

Chief of Staff
David Bohorquez, DO



Chief Medical Officer
Daniel Padron, DO

Secretary/Treasurer
Melissa Carlson, MD

Chief of Staff-Elect
Roman Skylar, MD

Medical Executive Committee Meeting Agenda
October 7, 2019
4:30 p.m. – 6:00 p.m.

1. **Call to Order**
2. **Introduction(s)**
3. **Public Comment(s)**
4. **Approval of Previous Minutes**
 - a) September 23, 2019 MEC minutes
5. **Treasurer Report**
6. **Old Business**
 - a) Ongoing update on the Initiative to increase EMR notes to 100% and eliminate hand written notes/orders
 - b) Medical Staff Bylaws / Rules and Regulations - Subcommittee
7. **New Business**
 - a) Physician to Physician Handoff Policy
 - b) Detox Unit
8. **Graduate Medical Education Report – Dr. Jennifer Dorce-Medard**
 - a) GMEC August Meeting Minutes
 - b) Resident Retreat Update
9. **Delinquent Medical Records - Manuel Diaz**
 - a) Unresolved Chart Deficiencies & Delinquent Count
10. **Committee Reports**
 - a) CCU Committee- *Dr. Yaw Abu*
 - b) P&T Committee- *Charlene Murray*
 - i. P & T Summary Report – August 2019
11. **Emergency Services Report- Dr. Schepke / Dr. Perezalonso**
12. **Radiology Services Report – Dr. Thomas Marino**
13. **Surgery Services Report – Dr. Barry Davis**

14. **Laboratory Department Report** – *Dinaliza Calderon*
15. **OB Department Report** – *Dr. Sherida Williams*
16. **Pediatrics Department Report-** *Dr. Yolanda Cosme*
17. **Chief Medical Officer-** *Dr. Daniel Padron*
18. **Hospital Administrator -** *Janet Moreland*
19. **Adjournment: Next scheduled Medical Staff Meeting is on November 12, 2019**