

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:34 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	None.
Introduction(s)			
	Dr. Medard introduced Dr. Seneca Harberger as the new Family Medicine Program Director.	None	None
Public Comments			
	None	None	None
Minutes			
Meeting Minutes	Approval of September 14, 2020 MEC minutes.	None	Motion to approve the September 14, 2020 MEC minutes. 1 st Motion: Dr. Dorce-Medard 2 nd Motion: Dr. Perezalonso
Old Business			
Hospital Chart Completion Policy and Procedure	Policy and Procedure was provided to MEC members. Manual provided MEC members with all corrections that were made to the Policy and Procedure	None	Motion to approve the Hospital Chart Completion Policy and Procedure : 1st Motion: Dr. Abu 2nd Motion: Dr. Bolton
New Business			
Laboratory Reflex Testing	The memorandum for the Laboratory Reflex Testing was provided to MEC members for approval.	None	Motion to approve the Laboratory Reflex Testing: 1 st Motion: Dr. Medard 2 nd Motion: Dr. Bolton
Report			
Treasurer Report	Amount in PNC account: \$ 89,111.99 Asha Collier mailed two checks to Dr. Carlson	None	None

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Committee Reports			
CCU Committee	All members received the August 2020 vs August 2020 CCU report. Dr. Yaw Abu presented the report.	None	None
Department Reports			
Family Residency Report	Provided a copy of the approved Minutes from August 27, 2020 GMEC meeting Introduction to New Family Medicine Program Director – Seneca Harberger, MD Residents continue to be involved with COVID Testing	None	None
Delinquent Medical Records	Discussed the Delinquent Medical Records report with all members of MEC Average Monthly Discharge rate has decreased from last month to the month of September 2020 with a rate being 1682. There are 20 deficiencies greater than 30 days and all physicians have been sent a letter notifying of their delinquent notes	None	None
Emergency Department Report	All MEC members received the ED Report for the month of August 2020.	None	None
Radiology Report	Michelle Bush provided the radiology report for the month of August 2020.	A concern was brought to MEC that there are no MRI techs available on the weekend.	Dr. Medard will follow-up with Janet about the concern.
Surgery Services report	The surgical procedures comparing current year 2020 to FY 2019 for the month of August. Tabled due to Dr. Davis being in surgery.	None	None

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Lab Report	Dinaliza provided the Laboratory report for the month of August 2020. Lab reviewed 52 blood transfusion records with 7 (13%) incomplete documentation.	None	None
OB Services Report	OB reports were given to all MEC members. OB reported 14 deliveries with 8 vaginal deliveries, 6 C-sections and 3 Primary. Dr. Pass presented the OB report for Dr. Carlson.	None	None
Pediatric Report	The pediatric report was provided to all MEC members. Tabled due to Dr. Cosme absence.	None	None
Director of Nursing Report	<p>QUALITY SOP for Wound Management and Prevention approved and uploaded.</p> <p>SERVICE</p> <ul style="list-style-type: none"> * OB opened positions are unchanged * The OB unit is in the process of a face change. We are waiting on additional bedside tables – arriving in November * Cintricity upgrade will be in November but training began today * Visitation discussion. * Janet may elaborate with LMC security guards, but they are now assisting with screening visitors <p>GROWTH The Boom and Lights for OR approved by AHCA. The same project will soon begin for OR rooms 2&3.</p>	None	None

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	<ul style="list-style-type: none"> * The first delivery of lab specimen was successful October 1. It really is a plus for the ER. * Mindray training begins November 9 and the target go live date will be in December. 		
Continuous Quality & Patient Safety Improvement Committee Report	<p>Monthly Quality Indicators Upload and Chart Abstractions</p> <ul style="list-style-type: none"> * Chart abstractions for September (completed) <p>2. Quarterly Core Measure Report.</p> <ul style="list-style-type: none"> * 2nd Quarter Data was reported to District Board on September 24, 2020 (Patient Safety, Quality and Compliance Committee Meeting) <p>3. Validation</p> <ul style="list-style-type: none"> * CMS Validation APU CY2021 1Q-4Q 2019 Facility Specific Report will be available on 10/27/2020 * CMS Validation APU CY2022 (4Q 2019) Validation Clinical Process/HAI (CAUTI/CLABSI) Final Results 100% * CMS Validation APU CY2022 (1Q 2020) Clinic Process Measures Submission was completed September 22, 2020 	None	None
Executive Director Report	<p>Provided MEC members with 2 upcoming events:</p> <p>Mammo Day at Lakeside</p> <p>Trunk or Treat at Lakeside</p>	None	None

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	Provided an update on the EPIC Journey		
Adjournment	Meeting adjourned at 5:54 pm Next meeting October 5, 2020		

APPROVED