

Chief of Staff
Luis Perezalonso, MD
July 2022 – July 2024



Chief of Staff-Elect
Ishan Gunawardene, MD
July 2022 -July 2024

Secretary/Treasurer
Bryan Dawkins, MD
December 2020 – December 2024

Associate Chief Medical Officer
Jennifer Dorce-Medard, DO

Medical Executive Committee Meeting Agenda

October 2nd, 2023
4:30 p.m. – 6:00 p.m.

- 1. Call to Order**
- 2. Introduction(s)**
- 3. Public Comment(s)**
- 4. Approval of Previous Minutes**
 - September 11th, 2023 MEC Minutes
- 5. New / Continuing Business:**
 - Discuss MEC meeting format- Dr. J. Dorce-Medard
- 6. Treasurer Report/Bank Statement – Dr. Bryan Dawkins**
- 7. Delinquent Medical Records – RoseAnn Webb**
 - Physician Chart Completion Overview – September 2023
 - Delinquent Records Summary – September 2023
 - LMC- Delinquent H&Ps –September 2023
 - Discharge Summaries – September 2023
- 8. Pharmacy and Therapeutics – Kristine Morales**
 - Pharmacy & Therapeutics MEC Summary – September 2023
 - Pharmacy and Therapeutics Committee Meeting Minutes – September 2023
 - Pharmacy & Therapeutics Presentation – September 2023
 - ISMP – September 2023
- 9. Department Reports**
 - a. **Anesthesia Department-** Dr. M. Casanova (TBA)
 - b. **Emergency Department-** Dr. D. Grenier
 - c. **Medicine / Critical Care Department-** Dr. M. Rueda (TBA)
 - d. **Pediatric Department-** (TBA)
 - e. **Pathology/Lab Department –** Dr. T. Bolton / Dinaliza Calderon
 - f. **Radiology Department-** Dr. T. Marino / Michelle Bush
 - g. **Surgery Department-** (TBA)
- 10. Administrative Reports**
 - a. **Quality Department-** Quennise Giles
 - b. **Risk Management-** Kimberly Randall
 - c. **CNO /DON-** Regina All
 - d. **ACMO/DIO-** Dr. J. Dorce-Medard
 - e. **AVP of LMC-** Janet Moreland

11. Credentialing Department Report – Tsega Lawrence / Maria Uribe

- Credentialing & Privileging Report

12. Closed session

13. Adjournment

14. Next Scheduled Meeting: November 6th, 2023 at 4:30 p.m.