

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:3 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None.
<b>Introduction(s)</b>			
	None	None	None
<b>Public Comments</b>			
	None	None	None
<b>Minutes</b>			
Meeting Minutes	Approval of October 5, 2020 MEC minutes.	None	Motion to approve October 5, 2020 MEC minutes 1 <sup>st</sup> Motion: Dr. Medard 2 <sup>nd</sup> Motion: Dr. Abu
<b>New Business</b>			
Diabetic Ketone Acidosis Insulin Drip Protocol Standard Operating Procedure	Policy and Procedure was provided to MEC members	None	Motion to approve Diabetic Ketone Acidosis Insulin Drip Protocol Standard Operating Procedure 1 <sup>st</sup> Motion: Dr. Gunawardene 2 <sup>nd</sup> Motion: Dr. Abu
Home Medications Procedure	Policy and Procedure was provided to MEC members	None	Motion to approve Home Medications Procedure 1st Motion: Dr. Gunawardene 2nd Motion: Dr. Abu
Immunization Protocol Procedure	Policy and Procedure was provided to MEC members	None	
<b>Report</b>			
Treasurer Report	Amount in PNC account: \$ 90,711.99	Dr. Carlson stated there was no process of receiving checks that they are just mailed to her house. She stated there needs to be a process in places on how	Janet, Dr. Medard, Dr. Carlson, and Joe-Ann meeting to create a process on how checks will be given to the new Treasure going forward.

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		checks needs to be received moving forward.	
<b>Committee Reports</b>			
CCU Committee	All members received the September 2020 vs September 2019 CCU report.	None	None
<b>Department Reports</b>			
Family Residency Report	<p>Provided a copy of the approved Minutes from September 24, 2020 GMEC meeting</p> <p>Residents continue to be involved with COVID Testing</p> <p>Resident received an ASCOM for all ICU admits ASCOM: 348854</p> <p>Resident Retreat Proposal – Jesse Grieb, DO</p> <p>Jesse Grieb, DO presented the resident retreat proposal to MEC members. He explain all the activities and the cost.</p>	None	<p>Motion to approve Resident Retreat Proposal</p> <p>1st Motion: Dr. Carlson</p> <p>2nd Motion: Dr. Abu</p>
Delinquent Medical Records	<p>Discussed the Delinquent Medical Records report with all members of MEC Average Monthly</p> <p>Discharge rate has decreased from last month to the month of July 2020 with a rate being 1635.</p> <p>There are 30 deficiencies greater than 30 days and all physicians have been sent a letter notifying of their delinquent notes</p>	None	None

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Emergency Department Report	All MEC members received the ED Report for the month of September 2020.	None	None
Radiology Report	Manuel Casanova, MD provided the radiology report for the month of September 2020.	None	None
Surgery Services report	The surgical procedures comparing current year 2020 to FY 2019 for the month of September.	None	None
Lab Report	Dinaliza provided the Laboratory report for the month of September 2020. Lab reviewed 41 blood transfusion records with 2 (5%) incomplete documentation.	None	None
OB Services Report	OB reports were given to all MEC members. OB reported 9 deliveries with 8 vaginal deliveries, 1 C-sections and 0 Primary.	None	None
Pediatric Report	The pediatric report for the month of September.	None	None
Director of Nursing Report	<p><b>QUALITY</b> Still waiting on the chart validation from CMS and Sylvia will update next month if she receives the outcome of the reviews.</p> <p><b>SERVICE</b> Cintricity upgrade is Wednesday Agency nurses for OB Visitation began October 20 and so far no issues</p> <p><b>GROWTH</b> We purchased new defibrillators – arriving and training after the new year</p>	None	None

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	PCU and physical therapy are developing a turn team		
Associate Vice President Report	<p><b>GROWTH</b> Lakeside Medical Center Dialysis Outpatient Unit Update – planning continues</p> <p><b>CONTRACTS</b> Kidz Medical Blue Radiology</p> <p><b>PROVIDER CREDENTIALING</b> Delineation of privilege form</p> <p><b>ANNOUNCEMENTS</b> IT Security Alert Notification LMC Outstanding Appointment Fees Compliance Training – January 2021</p> <p><b>EPSC Update</b> Dr. Medard Dr. Luis Perez-Alonso</p> <p><b>EPIC UPDATE</b> Go Live – 7/1/2021</p> <p><b>COVID- 19 Planning and Information</b> Monthly testing for employees – self scheduling process COVID-19 Dashboard</p> <p><b>QUALITY INIATIVES</b> Leapfrog Group application completed- Hospital grade to come</p> <p><b>Lakeside Medical Center Task Force</b> Community Involvement – Luncheon (Thursday, 10/29/2020)</p>	None	None

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	<p>Marketing Strategies – Pediatric brochure and OB services (Palm Tran Bus stops)</p> <p>☐ Breast Health Awareness Walk/Run report – 10/24/2020 @ 9:00 a.m. –</p> <p><b>Relocation-Office Space</b></p> <p>Eduardo Bustillo – Director of Quality (administrative office) (hire date - 11/2/2020)</p> <p>Monique Jackson – administrative area – across from Rosa Clas Sylvia Hall – office location (Risk Manager and Health Educator)</p>		
Adjournment	<p>Meeting adjourned at 6:10 pm</p> <p>Next meeting December 7, 2020</p>		