



## **COMPETITIVE BID**

**For**

### ***DISTRICT-WIDE CLOSED-CIRCUIT TELEVISION (CCTV) SECURITY SYSTEM***

***21-CCTVSS/HS***

*August 9, 2021*

***HEALTH CARE DISTRICT OF PALM BEACH COUNTY  
1515 N. FLAGLER DRIVE, SUITE 101  
WEST PALM BEACH, FL 33401***

## **PART 1 GENERAL INFORMATION**

### **1-1 Purpose of Goods and/or Services Required**

The Health Care District of Palm Beach County, Florida (hereinafter the District), is seeking bids from qualified firms to install a District-wide CCTV security system at all District facilities.

The District is a political subdivision of the State of Florida which was established as an independent taxing district by special law approved by Palm Beach County voters (Palm Beach County Health Care Act, 1988).

The District was founded in 1988 to ensure access to a comprehensive health care system and the delivery of quality services for the residents of Palm Beach County. The District accomplishes its mission through various programs and services, including an integrated Trauma System, School Nurse program, Skilled Nursing Facility, and Lakeside Medical Center, its hospital located in rural, western Palm Beach County. The District also offers health coverage to eligible uninsured Palm Beach County residents as well as operates nine Federally Qualified Health Centers to provide primary and preventive medical and dental services for medically needy patients. Additional information about the District is available on its website, [www.hcdpbc.org](http://www.hcdpbc.org).

### **1-2 Competitive Bid Submission**

Bids must be received by 5:00 P.M. local time on the date listed in the Competitive Bid Timetable (Section 1-5) Competitive Bids received after the deadline will not be considered. Competitive Bids must be email to our Purchasing Department [purchasing@hcdpbc.org](mailto:purchasing@hcdpbc.org) in PDF format. Please submit your bid with a request for delivery receipt of your email.

### **1-3 Competitive Bid Withdrawal**

Respondents may withdraw their Competitive Bid by notifying the District in writing.

### **1-4 Competitive Bid Disclosure**

All Competitive Bids received shall be subject to public disclosure consistent with Florida's Public Record Act, Chapter 119, Florida Statutes and specifically section 119.070(1)(b), Florida Statutes, regarding competitive solicitations. If a Respondent believes its Competitive Bids (or any portion thereof) is exempt from public disclosure beyond the limited exemption set forth in section 119.071(1)(b), Florida Statutes, the Respondents must invoke, in writing, the exemption(s) to disclosure provided by law in their Competitive Bid by providing the specific statutory authority for claimed exemption(s), identifying the data or other materials to be exempted, and stating the reasons why such exemption from public disclosure is necessary. Failure to do so may result in the Respondent waiving an applicable exemption (if any).

The District has the right to use any or all information/material submitted in response to this bid. Disqualification of a Respondent does not eliminate this right.

The selected Respondents will be offered a contract for the implementation and installation of the security system. The standard District contract will be utilized. However, the District, in its sole discretion, reserves the right to negotiate terms and conditions with the successful Respondent.

### **1-5 Competitive Bid Timetable**

The District and Respondents shall adhere to the following schedule in all actions concerning this Competitive Bid:

<b>Event</b>	<b>Date</b>
District issues Competitive Bid	August 9, 2021.
Vendors site visit (optional)	Email <a href="mailto:purchasing@hcdpbc.org">purchasing@hcdpbc.org</a>
Competitive Bid Due Before or Until 5:00 PM Local Time	August 27, 2021.

### **1-6 Delays**

The District may delay or modify scheduled event dates (Section 1-5) if it is to the advantage of the District to do so. The District will notify Respondents of all changes in scheduled due dates by posting changes on the District website ([www.hcdpbc.org](http://www.hcdpbc.org)).

### **1-7 Oral Presentations and/or Interviews**

At its sole discretion, the District may invite all or a short-listed Respondents to conduct oral presentations or interviews. Presentations or interviews provide an opportunity for Respondents to clarify their Competitive Bid for the District. The District will schedule any such presentations or interviews.

### **1-8 Acceptance or Rejections of Bids**

An evaluation team comprised of District staff and other relevant members as determined by the District will evaluate the Competitive Bids to prepare a recommendation to the District Board of Commissioners. The District, in its sole discretion, reserves the right to select one or multiple Respondents and to negotiate terms with such Respondent(s)...

The District will make every effort to seek clarification but reserves the right to reject bids for non-compliance with the stated requirements.

### **1-9 Sworn Statement on Public Entity Crimes**

The Respondent shall be required, pursuant to section 287.133, Florida Statutes, to execute the attached "Sworn Statement on Public Entity Crimes" (**Exhibit "A"**) upon submission of its Competitive Bid. By executing this sworn statement, the Respondent is affirmatively stating that neither it nor an affiliate (as defined by the statute) has been convicted of a public entity crime within the last thirty-six (36) months and that it is not

barred from entering into a contract with the District. The Respondent further acknowledges that any misstatement or lack of compliance with the statute shall result in the contract being null and void and/or subject to immediate termination by the District. In the event of such termination, the District shall not incur any liability for any services or materials furnished by the Respondent.

#### **1-10 Code of Ethics**

This Competitive Bid is subject to the State of Florida Code of Ethics for Public Officers and Employees (Part III, Chapter 112, Florida Statutes). Accordingly, there are prohibitions and limitations on the employment of District officials and employees and contractual relationships providing a benefit to the same. If any Respondent violates or is a party to violation of the Code of Ethics with respect to this Competitive Bid, such Respondent may be disqualified from selection; a resulting contract may be terminated; and, may be further disqualified from bidding on any future work, goods, or services for the District. Respondents are highly encouraged to review the Code of Ethics in order to ensure compliance with the same.

#### **1-11 Conflicts of Interest**

The Respondent shall be required to complete the attached “Conflicts Disclosure Form” (**Exhibit “B”**) upon submission of its Competitive Bid. Respondents must disclose in their Competitive Bid the name of any officer, director, or agent who is an elected official, appointed official or an employee of the District. Further, Respondents must disclose the name of any elected official, appointed official or employee of the District, who owns directly or indirectly, any interest in the Respondent’s firm or any of its branches. Respondents must complete this form even if they have no conflicts to disclose.

In addition, Respondents will be disqualified from selection if Board Members for the Respondent organization are employed by or serve on a District or District subsidiary Board or Committee.

#### **1-12 Non-Collusion**

By submitting and signing a Competitive Bid, the Respondent certifies that its Competitive Bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting an offer for the same materials, services, supplies, or equipment and is in all respects fair and without collusion or fraud. No premiums, rebates, or gratuities are permitted, either with, prior to, or after any delivery of material or provision of services. Any violation of this provision may result in disqualification from selection; contract cancellation; and/or, return of materials, or discontinuation of services and possible removal from the District’s Vendor/Bid List(s).

### **1-13 Subcontracting**

Respondents submitting Competitive Bids may subcontract portions of the engagement to subcontractors. The name of the proposed subcontractor(s) must be clearly identified in the Competitive Bid. Once contract negotiations have begun, no additional subcontracting or changes in subcontractors will be allowed without express prior written consent of the District.

## **PART 2**

### **PROJECT DESCRIPTION AND SCOPE OF REQUIRED SERVICES**

#### **2-1 Background**

The District seeks Competitive Bids from qualified organizations to install a District-wide CCTV security system at all District facilities. The list of facilities are shown below:

- Home Office – leased facility
- 8 leased Clinic locations in Palm Beach County
- Lakeside Medical Center (including one Clinic location) – owned facility
- Edward J. Healey Rehabilitation and Nursing Center – owned facility
- Aeromedical Facility (Trauma Hawk) – owned facility
- Mobile Clinics
- Transport Vehicles
- Pharmacy Locations – leased facility
- Parking locations from previous listed premises

#### **2-2 Specific Requirements**

- Cloud camera - Dome white. 5MP resolution or better. 30-180 days retention. AI-powered, IR and advanced microphone array, indoor and outdoor, up to 10 year warranty with an active license
- 360 Camera (fisheye) White. 9MP resolution or better. AI powered panoramic camera, IR and advanced microphone array, indoor and outdoor, up to 10 year warranty with an active license
- Dome Camera White. 8MP (4K) resolution or better. AI powered dome camera, IR and advanced microphone array, indoor and outdoor, up to 10 year warranty with an active license
- 5-year subscription per camera to Cloud with real-time video analytics
- Corresponding appliance net storage and dual 10Gb and 1Gb Base-T network connection.
- Corresponding mounting rack for appliance with rail bracket and ready rails,
- including power cables
- 5 year total warranty for Appliances
- Professional Service: Install and configure new Appliances, relocation of cameras as required holistically per HCD location

#### **2-3 Insurance**

Prior to execution of the resulting contract derived from this Competitive Bid, the Respondent shall obtain and maintain in force at all times during the term of the resulting contract insurance coverage as required herein. All insurance policies shall be issued by companies authorized to do business under the laws of the State of Florida. The Certificates shall clearly indicate that the firm has obtained insurance of the type, amount, and classification as required for strict compliance with this provision and that no material change or cancellation of the insurance shall be effective without thirty (30) days prior

written notice to the District. Compliance with the foregoing requirements shall not relieve the selected Respondent of its liability and obligations under the resulting contract.

A. The Respondent shall maintain during the term of the contract, standard Professional Liability Insurance in the minimum amount of \$1,000,000.00 per occurrence.

B. The Respondent shall maintain, during the life of the contract, commercial general liability, including public and contractual liability insurance in the amount of \$1,000,000.00 per occurrence (\$2,000,000.00 aggregate) to protect the firm from claims for damages for bodily and personal injury, including wrongful death, as well as from claims of property damages which may arise from any operations under the contract, whether such operations be by the firm or by anyone directly or indirectly employed by or contracting with the firm.

C. The Respondent shall carry Workers' Compensation Insurance and Employer's Liability Insurance for all employees as required by Florida Statutes.

D. The Respondent shall maintain comprehensive automobile liability insurance in the minimum amount of \$1,000,000 combined single limit for bodily injury and property damages liability to protect from claims for damages for bodily and personal injury, including death, as well as from claims for property damage, which may arise from the ownership, use, or maintenance of owned and non-owned automobiles, including rented automobiles whether such operations be by the firm or by anyone directly or indirectly employed by the firm.

All insurance, other than Professional Liability and Workers' Compensation, to be maintained by the selected Respondent shall specifically include the District as an "Additional Insured".

## **PART 3 COMPETITIVE BID REQUIREMENTS**

### **Mandatory Requirements**

A Respondent who does not meet all of the mandatory requirements is not considered a responsible Respondent and, in the District's sole discretion, may be deemed ineligible to submit a Competitive Bid for consideration. Respondents must

- Have no conflicts of interest prohibited by applicable law with the District, its Board of Commissioners or Committees, nor with regard to any other work performed by the Respondent for the District.
- Adhere to the instructions in this Competitive Bid for preparation and submittal of a bid.
- Complete all documents listed in Section 3-1.
- Be registered to conduct business in the State of Florida.
- Must have a written quality assurance program with established inspection, test and documentation procedures

### **CONTENTS OF COMPETITIVE BID**

#### **3-1 Mandatory Forms/Attachments**

- Exhibit "A" Sworn Statement on Public Entities Crimes
- Exhibit "B" Conflicts Disclosure Form
- Exhibit "C" Required Response Form
- Verification of business registration with Florida Department of State, Division of Corporations (Sunbiz)

#### **3-2 Required Response Items** (complete the corresponding Excel Spreadsheet - Exhibit C – all tabs)

Respondents should provide a detailed description of how the Respondent shall satisfy the Specific Requirements set for in this Competitive Bid (Section 2-2). This portion of the Competitive Bid should be organized according to the items requested below:

1. Please provide a proposal to meet the security camera needs of the following locations. Please indicate how many cameras from each location can continue to be used in the new system and how many new cameras will be added.
  - West Palm Beach Clinic
  - West Palm Beach Pharmacy
  - West Boca Clinic
  - Mangonia Park Clinic
  - Lake Worth Clinic
  - Jupiter Clinic



- Lewis Center Clinic
  - Lantana Clinic
  - Lantana Pharmacy
  - Delray Clinic
  - Delray Pharmacy
  - Belle Glade Clinic (inside LMC)
  - Belle Glade Pharmacy (inside LMC)
  - Lakeside Medical Center
  - Healey Center
  - Trauma Hawk Hangar
  - Home Office (itemized by Floor)
  - Mobile Clinics
  - All Transport Vehicles
  - Parking locations from previous listed premises
2. Proposal should itemize all costs by location including number of cameras, appliance/servers, installation charges, license fees, and any other expenses.
  3. Proposal should include the make and model of all camera, appliances/servers and any additional hardware.
  4. Proposal should address the following criteria:
    - Video Surveillance Requirements
      - Control and access to the entire enterprise from a single platform.
      - Intelligence to all cameras including third party existing IP cameras.
      - Secure web and app access from anywhere in the world.
      - Map view with smart presence. Each map can be configured and includes camera views, alarm views, as well as the ability to track people and objects as they move on your facilities.
      - Administrator control of secure sharing of who could have viewing privileges or downloads of video. Administrator control of assigning viewing privileges. Providing audit trails.
    - Artificial Intelligence that provides the following capabilities.
      - Ability to search people and vehicles across the camera enterprise.
      - A self-learning solution that identifies policy violations and unusual events.
      - Detect Threats and anomalies in real-time and provide alerts.
      - Rules-based templates to define scenarios where you want to be notified when specific events occur, such as loitering, line crossing, fire exit access, etc.
      - The capability to playback timelines video view provides thumbnail-based browsing of video and highlights people, vehicles, and overall motion separately.
      - Artificial Intelligence that enables security alerts to staff with events that happen. The ability to create the alerts in the system. For

example: People that cross a user defined line at user defined times  
Vehicles that cross a user define line or that are in an area longer that the user define time.

5. Please explain your proposed timeline to complete the installations and configurations included anticipated start date.