

Chief of Staff
David Bohorquez, DO



Chief Medical Officer
Daniel Padron, DO

Secretary/Treasurer
Melissa Carlson, MD

Chief of Staff-Elect
Roman Skylar, MD

Medical Executive Committee Meeting Agenda
November 12, 2019
4:30 p.m. – 6:00 p.m.

1. **Call to Order**
2. **Introduction(s)**
3. **Public Comment(s)**
4. **Approval of Previous Minutes**
 - a) October 7, 2019 MEC minutes
5. **Treasurer Report – Dr. Melissa Carlson**
6. **Old Business**
 - a) Ongoing update on the Initiative to increase EMR notes to 100% and eliminate hand written notes/orders
 - b) Medical Staff Bylaws / Rules and Regulations - Subcommittee
7. **Credentialing Department Report- Sarah Gonzalez**
 - a) **Emergency Privileges:** Barry Davis, MD
 - b) **See attached report**
8. **Graduate Medical Education Report – Dr. Jennifer Dorce-Medard**
 - a) GMEC September Meeting Minutes
 - b) Resident Retreat Update
 - c) GME Update
9. **Delinquent Medical Records - Manuel Diaz**
 - a) Unresolved Chart Deficiencies & Delinquent Count
10. **Committee Reports**
 - a) CCU Committee- *Dr. Yaw Abu*
 - b) P&T Committee- *Charlene Murray*
 - i. P & T Summary Report – October 2019
11. **Emergency Services Report- Dr. Kenneth Scheppke / Dr. Luis Perezalonso**
12. **Radiology Services Report – Dr. Thomas Marino**

13. **Surgery Services Report – Dr. Barry Davis**
14. **Laboratory Department Report – Dr. Thomas Bolton**
15. **OB Department Report – Dr. Sherida Williams**
16. **Pediatrics Department Report- Dr. Yolanda Cosme**
17. **Chief Medical Officer- Dr. Daniel Padron**
18. **Director of Nursing – Regina Stolpman**
19. **Risk Management -Alyssa Tarter**
20. **Continuous Quality & Patient Safety Improvement Committee Report – Sylvia Hall**
21. **Hospital Administrator - Janet Moreland**
22. **Adjournment: Next scheduled Medical Staff Meeting is on December 2, 2019**