

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:30 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None.
Introduction(s)			
	None	None	None.
Public Comments			
	None	None	None.
Minutes			
Meeting Minutes	Approval of September 23, 2019 MEC minutes.	None	First Motion: Dr. Perezalonso Second Motion: Dr. Padron All Approved
Old Business			
Ongoing update on the Initiative to increase EMR notes to 100% and eliminate hand written notes/orders by contracted In-house staff (Peds, Ob, Med).	There are some physicians who are still writing their EMR notes. This will continue to be an ongoing process. Anesthesia is currently doing paper notes.	None	Ongoing Process
2019 Medical Staff Bylaws	MEC members to discuss forming a subcommittee to review and update Medical Staff Bylaws / Rules and Regulations. MEC members will also have to choose the date they will like to meet to start the review and update process.	None	Tabled to discuss next MEC meeting
Report			
Treasurer Report	Amount in PNC account: \$77,814.99	None	None
Committee Reports			

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CCU Committee	All MEC members were given a copy of the CCU reports and reviewed the August data comparing it to their prior year data. CCU has not have the chance to meet yet.	None.	None.
P&T Committee	All members were given a copy of the September 2019 P&T report and have discussed Medication variances, Adverse Drug events, Antimicrobial Stewardship, ISMP Safety, Formulary Advisory Update, Drug Library Update and Policy/Form Update.	None	None
New Business			
Physician to Physician Handoff Policy	Dr. Padron informed MEC staff that he is currently working on creating the Physician to Physician Handoff Policy for all of LMC to know the process created when a physician is leaving for the day and transferring the patients to the next physician on-call.	None	Dr. Padron to bring Physician to Physician Handoff Policy to next MEC for approval of Policy.
Detox Unit	In the process of development of Work Flow and Policies for Inpatient Detox Unit. Research and Preparation from Regulatory stand point for Inpatient Detox Unit.	None	Dr. Padron to provide an update next MEC meetings when available.
Department Reports			
Delinquent Medical Records	Discussed the Delinquent Medical Records report with all members of MEC. The list has continued to go down. There's nothing that stands out.	None	None
Emergency Department Report	Discussed the ED Report for July in MEC packet that is pulled from the EDIS. They have been doing pretty well for turnaround time.	None.	None
Radiology Service Report	All members were given the monthly Quality Metrics for Radiology. We are in the process of getting a Radiologist to be scheduled 5 days a week at LMC. Discussed the expectations of radiology	None	Discuss MEC attendance concerns with Dr. Marino and Dr. Ghiragossian.

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	and the participation of the radiology group at MEC. Per their contract, they have to participate in the MEC meeting to provide the MEC members an update on the radiology department and respond to any radiology concerns MEC members may have.		
OB Services Report	Dr. Williams reported August OB reports to all MEC members. Delivery numbers have remained consistent for the month of August 2019.	None.	None.
Pediatric Services Report	All members of MEC were given a copy of the August Pediatric reports. Dr. Cosme was not present during this MEC meeting.	None	None
Laboratory Service Report	All members of MEC were given a copy of the Continuous Quality Patient Safety Improvement Laboratory reports for August. There are no platelets in house and no cryo. Dinaliza to provide an update on when the platelets will be in. Plant Operations to build counters for platelets. Dinaliza to provide an update for when cabinets will be installed. MEC member also discussed disabling the Resp. Molecular Testing ordering through EDIS.	None	Dinaliza to provide an update on when the platelets will be in. Plant Operations to build counters for platelets. Dinaliza to provide an update for when cabinets will be installed. Dinaliza to speak to Javi on Disabling the Resp. Molecular Testing in EDIS. Dr. Perezalonso to send an email update to all ED Physicians.
Chief Medical Officer	Active participant in the Community Health Assessment initiative Policies and Procedures Review and approval Active participant and Lead for small group in the Leader Shift Program Ongoing OPPE/FPPE processing, chart reviews, and meeting with the providers Addiction Stabilization Committee	None.	None

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	<p>Credentialing/Clinical Privileges Review for Temporary/Provisional/Active providers</p> <p>Ongoing Sepsis, AMI and Stroke quality review and physician engagement in improvement of these quality metrics.</p> <p>Review and assistance in mediation of multiple RiskQual/ Complaints.</p> <p>Active Med Staff engagement and mediation.</p>		
<p>Family Residency Report</p>	<p>All MEC members were given the August GMEC meeting minutes for review. Residency coverage for hurricane went very well. AN update on the Resident retreat will be presented in the next MEC meeting.</p>	<p>None</p>	<p>Chief resident to provide an update on the Resident Retreat next MEC meeting.</p>
<p>Director of Nursing / Administrator Report</p>	<p>QUALITY</p> <ul style="list-style-type: none"> • HCAHPS Report – pending • Providers selected for Hospital OQR Program CY 2021 Validation <p>SERVICE</p> <ul style="list-style-type: none"> • Vacant position – Women, Infant Children Manager 2 applicants interviewed • Vacant position – ED Manager 2 applicants interviewed • Gift Shop Manager – Anne Gray and Marilyn Vanamburgh Transition Update – 10/1/2019 • Blue Radiology Update 	<p>None</p>	<p>None</p>

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	<p>GROWTH</p> <ul style="list-style-type: none"> • The Joint Commission (CY 2020 Standards) – webinar scheduled on 10/10/2019 • Community Needs Assessment – held on 9/19/2019 • Anesthesia Contract – pending • LMC 10th Anniversary Planning Meeting <ul style="list-style-type: none"> * Event scheduled on 11/9/2019 from 1:00 – 4:00 p.m. • CPI Trainings onsite at Lakeside Medical Center • Human Trafficking In-Service at Lakeside Medical Center – 10/7/2019 • ConvergePoint – new policy and procedure system 		
Adjournment	<p>Meeting adjourned at 6:47 PM Next meeting November 12, 2019</p>		