

TOPIC	DISCUSSION AND FINDINGS	RECOMMENDATION	FOLLOW-UP/ACTION
Call to Order 4:30 PM	The following members were present on the attached sign-in roster.	A quorum was present and the meeting was called to order.	
<b>Introduction(s)</b>			
	Dr. Bohorquez called the MEC to order as the Chief of Staff.	None	None.
<b>Public Comments</b>			
	None	None	None.
<b>Minutes</b>			
Meeting Minutes	August 6 <sup>th</sup> 2018 MEC minutes September 24 <sup>th</sup> 2018 Emergency MEC minutes	None	Motion to approved: Dr. Padron Second the motion: Dr. Skylar All approved
<b>Old Business</b>			
MEC Banking Issues / Treasurer report	An EIN number was assigned to MEC. Dr. Padron took care of fictitious name account in Sunbiz. Next step is to go to PNC to create a bank account.	None	None
Medical Staff Rules and Regulations	All members present was given a copy of the Medical Staff Rules and Regulations to review and send any concerns or changes to Dr. Bohorquez by October 15 <sup>th</sup> , 2018	None	Tabled for next MEC meeting
Medical Staff Bylaws	All members present was given a copy of the Medical Staff Bylaws to review and send any concerns or changes to Dr. Bohorquez by October 15 <sup>th</sup> , 2018	None	Tabled for next MEC meeting
<b>Report</b>			
Credentialing Department Report	<b>Initial appointment:</b> 1) <b>Rowling Courtney, MD Psychiatry</b> 2) <b>Adams Allen, MD Internal</b> 3) <b>Mejia Jose, MD General Surgery</b> <b>Reappointment:</b> 4) <b>Abu Yaw, MD</b> 5) <b>Farmer Ada, MD Obstetrics &amp;Gynecology</b>	Discussed delineation of privileges. List needs to be centralized for managers access. Surgeons will need to cosign list of services they can provide.	Motion to approve physicians mentioned for Initial appointment and physicians for reappointment: Dr. Perezalonso Second the motion: Dr. Carlson All approved
<b>Committee Reports</b>			
CCU Committee	CMS guidelines for blood cultures in ICU	None.	Tabled for next MEC meeting
P&T Committee	RX Policy & Procedures P&T committee met on Sept. 9 <sup>th</sup> , 2018. Reviewed medical variances. Sound alike-look alike policy and	None.	None.

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	procedures was updated. Reviewed all policy that was reviewed/ revised for Joint Commission.		
Patient & Family Advisory Council	None.	None.	None.
Patient Safety and Quality Report	None.	None.	None
<b>New Business</b>			
ACLS requirement for Psychiatry	We does not have psychiatry but we have Dr. Courtney Rowling who has admitting patients to LMC to do a consult.	Dr. Padron proposed motion for Psychiatry to be exempt from ACLS, similar to Hospice.	Dr. Skylar 2 <sup>nd</sup> the motion All approved
Health Screening requirements for Medical Staff	MEC reviewed CDC recommendations.	PPD is requested during initial appointment and reappointment. It will be annually. Reappointment is done every 2 years. MMR and Hep B (proof of mass immunizations or titers) will be mandatory for all medical staff.	Motion made by Dr. Daniel Padron Dr. Skylar 2 <sup>nd</sup> the motion All approved
<b>Department Reports</b>			
Delinquent Medical Records	Slight Bump with hospitalist with Dr. Venugopal the hospitalist needs to be addressed about the bump especially Dr. Gooneratne and Dr. Gunawardene. Manny should walk Dr. Chiturri through it.	None.	None
Emergency Department Report	None	None	None
Anesthesia Report	None	None.	None
Radiology Service Report	None	None.	None.
Surgery Services Report	None	None.	None
OB Services Report	Dr. Barhoush has sold practice to Dr. Stoessel. Transition not known yet.	None.	None
Pediatric Services Report	None	None	None
Laboratory Service Report	None	None	None.
Chief Medical Officer	In the process of reviewing KPIs Is also developing OPPE / FPPE	None.	None.
Family Residency	Started accepting Resident applications for 2019. 153	None.	None.

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Report	resident applications interviews from 09/10 – 12/28. Waiting on results of ACGME applications on 02/08/18. Waiting on Dr. Dawkins to start on Oct. 15 <sup>th</sup> 2018.		
Director of Nursing	None	None	None
Continuous Quality Report	Continuous quality cancelled due to joint commission. A little behind on abstractions due to computer issues.		
Risk Management	None	None	None
Administrator Report	Radiology start date 12/01/18 Anesthesia start date 01/01/19 Surgery will probably start around January Resurvey will be between 10/05/18 & 10/19/18 AHCA is here for 3 days for risk. We are scheduled for construction for clinics. Will not start until after Joint Commission.	None	None
Adjournment	Meeting adjourned at 5:45 p.m. Next meeting November 5, 2018		



# Lakeside Medical Center

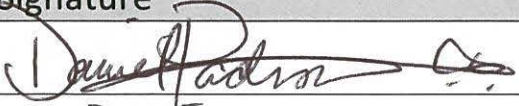

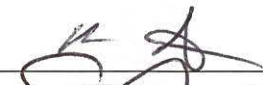

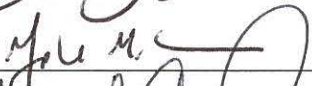
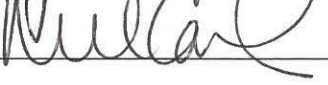



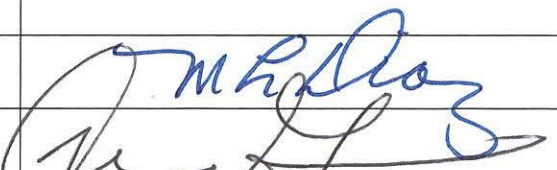
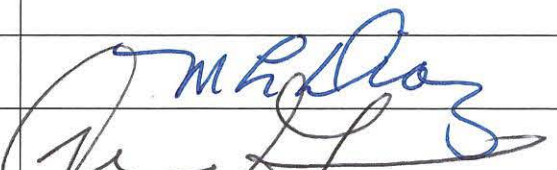
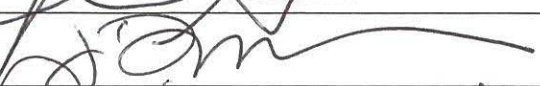
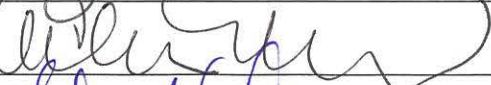
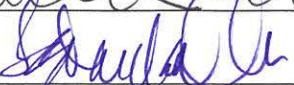
Meeting: Medical Executive Committee Meeting

# Sign-In Sheet

October 10, 2018




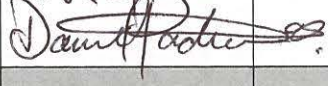
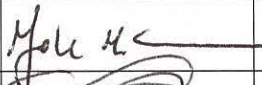
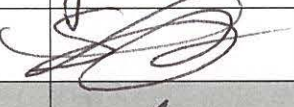
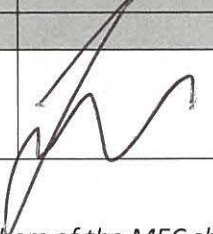
Facilitator: Dr. David Bohorquez - Chief of Staff

Administration Board Room

Name	Signature
Daniel Padron, DO	
David Bohorquez, MD	
Roman Skylar, MD	
Sherida L. Williams MD	
Yolanda Cosme, MD	
Melissa Carlson, MD	
Kenneth Schepke, MD	
Luis Perezalonso, MD	
Janet Moreland, ARNP, MSN, LHRM	
Alyssa Tarter, RN, Risk Management	
Manny Diaz, Medical Records	
Takela Golson, MBA, DIO Residency Program	
Jennifer Medard, DO Residency Program Director	
Charlene Murray, Pharm.D., CPh Director of Pharmacy	
Stephanie Dardanella, Hospital Administrator	

## MEC ATTENDANCE ROSTER

Meeting Date: October 10, 2018

	MEC MEMBERS	Confirmed Attendance	Absent
1.	Dr. David Bohorquez, Chief of Staff		
2.	Dr. Roman Skylar, Chief of Staff Elect		
4.	Dr. Melissa Carlson, Treasurer/Secretary		
5.	Dr. Daniel Padron, Chief of Medicine		
6.	Vacant, Chief of Surgery		
7.	Dr. Yolanda Cosme, Service Chief of Pediatrics		
8.	Dr. Sherida Williams, Service Chief of OB & GYN		
9.	Vacant, Service Chief of Radiology		
10.	Vacant, Chief of Anesthesia		
11.	Dr. Luis Perezalonso, Service Chief of Emergency Medicine		

Per Medical Staff Bylaws:

**13.4(c) MEC Meetings:** *Thirty (30%) Percent of the voting members of the MEC shall constitute a quorum for transaction of all business.*

