



**HEALTH CARE DISTRICT OF
PALM BEACH COUNTY
BOARD OF COMMISSIONERS MEETING
SUMMARY MEETING MINUTES
January 26, 2023
1515 N Flagler Drive, Suite 101
West Palm Beach, FL 33401**

1. Call to Order

Dr. Alonso called the meeting to order.

A. Roll Call

Health Care District Board members present: Dr. Alonso, Chair; Sean O'Bannon, Vice Chair; Tammy Jackson-Moore, Secretary; Patrick Rooney, Jr.; Tracy Caruso and Carlos Vidueira.

Staff present: Darcy Davis, Chief Executive Officer; Dr. Belma Andric, Chief Medical Officer; Bernabe Icaza, VP & General Counsel; Geoffrey Washburn, VP & Chief Human Resources Officer; Candice Abbott, Chief Financial Officer; Regina All, VP & Chief Nursing Officer; Karen Harris, VP of Field Operations; and Daniel Scott, VP & Chief Information Officer.

Recording/Transcribing Secretary: Heidi Bromley

B. Invocation

Ms. Davis led the invocation.

C. Pledge of Allegiance

The Pledge of Allegiance was recited.

D. Affirmation of Mission: The mission of the Health Care District of Palm Beach County is to be the health care safety net for Palm Beach County. Our vision is meeting changes in health care to keep our community healthy.

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2. Introduction of New Board Members

A. Carlos Vidueira, Tracy Caruso & Patrick Rooney, Jr.

Ms. Davis introduced and welcomed the three new Board members: Carlos Vidueira, Tracy Caruso & Patrick Rooney, Jr.

3. Election of Board Chair

Commissioner Alonso stated that the Health Care District Bylaws require that this Board elect its officers at the annual meeting in September and hold office for a one-year term. Since I will be retiring at the end of February, I will no longer be able to serve on the Board and continue as Chair. At this time, I would like to open the floor for nominations and begin by making a motion to nominate Mr. Carlos Vidueira to serve as Chair.

CONCLUSION/ACTION: Commissioner Alonso made a motion to nominate Carlos Vidueira to serve as Chair. The motion was duly seconded by Commissioner Jackson-Moore. There being no opposition, the motion passed unanimously.

4. Agenda Approval

A. Additions/Deletions/Substitutions

B. Motion to Approve Agenda

CONCLUSION/ACTION: Commissioner Jackson-Moore made a motion to approve the agenda. The motion was duly seconded by Commissioner O'Bannon. There being no opposition, the motion passed unanimously.

5. Awards, Introductions and Presentations

A. Recognition of Dr. Alina Alonso

Ms. Davis recognized Commissioner Alonso for her nearly 14 years of service on the Health Care District Board. Dr. Alonso is a passionate public health leader and advocate who understands the health needs of our community. Not only was she my Board boss, she became a friend as we had daily touchpoints in our coordinated response. She really never gets rattled. She's taught me how to be patient and let things roll off my back. While your departure is a huge loss and we'll miss you, I wish you time to relax and enjoy your retirement.

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B. Introduction of Geoffrey Washburn, VP & Chief Human Resources Officer

Ms. Davis introduced Geoffrey Washburn, VP & Chief Information Officer to the Board.

C. Introduction of Daniel Scott, VP & Chief Information Officer

Ms. Davis introduced Daniel Scott, VP & Chief Information Officer to the Board.

D. Oracle Project

Ms. Abbott provided a presentation to the Board explaining the Oracle project.

E. Tabletop Exercise

Mr. Daniels provided a Tabletop Exercise to the Board.

6. **Disclosure of Voting Conflict**

7. **Public Comment**

Mr. Greg Quattlebaum discussed Leadership Palm Beach County to the Board.

8. **Meeting Minutes**

A. **Staff Recommends a MOTION TO APPROVE:**
Board Meeting Minutes of September 27, 2022

CONCLUSION/ACTION: Commissioner Jackson-Moore made a motion to approve the Board Meeting Minutes of September 27, 2022. The motion was duly seconded by Commissioner Rooney. There being no opposition, the motion passed unanimously.

B. **Staff Recommends a MOTION TO APPROVE:**
TRIM Public Hearing Meeting Minutes of September 27, 2022

CONCLUSION/ACTION: Commissioner O'Bannon made a motion to approve the TRIM Public Hearing Meeting Minutes of September 27, 2022. The motion was duly seconded by Commissioner Jackson-Moore. There being no opposition, the motion passed unanimously.

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9. Committee Reports

9.1 Finance and Audit Committee

Commissioner O'Bannon stated that the Finance and Audit committee met on December 14th 2022. John Grady provided the committee with an Economic Update. Ms. Abbott reviewed the Financial Statements and Ms. Bittar discussed the Internal Audit Workplan for FY23 which was approved.

9.2 Good Health Foundation Committee

9.3 Quality, Patient Safety and Compliance Committee

Dr. Alonso stated that the Quality, Patient Safety and Compliance committee met on December 14, 2022. Darcy Davis welcomed three new Committee members: Dr. LaTanya McNeal, William Johnson and Robert Glass. The Health Care District Transportation Director, Amaury Hernandez, provided a presentation on the Health Care District LifeTrans Ground Transportation system. The Amendment to the Quality, Patient Safety and Compliance Committee Charter was presented and approved by the Committee.

9.4 Lakeside Health Advisory Board

Dr. Alonso stated that the Lakeside Health Advisory Board met on December 7, 2022. Ms. Harris introduced three new Board members – Caroline Villanueva, Tammy Jackson-Moore and Wesley Ledesma. Janet Moreland provided an update on the new MRI and the three-dimensional Mammography that will be coming to Lakeside. Ms. Harris provided an update on OB and that the hospital was scheduled to close services on 12/21/22. She also provided an update on the ACGME site visit for the Program arm of the Residency at Lakeside. Joe-Ann Reynolds, the Community Liaison Manager provided an update about some of the Community Partnerships Lakeside has been involved in.

9.5 Primary Care Clinics Board

Commissioner Jackson-Moore stated that last month, the Clinics successfully submitted their Service Area Competition Grant Application. Due to personal reasons, Dr. Fritsch, AVP & Executive Director of Pharmacy & Clinic Services has tendered her letter of resignation effective October 7, 2022. Her spirit, leadership, and commitment to our mission will be greatly missed and we wish her all the best. In light of the forthcoming departure of Dr. Fritsch; Dr. Belma Andric, as approved by the C. L. Brumback Board of Directors, will be made the Interim Executive Director and HRSA Project Director of the Clinics.

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10. Consent Agenda – Motion to Approve Consent Agenda Items

CONCLUSION/ACTION: Commissioner Jackson-Moore made a motion to approve the Consent Agenda as presented. The motion was duly seconded by Commissioner Rooney. There being no opposition, the motion passed unanimously.

HEALTH CARE DISTRICT

A. ADMINISTRATION

10A-1 RECEIVE AND FILE:

January 2023 Internet Posting of District Public Meeting

<https://www.hcdpbc.org/EventViewTrainingDetails.aspx?Bck=Y&EventID=344&m=0|0&DisplayType=C>

10A-2 RECEIVE AND FILE

Health Care District Board Attendance

10A-3 Staff Recommends a MOTION TO APPROVE:

Health Care District Financial Report October 2022

10A-4 RECEIVE AND FILE:

Amendment to the Quality, Patient Safety & Compliance Committee Charter

10A-5 Staff Recommends a MOTION TO APPROVE:

Finance & Audit Standing Committee Designation, Appointments and Reappointments

10A-6 Staff Recommends a MOTION TO APPROVE:

Quality, Patient Safety & Compliance Standing Committee Appointments

10A-7 RECEIVE AND FILE:

Recent Regulatory Updates and Industry Enforcement Activity

10A-8 RECEIVE AND FILE:

Compliance, Privacy, and Ethics Work Plan

10A-9 Staff Recommends a MOTION TO APPROVE:

Internal Audit Work Plan

10A-10 Staff Recommends a MOTION TO APPROVE:

Credentialing and Privileging of Healey Center Practitioner(s)

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DISTRICT HOSPITAL HOLDINGS, INC.

B. ADMINISTRATION

10B-1 Staff Recommends a MOTION TO APPROVE:

Medical Staff Appointment(s) for Lakeside Medical Center

11. Regular Agenda

A. ADMINISTRATION

10A-1 RECEIVE AND FILE:

Transition of EPIC IT Operations and Services

Ms. Abbott presented the Board with an EPIC update and discussed the transition of IT Operations and Services.

CONCLUSION/ACTION: Received and filed.

12. HCD Board Member Comments

Commissioner O'Bannon and Commissioner Jackson-Moore welcomed the three new Board members (Carlos Vidueira, Tracy Caruso & Patrick Rooney, Jr.) to the Board.

Dr. Alonso stated it has been a pleasure being on this Board and it is one of the most important Boards in Palm Beach County. It has been an absolute joy working with Darcy and all of her staff.

13. CEO Comments

Ms. Davis stated that the helicopter status is still on track for April and May deliveries but we will keep you updated. The Ribbon cutting for the new ambulances is scheduled for tomorrow at 10:00am. We received a plaque from the American Heart Association. The Health Care District was the top fundraising company, not from the Health Care District dollars, but from employees. The Healey Center was named the best nursing home for long term care for the 4th year in a row. We are currently scheduled to have our annual Strategic Planning session for March 16th however we would like to wait for Dr. Gunta's arrival (which will not be until April) so we will plan to bump the meeting to late April. Heidi will poll the Board for a date.

Mr. Icaza requested the District Board meet in a private session which will be held via zoom to discuss a pending litigation matter involving the Healey Center. We are anticipating scheduling this in March. Once a date has been determined; we will provide reasonable public notice of the closed session meeting.

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14. Establishment of Upcoming Board Meetings

March 16, 2023

- 9:00AM, Health Care District Strategic Planning followed by the Health Care District Board Meeting

June 15, 2023

- 2:00PM, Joint Meeting with the Finance & Audit Committee

(1st) September Meeting (Date TBD)

- 4:00PM, Joint Meeting with the Finance & Audit Committee
- 5:15PM, Truth In Millage (TRIM) Meeting

(2nd) September Meeting (Date TBD)

- 4:00PM, Health Care District Board Annual Meeting (Officer Elections)
- 5:15PM, Truth In Millage (TRIM) Meeting

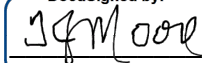
December 14, 2023

- 2:00PM, Health Care District Board Meeting

15. Motion to Adjourn

There being no further business, the meeting was adjourned.

DocuSigned by:



Tammy Jackson-Moore, Secretary

5/1/2023

Date