



**HEALTH CARE DISTRICT OF
PALM BEACH COUNTY
BOARD OF COMMISSIONERS MEETING
SUMMARY MINUTES
January 29, 2019 at 2:00 p.m.
1515 N. Flagler Drive, Suite 101
West Palm Beach, FL 33401**

1. Call to Order

Brian Lohmann called the meeting to order.

A. Roll Call

Health Care District Board members present included: Brian Lohmann, Chair; Nancy Banner, Vice Chair; Sean O'Bannon, Secretary; Cory Neering, Ed Sabin and Dr. Alonso. Les Daniels was absent.

Staff present included: Darcy Davis, Chief Executive Officer; Dawn Richards, Chief Financial Officer; Dr. Belma Andric, Chief Medical Officer; Dr. Tom Cleare, VP of Strategy; Karen Harris, VP of Field Operations; Ellen Pentland, Chief Compliance Officer; Cindy Yarbrough, Chief Information Officer; Steven Hurwitz, VP of Human Resources and Communications; and Valerie Shahriari, General Counsel.

Recording/Transcribing Secretary: Heidi Bromley

B. Invocation

Ms. Davis led the invocation.

C. Pledge of Allegiance

The Pledge of Allegiance was recited.

D. Affirmation of Mission: The mission of the Health Care District of Palm Beach County is to be the health care safety net for Palm Beach County. Our vision is meeting changes in health care to keep our community healthy.

2. Agenda Approval

- A. Additions/Deletions/Substitutions – Commissioner Lohmann addressed that we have some substitutions that were passed out on the agenda. He entertained a motion to approve the revised agenda.
- B. Motion to Approve Agenda

CONCLUSION/ACTION: Commissioner Alonso made a motion to approve the revised agenda. The motion was duly seconded by Commissioner Neering. There being no opposition, the motion passed unanimously.

3. Awards, Introductions and Presentations

- A. Integrated Care in the Primary Care Clinics. (Belma Andric, MD)

Dr. Andric discussed the behavioral and dental integrated care in the Primary Care Clinics.

4. Disclosure of Voting Conflict

5. Public Comment

6. Meeting Minutes

- A. **Staff Recommends a MOTION TO APPROVE:**
Board Meeting Minutes of November 27, 2018.

CONCLUSION/ACTION: Commissioner Alonso made a motion to approve the Board Meeting Minutes of November 27, 2018 as presented. The motion was duly seconded by Commissioner Neering. There being no objection, the motion passed unanimously.

7. Consent Agenda – Motion to Approve Consent Agenda Items

CONCLUSION/ACTION: Commissioner Alonso made a motion to approve the revised Consent Agenda. The motion was duly seconded by Commissioner Banner. There being no objection, the motion passed unanimously.

- A. **ADMINISTRATION**

7A-1 RECEIVE AND FILE:

January 2019 Internet Posting of District Public Meeting.

<https://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=244&m=0|0&DisplayType=C>

7. Consent Agenda (Continued)

- 7A-2 **RECEIVE AND FILE**
Health Care District Board Attendance.
- 7A-3 **RECEIVE AND FILE:**
Health Care District Financial Statements December 2018.
- 7A-4 **Staff Recommends a MOTION TO APPROVE:**
Audit Plan 2018/2019 Status Update.
- 7A-5 **Staff Recommends a MOTION TO APPROVE:**
Patient Access Audit.
- 7A-6 **Staff Recommends a MOTION TO APPROVE:**
340B Discount Program.
- 7A-7 **Staff Recommends a MOTION TO APPROVE:**
FY 2019 Audit Plan and Risk Assessment.
- 7A-8 **Staff Recommends a MOTION TO APPROVE:**
Medical Staff Appointment(s) for Lakeside Medical Center.
- 7A-9 **Staff Recommends a MOTION TO APPROVE:**
Privacy Policy Revisions.
- 7A-10 **Staff Recommends a MOTION TO APPROVE:**
Appointment of Inger Harvey to the Lakeside Health Advisory Board.
- 7A-11 **RECEIVE AND FILE:**
Lakeside Medical Center Confidential Public Records Request Quarterly Report.

8. Regular Agenda

A. ADMINISTRATION

- 8A-1 **Staff Recommends a MOTION TO APPROVE:**
CEO Annual Evaluation.

Commissioner Lohmann stated that under separate cover the Board received Darcy's accomplishments from year 3 along with her priorities for 2019 and her evaluation that her peers did. The recommendation (in order to get Darcy closer to the market for the CEO role) is a 10% increase.

CONCLUSION/ACTION: Commissioner Alonso made a motion to approve the 10% increase. The motion was duly seconded by Commissioner Banner. There being no objection, the motion passed unanimously.

8A-2 **Staff Recommends a MOTION TO APPROVE:**
District Cares Changes.

Dr. Cleare stated that this agenda item presents the Board with an update on the changes to District Cares. During the July 2018 Strategic Planning Meeting, the Board received an update on early details of the District Cares new outsourced behavioral health benefit. Additionally, upcoming changes planned for District Cares were presented. The changes, both benefit and administrative, came as a result of lengthy internal and external reviews of the program. Staff recommends the Board approve the District Cares Changes.

CONCLUSION/ACTION: Commissioner O'Bannon made a motion to approve the District Cares changes. The motion was duly seconded by Commissioner Alonso. There being no objection, the motion passed unanimously.

8A-3 **Staff Recommends a MOTION TO APPROVE:**
Belle Glade Primary Care Clinic Construction.

Ms. Richards stated that this agenda item presents the budget overage of the Belle Glade Primary Care and Dental Clinic construction project. The Primary Care Clinic budgeted \$1,079,900 to complete the construction project for the relocation of its Belle Glade medical and dental clinics to the Lakeside Medical Center facility. The Guaranteed Maximum Price presented by the General Contractor is \$1,380,865.24 exceeding the budgeted amount by \$300,965.24. This includes a \$100,000 contingency, which may not be utilized. HRSA funding for this project will be up to 88% of \$1,000,000 or \$880,000.

CONCLUSION/ACTION: Commissioner Alonso made a motion to approve the budget overage. The motion was duly seconded by Commissioner Sabin. There being no objection, the motion passed unanimously.

9. Committee Reports

9.1 Finance and Audit Committee Report – (Commissioner Sabin)

Commissioner Sabin stated that we have asked staff to come back to the committee with an update to the charter in regards to the number of members that make a quorum. Also we are on the lookout for a couple of Finance and Audit committee members so please keep in mind we are looking for one to two new members. We reviewed all the matters that were seen on the consent agenda relative to the Finance & Audit Committee. RSM provided a presentation on the District Hospital Holdings, Audit.

- 9.2 Quality, Patient Safety and Compliance Committee – (No Report)
- 9.3 Lakeside Health Advisory Board Report – (No Report)
- 9.4 C.L. Brumback Primary Care Clinics Board Report – (Commissioner Neering)

Commissioner Neering stated that we received notification from Farris Foundation that we were honored an award of \$200,000 (2 years). We submitted this grant request to support an LCSW position for our Mobile Clinic. On behalf of dental team, Dr Tibby and Terry Megiveron officially accepted the award for patient access and outcomes at the annual NNOHA conference in New Orleans.

We are currently on track to move our Belle Glade medical and dental clinics into the hospital by April 2019.

The C. L. Brumback Primary Care Clinics' Board of Directors recognized three outgoing members at its public meeting on December 12, 2018. Bessie Brown, Chair; David Kendle, former Chair; and Frances Navarro, Treasurer; provided six years of volunteer service from January 2012 through December 2018.

10. CEO Comments

Ms. Davis stated that yesterday Lakeside Medical Center hosted the legislative delegation at the hospital and it went very well. It was standing room only. Also, a couple of weeks ago, the School Health team hosted a community wide diabetes outreach dinner to solve some of the challenges the nurses are having in the schools with orders for the kids. Ms. Davis also mentioned that we have a very good working relationship with the County and they provided 1 million toward the Addiction Stabilization Center. We appreciate the support that they are providing.

11. Board Member Comments

12. Establishment of Upcoming Board Meetings

March 26, 2019

- 2:00PM, Joint Meeting with District Clinic Holdings, Inc. Board

May 28, 2019 - Annual Meeting (Officer Elections)

- 2:00PM, Health Care District Board Meeting

July 30, 2019 (Location TBD)

- 9:00AM, Health Care District Strategic Planning
- 2:00PM, Joint Meeting with Finance and Audit Committee

September 2019 (Dates TBD for two TRIM meetings)

- 4:00PM, Health Care District Board Meeting
- 5:15PM, Truth In Millage (TRIM) Meeting

November 26, 2019

- 2:00PM, Joint Meeting with Lakeside Health Advisory Board

13. Motion to Adjourn

There being no further business, the meeting was adjourned.



Sean O'Bannon, Secretary

3-26-19
Date