



# Medical Records

Patient information is kept in Medical Records. Patient information is private. Privacy is very important for quality care. Only the patients can get copies of their records. There are legal exceptions to the rule. The hospital will only release private information when permitted or required by law.

To get a copy of your medical record, please contact the Medical Records Department at 561-996-6571 x 348421.

## Our Policy

Lakeside Medical Center follows the HIPAA Privacy Rule. We protect patient information. The information is used for treatment, payment or is health care related. The hospital will only release private information when permitted or required by law.

## Our Procedure

1. The patient record is called “PHI”. It stands for “Personal Health Information.”
  2. The patient must sign a permission form before PHI can be used or shared. PHI is used for treatment, payment, is health care related or when required by law.
  3. The permission form must be fully completed. It must be signed and dated. It can only be signed by the patient or the patient's personal representative. PHI cannot be used or shared without the signed form.
- [Authorization for PHI \(PDF\)](#)
  - [Authorization for PHI from other Facility \(PDF\)](#)



## Support

[Notice of Privacy Practices](#)

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[Privacy Policy & Disclaimer](#)

[Non-discrimination Notice](#)

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[Careers - Current Team Members](#)

## Compliance

**Compliance Hotline: 1-866-633-7233**

[Compliance Page](#)

## Public Meetings

[read all public meetings](#)

## Social Media

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