



Health Care District
PALM BEACH COUNTY

**HEALTH CARE DISTRICT OF
PALM BEACH COUNTY
BOARD OF COMMISSIONERS AND LAKESIDE HEALTH ADVISORY BOARD
JOINT BOARD MEETING
SUMMARY MINUTES
November 27, 2018, 2:00 p.m.
1515 N. Flagler Drive, Suite 101
West Palm Beach, FL 33401**

1. Call to Order

Brian Lohmann called the meeting to order.

A. Roll Call

Health Care District Board members present included: Brian Lohmann, Chair; Nancy Banner, Vice Chair; Sean O'Bannon, Secretary; Cory Neering, Les Daniels, Dr. Alonso and Ed Sabin.

Lakeside Health Advisory Board members present included: Rev. Robert Rease, Mary Weeks, Donia Roberts, Dr. Maria Vallejo, and Eddie Rhodes. Sandra Chamblee, Angie Pope and Julia Hale were absent.

Staff present included: Darcy Davis, Chief Executive Officer; Dawn Richards, Chief Financial Officer; Dr. Belma Andric, Chief Medical Officer; Dr. Tom Cleare, VP of Strategy; Karen Harris, VP of Field Operations; Ellen Pentland, Chief Compliance Officer; Cindy Yarbrough, Chief Information Officer; Steven Hurwitz, VP of Human Resources and Communications; and Valerie Shahriari, General Counsel.

Recording/Transcribing Secretary: Heidi Bromley

B. Invocation

Rev. Robert Rease led the invocation.

C. Pledge of Allegiance

The Pledge of Allegiance was recited.

D. Affirmation of Mission: The mission of the Health Care District of Palm Beach County is to be the health care safety net for Palm Beach County. Our vision is meeting changes in health care to keep our community healthy.

2. New Board Member Oath of Office

- A. Edward G. Sabin

Chair Lohmann administered the Health Care District Oath of Office to Edward Sabin.

3. Agenda Approval

- A. Additions/Deletions/Substitutions

Ms. Davis would like to add agenda 9A-7 which will be a verbal update on Lakeside Medical Center.

- B. Motion to Approve Agenda

CONCLUSION/ACTION: Commissioner Banner made a motion to approve the agenda as presented. The motion was duly seconded by Commissioner Neering. There being no opposition, the motion passed unanimously.

4. Awards, Introductions and Presentations

- A. Recognition of Donia Roberts, Lakeside Health Advisory Board. (Chair Lohmann)

One of our most important missions is to provide safe, high quality hospital care to our Glades communities. Today we recognize two volunteer members of the Lakeside Health Advisory Board who dedicated eight years toward guiding our acute-care, teaching hospital in Belle Glade. They are Donia Roberts, Esq., who served as the Lakeside Health Advisory Board's Chair and Vice Chair, and Angela Pope, a well-respected banking professional in the Glades. We are sorry that Angie could not be here today and thank her for her years of dedicated service. I now direct my remarks to Donia. . .in appreciation of her commitment to the health of the Glades and her eight years of leadership with Lakeside Medical Center. During Donia's tenure, our rural teaching hospital has graduated six classes of Family Medicine Residents. She has supported enhanced community outreach, diabetes prevention and education, and advocated for high patient satisfaction scores. Her guidance has been invaluable. Donia has served the Glades community for more than 20 years through her law practice – she obtained her law degree from Mercer University – and by giving her effort and time to government and non-profit services. In addition to her work on behalf of the Lakeside Health Advisory Board, Donia has served with the United Way of Palm Beach County, Lake Okeechobee Regional Economic Alliance, the Pahokee Rotary Club and many others. Today, we recognize Donia's dedication to the Glades communities and her leadership on behalf of Lakeside Medical Center by presenting this clock memento. We thank you for your time and now, we're giving it back.

B. Legislative Update. (Mat Forrest)

Mat Forest with Ballard Partners introduced himself and provided a little background on the firm. He stated that election season is officially over and last week the new State Legislature was sworn into office. The start of the 2019 Session is just over 3 months away and this memo contains key dates and other updates for us to start the process to determine your legislative agenda for 2019. With new Leadership in both the House and Senate means not only new Committee Chairs but also a new committee structure. The House has announced their structure and a few of the Chairs. Today, the Senate announced its committee structure, Chairs and members. The Session begins in March of 2019. We look forward to further meetings and communication as we prepare the Districts Legislative Agenda for another successful season in Tallahassee.

5. Disclosure of Voting Conflict

Dr. Alonso would like to abstain from 9A-2 the Department of Health Subsidy and 9A-3 Reimbursement for DOH Services in Excess of Contract Maximum. She will serve the Board better by answering questions instead of voting.

6. Public Comment

Public Comment was made by Irv Slosberg regarding the Shattered Dreams Program and how effective it is. He is Chairman of the Board for Dori Saves Lives which has been in business for 14 years. They educate teenagers around the State of Florida and Palm Beach County.

Public Comment was made by Michelle Gonzalez, Chief Executive Officer at Healthy Mothers Healthy Babies. She thanked the Health Care District and Board of Commissioners for investing in their organization in the last several years. We urge you to continue working with us to advance maternal health services in our community.

7. Meeting Minutes

- A. Staff Recommends a MOTION TO APPROVE:
Board Meeting Minutes of September 11, 2018.

CONCLUSION/ACTION: Commissioner Alonso made a motion to approve the Board Meeting Minutes of September 11, 2018 as presented. The motion was duly seconded by Commissioner Neering. There being no objection, the motion passed unanimously.

- B. Staff Recommends a MOTION TO APPROVE:
TRIM Meeting Minutes of September 11, 2018.

CONCLUSION/ACTION: Commissioner Alonso made a motion to approve the TRIM Meeting Minutes of September 11, 2018 as presented. The motion was duly seconded by Commissioner Banner. There being no objection, the motion passed unanimously.

- C. Staff Recommends a MOTION TO APPROVE:
Board Meeting Minutes of September 25, 2018.

CONCLUSION/ACTION: Commissioner O'Bannon made a motion to approve the Board Meeting Minutes of September 25, 2018 as presented. The motion was duly seconded by Commissioner Neering. There being no objection, the motion passed unanimously.

- D. Staff Recommends a MOTION TO APPROVE:
TRIM Meeting Minutes of September 25, 2018.

CONCLUSION/ACTION: Commissioner Alonso made a motion to approve the TRIM Meeting Minutes of September 25, 2018 as presented. The motion was duly seconded by Commissioner Neering. There being no objection, the motion passed unanimously.

8. Consent Agenda – Motion to Approve Consent Agenda Items

CONCLUSION/ACTION: Commissioner Neering made a motion to approve the Consent Agenda items. The motion was duly seconded by Commissioner Banner. There being no objection, the motion passed unanimously.

A. ADMINISTRATION

8A-1 RECEIVE AND FILE:

November 2018 Internet Posting of District Public Meeting.
<http://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=171&m=0|0&DisplayType=C>

8A-2 RECEIVE AND FILE

Health Care District Board Attendance.

8A-3 RECEIVE AND FILE:

Health Care District Financial Statements - September 2018.

8A-4 RECEIVE AND FILE:

Health Care District Financial Statements - October 2018.

- 8A-5 **RECEIVE AND FILE:**
Proposed Schedule for 2019 Board Meetings.
- 8A-6 **RECEIVE AND FILE:**
Lakeside Medical Center Confidential Public Records Request Quarterly Report.
- 8A-7 **RECEIVE AND FILE:**
Annual Report on Compliance and Privacy.
- 8A-8 **RECEIVE AND FILE:**
FY 2018 Budget Savings.
- 8A-9 **Staff Recommends a MOTION TO APPROVE:**
Proclamation Recognizing the Health Care District's 30th Anniversary.
- 8A-10 **Staff Recommends a MOTION TO APPROVE:**
Litigation Settlement.
- 8A-11 **Staff Recommends a MOTION TO APPROVE:**
Medical Staff Appointments for Lakeside Medical Center.
- 8A-12 **Staff Recommends a MOTION TO APPROVE:**
FY 2018 Audit Plan and Status Update.
- 8A-13 **Staff Recommends a MOTION TO APPROVE:**
Medical Device Security Assessment.

9. Regular Agenda

A. ADMINISTRATION

- 9A-1 **Staff Recommends a MOTION TO APPROVE:**
Sponsored Programs Award Recommendations.

Dr. Cleare stated that this agenda item represents the award recommendations from the Sponsored Programs Funding Request Selection Committee. In summary, the Committee chose to recommend 20 proposed initiatives with a total funding recommendation of 1,840,120. Staff is requesting an approval.

CONCLUSION/ACTION: Commissioner Daniels made a motion to approve the recommendation by Staff. The motion was duly seconded by Commissioner Alonso. There being no objection, the motion passed unanimously.

9A-2 **Staff Recommends a MOTION TO APPROVE:**

Department of Health Subsidy.

Dr. Cleare stated that the Department of Health Subsidy will provide funding for Preventive Medicine and Specialty Services for uninsured and underinsured patients for the period of 10/1/2018 through 6/30/2019. This is a shift this year in the way the funding is being provided. In the past it's been on a fee for service; at one point a block grant and also on a case based. This year staff is recommending funding based on the programs identified which would subsidize these programs to allow for the continued services.

CONCLUSION/ACTION: Commissioner Daniels made a motion to approve the Department of Health Subsidy. The motion was duly seconded by Commissioner Neering. There being no objection, the motion passed unanimously.

9A-3 **Staff Recommends a MOTION TO APPROVE:**

Reimbursement for DOH Services in Excess of Contract Maximum.

Dr. Cleare stated that the Department of Health provided medical and lab services in excess of the Master Agreement \$2,000,000 maximum. The period of time where services were provided in excess of the maximum allowable were for the months of July, August, and September 2018. This agenda item presents a recommendation to approve up to an additional \$561,739.10 reimbursement for the services provided. Staff is requesting an approval to reimburse the DOH for unpaid medical and lab services in excess of the \$2,000,000 agreement maximum, up to an additional \$561,739.10.

CONCLUSION/ACTION: Commissioner Neering made a motion to approve additional reimbursement for services provided. The motion was duly seconded by Commissioner O'Bannon. There being no objection, the motion passed unanimously.

9A-4 **Staff Recommends a MOTION TO APPROVE:**

Board Member Standing Committee Service.

Dr. Cleare stated that Board members also serve on Standing Committees and other District Boards. This agenda item prompts the Board to take a look at the current assignments to the Finance and Audit Committee, Quality, Patient Safety and Compliance Committee, Lakeside Health Advisory Board and the CL Brumback Primary Care Clinics Board and make changes accordingly.

Commissioner Lohmann suggested to remove himself from the Finance and Audit Committee and have Commissioner Sabin (who is presently on the Finance and Audit Committee) be a commissioner representative and chair that committee. At

which point, Commissioner Lohmann would replace Phil Ward on the Quality, Patient Safety and Compliance Committee.

CONCLUSION/ACTION: Commissioner Banner made a motion to place Commissioner Sabin as Chair of the Finance and Audit Committee and add Commissioner Lohmann to the Quality, Patient Safety and Compliance Committee. The motion was duly seconded by Commissioner Daniels. There being no objection, the motion passed unanimously.

9A-5 **Staff Recommends a MOTION TO APPROVE:**
Committee and Board Re-Appointments.

Dr. Cleare stated that this agenda item is requesting the Board approve the re-appoints of Mary Weeks, Sharon Larson, and James Elder to the Quality, Patient Safety and Compliance Committee and to re-appoint Rev. Rease to the Lakeside Health Advisory Board. These are standard first terms that have come to an end so it is time for re-appointment.

CONCLUSION/ACTION: Commissioner O'Bannon made a motion to approve the re-appointments. The motion was duly seconded by Commissioner Alonso. There being no objection, the motion passed unanimously.

9A-6 **Staff Recommends a MOTION TO APPROVE:**
FY 2018 Lakeside Medical Center Budget Amendment.

Ms. Bayik stated that this agenda item provides the Board with the 2018 fiscal year-end budget amendment for Lakeside Medical Center. This year Lakeside Medical Center expenditures exceeded budget primarily due to unanticipated locums fees. We are planning to do an amendment in the amount of \$2.5 million to cover the deficit. The amendment is budget neutral for the District as a whole. Savings in the General Fund's Medical Services expenses allow for the transfer of excess budget dollars to cover shortfalls in Lakeside Medical Center. This amendment needs to be adopted through Board resolution, and also must be adopted within 60 days following the end of the fiscal year. Staff recommends that the Board approve the fiscal year-end 2018 budget amendment through the adoption of Resolution 2019R-001.

CONCLUSION/ACTION: Commissioner Alonso made a motion to approve the fiscal year-end 2018 budget amendment. The motion was duly seconded by Commissioner Banner. There being no objection, the motion passed unanimously.

At this time Ms. Davis invited Dr. Belma Andric to speak about the construction of the clinic at Lakeside Medical Center and Karen Harris to provide an update on a few action items at Lakeside Medical Center.

Dr. Andric stated that construction is well under way and the demolition is complete. It was done in a safe manner. The hospital was not disturbed in the sense of dust, noise and the worst is behind us. Our goal is to complete the project by March 1, 2019.

Ms. Harris presented the Board with a brief overview of some things that happened at Lakeside Medical Center over the last few months. The hospital received "A" grade from the Leapfrog Group's Fall 2018 Hospital Safety Grade. The hospital also received the Hospital Improvement Innovation Network and Patient Safety award. The 24 hour hospitalists' coverage began on 10/15 which is going well. They also had their AHCA risk survey as well as the joint commission survey around the same time.

10. Committee Reports

10.1 Finance and Audit Committee Report

Commissioner Lohmann reported that we met earlier today and started things off with a farewell to Michael Smith who had been on the committee for 8 years. He expressed how much we appreciated him. We went over the investment report with John Grady from Public Advisors and reviewed the financial statements with Ms. Richards for September.

10.2 Quality, Patient Safety and Compliance Committee Report

Commissioner Alonso stated that we met earlier this morning and had a very good meeting. She congratulated and showed appreciation to all of the staff. We are really being provided with some great data and charts to see the progress and the improvements that we are making. Quality and patient safety is the most important thing we can do for our patients.

10.3 Lakeside Health Advisory Board Report (No Report)

10.4 C.L. Brumback Primary Care Clinics Board Report

Commissioner Neering reported that our Mobile Clinic ribbon cutting was held on 8/30/2015. Between 8/1/2018 to 10/15/2018, the Mobile Clinic has served 805 patients, 114 identified as being homeless, and 252 depression screenings were performed. Our picture was selected as a runner-up in this year's National Association of Community (NACHC) Health Centers Picture Week. In September, we received a Notice of Award notifying us of a grant award in the amount of

\$313,750 to be used for Expanding Access to Quality Substance Use Disorder and Mental Health Services (SUD-MH). At our October Board meeting, Beth Mourelatos, Executive Director, Palm Beach County American Heart Association presented the clinics with the 2018 American Heart Association's Check.Change.Control.Cholesterol™ Gold Award in recognition of their commitment to reducing the risk of heart disease and stroke through improved cholesterol management. The demolition by Chandler Construction at Lakeside Medical Center began in late October. We are currently on track to move our Belle Glade medical and dental clinics into the hospital by April 2019.

11. CEO Comments

Ms. Davis stated that she's been honored to accept some proclamations on behalf of the Health Care District from the City of Belle Glade, the City of Jupiter, and Palm Beach County who have acknowledged and appreciated our 30 year anniversary. I believe there are several other city commission meetings set up for them to honor us as well.

12. Lakeside Health Advisory Board Member Comments

Ms. Roberts stated that there's a gift for all of you; a cook book "Sharing the Goodness of the Glades" from the LMC auxiliary. The auxiliary put this together as a little bit of a fundraiser. There's a dedication to Terry Calsetta along with a bit of history about the auxiliary and what they have done in the past.

In closing remarks, she would like the group to continue the joint meetings. I really think they are beneficial and helpful. And, she would like to continue to educate our community about what we do.

Ms. Weeks stated that she has heard some concerns with the gift shop at the hospital and requested an explanation regarding the audit.

Commissioner Lohmann explained that he met with some folks from the hospital and they went over the audit. Through the internal audit process at the District there were some deficiencies pointed out that need to be addressed in order to be in compliance. Commissioner Lohmann offered to set up a meeting to further discuss.

13. HCD Board Member Comments

14. Establishment of Upcoming Board Meetings

January 29, 2019

- 2:00PM, Health Care District Board Meeting

March 26, 2019

- 2:00PM, Joint Meeting with District Clinic Holdings, Inc. Board

May 28, 2019 - Annual Meeting (Officer Elections)

- 2:00PM, Health Care District Board Meeting

July 30, 2019 (Location TBD)

- 9:00AM, Health Care District Strategic Planning
- 2:00PM, Joint Meeting with Finance and Audit Committee

September 2019 (Dates TBD for two TRIM meetings)

- 4:00PM, Health Care District Board Meeting
- 5:15PM, Truth In Millage (TRIM) Meeting

November 26, 2019

- 2:00PM, Joint Meeting with Lakeside Health Advisory Board

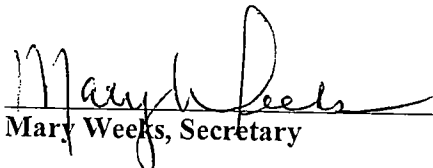
15. Motion to Adjourn

There being no further business, the meeting was adjourned.



Sean O'Bannon, Secretary

Jan 29, 2019
Date



Mary Weeks, Secretary

2/12/2019
Date