inc. Top 20 utilized procedure's pricing
(Candice Abbott) [Pages 7-9]

9. AVP and Executive Director of Clinic Services Comments

10. Board Member Comments

11. Establishment of Upcoming Meetings

December 14, 2021 (HCD Board Room)

12:15 p.m. Finance Committee

12. Motion to Adjourn

*District Clinic Holdings, Inc. welcomes public comment during its regular monthly meetings. This month, public comment should be emailed to swynn@hcdpbc.org or submitted via phone (561) 829-1211 prior to Noon on The Scheduled Meeting Date. All comments received during this time frame will be read aloud and included in the official meeting record.

Any person(s) not adhering to the Board's guidelines or who make comments which could be perceived as slanderous or disruptive may be barred from making future comments before the Board.

**DISTRICT CLINIC HOLDINGS, INC.
d.b.a. C.L. BRUMBACK PRIMARY CARE CLINICS
BOARD OF DIRECTORS FINANCE COMMITTEE
MEETING MINUTES
October 27, 2021
Zoom Webinar Meeting**

1. Call to Order

Mr. Smith called the meeting to order at 12:16 p.m.

A. Roll Call

Committee members present: Mike Smith; Tammy Jackson-Moore
Excused: Joseph Gibbons

Staff present included: Darcy Davis; Belma Andric; Hyla Fritsch; Shannon Wynn;
Mina Bayik; Bernabe Icaza; Candice Abbott; Andrea Steele; Heather Bokor;
Jessica Cafarelli; Marisol Miranda; Betsy Bittar; Jonathan Dominique; Dominique
Domond; David Speciale; Donald Moniger; Gabriel Solages

Recording/transcribing Secretary: Shannon Wynn

B. Affirmation of Mission: To provide compassionate, comprehensive health services to all Palm Beach County residents, through collaboration and partnership, in a culturally sensitive environment.

2. Agenda Approval

A. Additions/Deletions/Substitutions

None.

B. Motion to Approve Agenda

CONCLUSION/ACTION: Mr. Smith made a motion to approve the agenda as presented/amended. The motion was duly seconded by Ms. Jackson-Moore. A vote was called, and the motion passed unanimously.

3. Awards and Presentations

None.

4. Disclosure of Voting Conflict

None.

5. Public Comment

None.

6. Meeting Minutes

- 6A. **Staff recommends a MOTION TO APPROVE:**
Finance Committee Meeting Minutes of September 29, 2021.

CONCLUSION/ACTION: Ms. Jackson-Moore made a motion to approve the September 2021 minutes as presented/amended. The motion was duly seconded by Mr. Smith. A vote was called, and the motion passed unanimously.

7. Consent Agenda – Motion to Approve Consent Agenda Items

CONCLUSION/ACTION: Ms. Tammy Jackson-Moore made a motion to approve the Consent Agenda as presented/amended. The motion was duly seconded by Mr. Smith. A vote was called, and the motion passed unanimously.

A. **ADMINISTRATION**

- 7A-1 **RECEIVE AND FILE:**
October 2021 Internet Posting of District Public Meeting.
<https://www.hcdpbc.org/resources/public-meetings>

- 7A-2 **RECEIVE AND FILE:**
Attendance Tracking

8. Regular Agenda

A. **FINANCE**

- 8A-1 **Staff recommends a MOTION TO APPROVE:**
C.L. Brumback Primary Care Clinics Financial Report August 2021.

The August statements represent the financial performance through the eleventh month of the 2021 fiscal year for the C.L. Brumback Primary Care Clinics. Gross patient revenue YTD was favorable to budget by \$6.5M due to increased patient volumes. Net patient revenue YTD was favorable to budget by \$2.1M. Total YTD revenue was favorable to budget by \$206k. Increased unanticipated grant revenues, as well as patient visits, are contributing to this favorable variance. Operational expenses before depreciation were favorable to budget by \$681k due mostly to positive variances in medical supplies \$665k, medical services \$217k, and lease and rental of \$338k. Total YTD net margin was (\$12.1M) compared to budget of (\$13.1M) resulting in a favorable variance of \$1.0M or (8.1%).

The Medical clinics gross patient revenue exceeded budget by \$4.7M. This resulted from the clinics being able to resume in-person visits earlier than anticipated. Net patient revenue YTD for the Medical clinics was favorable to budget by \$1.3M. The Medical clinics

total YTD revenue was unfavorable to budget by (\$791k). This unfavorable variance resulted from recognition timing of COVID-19 related stimulus funding. Total operating expenses of \$21.7M were favorable to budget of \$22.3M by \$642k. The positive variance of \$642k is primarily due to purchase timing of medical supplies, including COVID-19 test kits. Total YTD net margin was (\$11.3M) compared to budget of (\$11.3M) resulting in a small variance of \$12k or (.01%).

The Dental clinics total YTD gross patient revenue was favorable to budget by \$1.9M. Net patient revenue YTD for the Dental clinics was favorable to budget by \$771k. Total revenue of \$4.0M exceeded budget by \$997k due to increased patient visits. Total operating expenses of \$3.7M were favorable to budget by \$39k. Total YTD net margin was (\$801k) compared to a budget loss of (\$1.9M) for a favorable variance of \$1.1M or (56.9%).

On the Comparative Statement of Net Position, due from other governments decreased from \$6.2M to \$1.7M. This balance is due mainly from Health Resources and Service Administration (HRSA). The District subsidy YTD for the Medical and Dental clinics are \$9.0M and \$961k respectively for a combined subsidy of \$10.0M.

Mr. Smith questioned the collection percentage and what the status was.

Ms. Candice Abbott was pleased to report that collections received have gone up in the past few months. Credentialing providers has been a factor in the past, but moving forward, we are in the process of making sure that all providers are credentialed with all the payers. Candice also stated denials are not an issue.

Mr. Smith asked how many payers we have contracts with and if our providers are credentialed with all payers?

Ms. Candice Abbott stated the clinics have about 23 contracted payers, and each provider has a NPI number that needs to be credentialed with each payer.

Mr. Smith asked about the overhead allocations from last year to this year.

Ms. Mina Bayik stated the IT department was a single department the previous year. IT split out into different departments; therefore, you will see the split between the overheads.

Mr. Smith asked what the overall basis for the allocation is.

Ms. Mina Bayik stated they generally look at the percentage of each program of budgeted expenditure before splitting it among the departments.

Mr. Smith stated the gross patient revenue has decreased in the past months and he would like to know why.

Ms. Candice Abbott stated we are in the process of managing open encounters and closing them out on time. This process also holds for the clinic visits.

CONCLUSION/ACTION: Ms. Tammy Jackson-Moore motioned to approve the Financial Report for August 2021 as presented/amended. The motion was duly seconded by Mr. Smith. A vote was called, and the motion passed unanimously.

8A-2 **Staff recommends a MOTION TO APPROVE:**

C.L. Brumback Primary Care Clinics Fiscal Year 2022 Adopted Budget

This item presents the fiscal year 2022 budget for the C.L. Brumback Primary Care Clinics adopted by the Health Care District Board. The fiscal year 2022 budget, which the Health Care District Board previously adopted on September 28, 2021, is attached for your review. The budget includes total expenditures and capital of \$43,854,839 and District support of \$16,700,000.

Mr. Smith stated that salaries and benefits have gone up about 7 percent and would like to know if it's due to FTE's.

Ms. Candice Abbott explained that it has gone up more due to special pay, incentives, sign-on bonuses and weekend pay.

CONCLUSION/ACTION: Ms. Jackson-Moore motioned to approve the C.L. Brumback Primary Care Clinics Fiscal Year 2022 Adopted Budget as presented/amended. The motion was duly seconded by Mr. Smith. A vote was called, and the motion passed unanimously.

9. VP and Executive Director of Clinic Services Comments

None.

10. Board Member Comments

None.

11. Establishment of Upcoming Meetings

November 30, 2021 (HCD Board Room)

12:15 p.m. Finance Committee

December 14, 2021 (HCD Board Room)

12:15 p.m. Finance Committee

12. Motion to Adjourn

Ms. Jackson-Moore made a motion to adjourn. The motion was duly seconded by Mr. Smith. A vote was called, and the motion passed unanimously.

There being no further business, the meeting was adjourned at 12:33 p.m.

DCHI Finance Committee Chair

Date

**C. L. Brumback Primary Care Clinics
Finance Committee**

Attendance Tracking

	1/27/21	2/24/21	3/31/21	4/28/21	5/26/21	6/30/21	7/28/21	8/25/21	9/29/21	10/27/21	11/30/21	12/15/21
James Elder	X	X	E	X	X							
Michael Smith	X	X	X	X	A	X	E	X (ZOOM)	X	X		
Tammy Jackson-Moore	X	X	E	X	X	X	X	X (ZOOM)	X	X		
Joseph Gibbons						X	E	E	X	E		

X= Present

C= Cancel

E= Excused

A= Absent

DISTRICT CLINIC HOLDINGS, INC.
FINANCE COMMITTEE
November 30, 2021

1. Description: District Clinic Holdings, Inc. Top 20 utilized procedure’s pricing

2. Summary:

The top 20 CPT codes and pricing for District Clinic Holdings, Inc. are presented for Finance Committee review and discussion.

3. Substantive Analysis:

Per Finance Committee’s request, management has provided the top 20 CPT codes for District Clinic Holdings, Inc. with a pricing comparison to the Medicare Allowed Amount. Additional Management discussion and analysis are incorporated into the presentation.

4. Fiscal Analysis & Economic Impact Statement:

	Amount	Budget
Capital Requirements	N/A	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Annual Net Revenue	N/A	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Annual Expenditures	N/A	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Reviewed for financial accuracy and compliance with purchasing procedure:

N/A

 Candice Abbott
 VP & Chief Financial Officer

5. Reviewed/Approved by Committee:

N/A

 Committee Name

 Date Reviewed/Approved

6. Recommendation:

Staff recommends that the Finance Committee receive and file the top 20 CPT codes and pricing for the District Clinic Holdings, Inc.

DISTRICT CLINIC HOLDINGS, INC.
FINANCE COMMITTEE
November 30, 2021

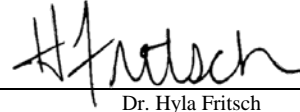
Approved for Legal sufficiency:



Bernabe A Icaza
VP & General Counsel



Candice Abbott
VP & Chief Financial Officer



Dr. Hyla Fritsch
Executive Director of Clinic and Pharmacy
Services

CPT Code	Description	MCA	Price	2x	3x
99213	PR OFFICE/OUTPATIENT ESTABLISHED LOW MDM 20-29 MIN	\$ 44.35	\$ 126.99	\$ 88.69	\$ 133.04
99214	PR OFFICE/OUTPATIENT ESTABLISHED MOD MDM 30-39 MIN	\$ 62.34	\$ 184.05	\$ 124.68	\$ 187.02
82948	CHG REAGENT STRIP/BLOOD GLUCOSE	\$ 2.30	\$ 12.48	\$ 4.61	\$ 6.91
90471	PR IMMUNIZ ADMIN,1 SINGLE/COMB VAC/TOXOID	\$ 10.91	\$ 40.98	\$ 21.81	\$ 32.72
83036	PR GLYCOSYLATED HEMOGLOBIN TEST	\$ 6.15	\$ 31.54	\$ 12.30	\$ 18.45
99203	PR OFFICE/OUTPATIENT NEW LOW MDM 30-44 MINUTES	\$ 74.03	\$ 216.66	\$ 148.06	\$ 222.08
99212	PR OFFICE/OUTPATIENT ESTABLISHED SF MDM 10-19 MIN	\$ 29.82	\$ 99.39	\$ 59.65	\$ 89.47
90472	PR IMMUNIZ,ADMIN,EACH ADDL	\$ 17.01	\$ 49.67	\$ 34.03	\$ 51.04
99396	PR PREVENTIVE VISIT,EST,40-64	\$ 87.46	\$ 244.32	\$ 174.93	\$ 262.39
99392	PR PREVENTIVE VISIT,EST,AGE 1-4	\$ 74.93	\$ 169.00	\$ 149.86	\$ 224.79
99385	PR PREVENTIVE VISIT,NEW,18-39	\$ 71.66	\$ 269.17	\$ 143.31	\$ 214.97
81002	CHG URINALYSIS NONAUTO W/O SCOPE	\$ 1.80	\$ 33.14	\$ 3.61	\$ 5.41
99395	PR PREVENTIVE VISIT,EST,18-39	\$ 68.95	\$ 223.61	\$ 137.90	\$ 206.84
99386	PR PREVENTIVE VISIT,NEW,40-64	\$ 106.22	\$ 294.01	\$ 212.44	\$ 318.66
H1000	PR PRENATAL CARE ATRISK ASSESSM	\$ 55.40	\$ 78.00	\$ 110.80	\$ 166.19
81025	CHG URINE PREGNANCY TEST	\$ 4.49	\$ 29.80	\$ 8.98	\$ 13.46
99391	PR PREVENTIVE VISIT,EST, INFANT < 1 YR	\$ 76.71	\$ 158.00	\$ 153.43	\$ 230.14
99393	PR PREVENTIVE VISIT,EST,AGE5-11	\$ 75.71	\$ 168.00	\$ 151.41	\$ 227.12
90832	PR PSYCHOTHERAPY W/PATIENT 30 MINUTES	\$ 50.50	\$ 112.50	\$ 101.01	\$ 151.51
90474	PR IMMUNIZ ADMIN,INTRANASAL/ORAL,EACH ADDL	\$ 8.44	\$ 24.59	\$ 16.88	\$ 25.31



C. L. Brumback

Primary Care Clinics

Health Care District Palm Beach County